

## REPORT OF THE HUMAN AFFAIRS COMMITTEE

October 20, 2004

A meeting of the Human Affairs Committee was held Wednesday, October 20, 2004 at 7:00 p.m. in the Aldermanic Chamber.

Chairman Lori Cardin presided.

Members of the Committee present: Alderman Marc W. Plamondon, Vice Chair  
Alderman-at-Large James R. Tollner  
Alderman Kevin E. Gage  
Alderman David D. Lozeau

Members not in Attendance:

Also in Attendance: Alderman-at-Large David W. Deane  
Paul Newman, Manager, Urban Programs  
Wayne MacDonald, Dep. Chief of Uniform Oper., NPD  
Officer Zenus Paulson, Nashua Police Department  
Stefan Russakow, Div. Dir., Health & Community Serv.  
Dr. Joseph Sabato, Medical Dir., Health & Comm. Serv.  
Sandy Mulcahy, Mediation Coordinator, Welfare Dept.

### COMMUNICATIONS

From: Paul Newman, Manager, Urban Programs Department  
Re: Community Development Block Grant: Police Athletic League

**MOTION BY ALDERMAN TOLLNER TO ACCEPT, PLACE ON FILE AND APPROVE THE APPLICATION FOR HEATING AND CEILING REPAIRS AT THE 52 ASH STREET COMMUNITY CENTER IN AN AMOUNT NOT TO EXCEED \$14,000. SOURCE OF FUNDING WILL BE BLOCK GRANT CONTINGENCY YEAR '02**

### ON THE QUESTION

Paul Newman

There are two pieces of business with regard to Police Athletic League. The first is that CDBG funds were used to assist PAL in the purchase of 31 Cross Street a few years ago. The principal tenant, the Greater Nashua Dental Connection, has occupied that building for some time now, and it has become apparent that it is most effective and efficient if they were to own and manage the property in as much as PAL doesn't have a day in and day out presence there. The Dental Connection would assume all of the obligations that go along with the receipt of the CDBG funds to PAL. There would be no financial considerations other than \$1 that usually goes with such a transaction. All we are asking tonight is that the members of the committee here consider putting their co-sponsorship to a resolution that would be prepared to effectuate this. Corporation Counsel's office has suggested that a Resolution is necessary to get that permission from the city to make this conveyance.

Chairman Cardin

Deputy Chief Wayne McDonald is here with us tonight if the committee has any questions. Otherwise we will wait for the legislation and will hopefully have some members of the committee sponsor that legislation.

Alderman Gage

I have a question if I could to Deputy McDonald. Because that building is in my Ward, there has been discussion from folks with the French Hill Crime Watch and others regarding that building. Their kind of perception is and I want to make sure you have a chance to clear that up that the police department is pulling out of the area kind of thing. Without that being there – I know they also have the substation, but there were two places that had a “police presence” more or less. Just want to give you a chance if you would to speak on that for a second because I know there are folks that will watch this tonight – to allay their fears a little bit that we are not backing out of the area that we have somewhat established in there.

Wayne MacDonald

Currently that building like Mr. Newman had said Dental Connection is in the first floor. The second floor is vacant. The DAB currently has an office in there also. Other than us maintaining the building and paying the utilities we really do not have a presence up there. There was another program that was up on the second floor under Girls, Inc. for teenage girls, but they moved it over to the Burke Street facility. The officers in the PAL program, Officer Landry and Officer Paulson, they maintain that property, and what I mean by that is up until last year they were taking care of snow removal, repairs on the exterior, but other than an officer being there physically at that location that has not existed. We do have a neighborhood watch program up there that everybody is aware of, and we have a sector officer that is assigned up there as a community-policing officer. As far as that police presence up there it will not change whatsoever. This is a business decision on PAL. It is unanimous approval by the Board because of the amount of money we are paying out of the PAL budget and basically the man-hours to maintain that building is taking away the PAL officers from other responsibilities to work at the Ash Street Center and the other activities that we have.

Alderman Gage

Thank you.

Chairman Cardin

Are there any other questions? Thank you very much. I appreciate your time.

Paul Newman

The PAL has submitted a proposal for Community Development Block Grant funding for several items at the Ash Street Community Center, which of course the City also assisted in acquiring with Community Development Block Grant funds some years before Cross Street and continues

to be used as a community center and police substation. The city has assisted in the past. In fact about two years ago through the block grant, in doing some capital maintenance there and PAL is describing some additional capital work that is in urgent need there. I handed out tonight a breakdown from the proposal that they have made to you all for four items, which include the front doors and other interior doors needing repair, the heating system, which is at its end of its useful life, problems with ceilings – old plaster ceilings that are deteriorating and beginning to fall, and flooring throughout the building both carpet, vinyl, and wood flooring.

In my discussions with PAL, they indicated that numbers 2 and 3 – the heating system and the ceiling problems are their most urgent priorities. Those two together are estimated to cost \$11,000. In a recent grant year there were funds appropriated for PAL for repairs for that building, and this committee does have authority by virtue of the resolution authorizing CDBG funds to supplement those approved funds out of contingency for an active project. It is suggested that the committee consider utilizing some of the contingency from that same grant year in which there is \$18,200 to deal at least with the urgent needs there, which are the heating system and the ceiling. It is estimated at \$11,000 and we suggest that the committee give consideration to authorizing up to \$14,000 in the event there are unexpected circumstances. If it is not needed it won't be spent. Also that the other two matters be taken up as priorities for the next round of funding under the block grant so as not to diminish too much contingency for the balance of this year.

Alderman Plamondon

Could I ask who will be doing the work – is it some of our employees or is this going to go out to bid?

Paul Newman

My department would prepare specifications working with PAL as to what they see is needed and certainly go out to public bid.

Alderman Deane

I have a question on the heating system. What type of heating system currently exists?

Paul Newman

I may defer to Deputy MacDonald, but I believe it is hot water because we did do some work in that building – I was talking to my staff today and there have been some additional baseboards installed, but I believe it is the central plant that is severely deteriorated. It is probably quite ancient.

Wayne MacDonald

I have officer Zenus Paulson here. He has been dealing with the people that have been servicing that so he could probably give you some more information as far as the system itself.

Zenus Paulson

The question is what type of system – there exists 4 separate zones; one zone is forced hot water, in the first and second floor there is a hydro system so forced hot water gets blown.

Alderman Deane

It states here that the boiler fires at 280,000 BTUs at all times, which is normally what it is going to do anyway. It sounds to me like the problem is you have zone problems and you have inefficiencies with the balance of the system or the condition of the system.

Zenus Paulson

That all appears to be correct. I am not an expert in the field. My knowledge is based on estimates we had by Wells Company coming in doing our routine maintenance. We had some heat issue problems and he seems to think the system is short cycling, which causes it to heat up properly and cool down and the cast didn't handle it and it warped and is unserviceable now. That is my understanding of the system.

Alderman Deane

So the heat exchanger and the boiler have cracks in it more or less. Are they going to do anything but change the boiler out?

Zenus Paulson

Their intent was to put in something that had a variable heat system as each zoned called for – say zone a require 70,000 BTUs to heat the whatever level that it would supply that amount then if the second zone kicked in it would consequently bump up to 140 say to maintain and meet the requirements of the building.

Alderman Deane

So they are going to make sure that it is balanced properly – they are going to do the installation and make sure that this system is balanced properly to operate efficiently. It is gas fired?

Zenus Paulson

Yes sir.

Alderman Deane

Thank you.

Alderman Lozeau

With the increases in heating costs and things like that we are anticipating this year I would strongly suggest this committee approve this and get it done as soon as possible. I think we will see a relatively quick payback.

Alderman Plamondon

Could I ask through you Madam Chair to one of the officers here – have we done any work at all since we purchased the building on the furnace?

Zenus Paulson

Other than routine maintenance – I wasn't involved in the program when the building was put together in 1996 so I don't know how the heating system was set up or designed unfortunately just know the problem that exists today. We have done some zone work as Mr. Newman stated to try to increase some of the heat put out in the basement area to try to alleviate some of the stress on the other zones to heat the basement portion. It is my understanding the new system will take care of the whole building, and it would be a professional installation.

Alderman Plamondon

I was involved in the beginning. I think it was like 1992, and that was one of the things we targeted. I remember cleaning out the cellar and we were examining that furnace. One of the things that we talked about was we are going to make this last as long as we can because there were so many programs and so little funds. I remember way back we were discussing trying to do something with that furnace in that structure. There was also an issue with the church building, but we have since sold that building.

Chairman Cardin

Are there any other questions?

**MOTION CARRIED**

From: Paul Newman, Manager, Urban Programs Department

Re: Consolidated Plan Preparation

**MOTION BY ALDERMAN TOLLNER TO ACCEPT, PLACE ON FILE AND APPROVE THE TRANSFER OF \$4,500 FROM FY '05 CONTINGENCY FOR PREPARATION OF THE CONSOLIDATED PLAN**

ON THE QUESTION

Alderman Lozeau

Do we have a consolidated plan now?

Chairman Cardin

Yes we do. Every 5 years we are required to file one, and 2005 is the year that we need to do a new plan correct Paul?

Paul Newman

Yes. There is a mandate as recipient of Community Development Block Grant and now the Home Program that at least every 5 years the city must prepare a consolidated plan. In fact it has been our routine as it was in 1995, 2000, and now this year. The last time there was \$10,000 appropriated, and the city recruited and hired an individual to assist with this. I think that this arrangement with Southern New Hampshire University will gain the city substantial benefits. Over the years that this plan has been in affect it has often been used as a basis to compete for other funding across the country. Having a well-written comprehensive plan assists not just the city but other organizations within the city non-profits and such to successfully compete for funds. It is a good investment in that sense. It is also used by the Review & Comment Commission in evaluating proposals for the Civic and Community Activities account in the city budget in terms of setting priorities and evaluating proposals.

Alderman Deane

Could I ask who prepared the plan 5 years ago?

Paul Newman

We did. There was an individual who was associated with the city civic and social organizations for many years, Jim Schultz ....

Chairman Cardin

I was part of that planning session. There were over 70 people that got together and worked on this. Different groups worked on different areas. It was quite impressive to see the participation in this plan. It is quite a process. If the needs are not identified in this plan they don't get funded – well if they are not identified in here and someone comes before us asking for CDBG and it hasn't been identified as a need it doesn't really qualify for funding. Is that true?

Paul Newman

That is quite true yes. Actually I will make sure I get a copy to you.

Alderman Deane

This isn't something we can do in house?

Paul Newman

Indeed we will spend many many hours on it – an incredible amount of hours, but it is once every 5-year effort and particularly in this circumstance for the first time we will be incorporating 2000 census data – I know it is almost 5 years, but still a lot of that data comes out 2-3 years after the fact. The analysis of that I think will also be very helpful. We are not truly kind of academics and researchers. We do projects day in and day out that is our jobs – having people to assist us and you all I should say obviously not staff here, but assist you all I think you will find it could be very rewarding and very useful and meaningful.

Chairman Cardin

It is quite a document. If you see this plan you will realize how much work actually goes into it, how many people actually participate in the process. It is quite impressive really. I was very impressed with the process the last time around.

Paul Newman

The proposal is to have a doctoral student at Southern New Hampshire University devoted to this in addition to their staff. It provides quite a breathe of experience, which we don't always get just always working locally, which you don't always get perhaps from us just working locally.

Alderman Lozeau

Maybe they could us it for their thesis or something.

Paul Newman

Relatively speaking for a consultant contract it is really very modest. As I said I think that is one of the reasons we have to work with them in trying to elicit a proposal where as many of the other parties that we contacted simply weren't interested because of the dollar amount we had budgeted, which we are now going to work with. I think it will still be very good.

Alderman Deane

I had a question on did you put this out to bid? Did this go out on the city's web site for bid?

Paul Newman

I believe it was posted on the web site. We did not spend the money to put ads in the Telegraph and such because we felt that wouldn't be productive. We solicited – I think I have a list attached – we went through everyone's knowledge here and resource material web sites and such to identify institutions of higher education and non-profits in the area that might even remotely have the sort of experience that we would need for this. You can see we have covered everyone probably within a 60-mile radius. The ones ABT Associates and TAC in Boston they work largely with non-profit organizations and municipalities in helping them do strategic planning. Mt. Auburn Associates of course has worked with the city in developing its Economic Development Plan. The others have majors and programs in the area of community

development. There are certain schools that we did not include because they don't touch on that. If it is a business school for example they wouldn't have community development/economic development type programs or staff.

Alderman Deane

It states here be advised that all services procured on a one time basis by request for proposals we expect to assist in this endeavor, but these people were solicited through telephone calls or whatever form of communication ...

Paul Newman

By letter.

Alderman Deane

Okay. Can you explain the significant changes other than the census data or whatnot? Alderman Cardin had stated that 70 people got together when they put this document together with all the different needs throughout the city – what significant changes are going to be made in this 5 year update that have changed from when the document was originally written?

Paul Newman

I would say some of the significant changes would be the housing market. Certainly the economics of housing changed dramatically. Our demographic composition has changed dramatically.

Chairman Cardin

9/11.

Paul Newman

Potentially. The other thing is one of our new resources since the last plan was prepared is the Home Program. It provides an opportunity also to look at other initiatives that don't exist now that rather than just standing still as we might otherwise to look at prospects that we haven't thought of where we might be able to do more in terms of public/private sector partnerships.

Alderman Deane

Like the childcare facility that is closing up on Shattuck Street?

Paul Newman

That is provocative, but potentially. It is hard to say. It could deal with short-term crisis like that. In the sense of looking at the city resources and tools that are used elsewhere that we may not get incorporated into our toolbox. It may have a substantial benefit in that sense of leveraging funds, coming up with new strategies.

Alderman Deane

Strategies have to be implemented by your department correct?

Paul Newman

This covers all city efforts that impact the segments of the population that these funds target so it may be through my department or it could be other city departments like welfare or public works or any that have programs that deal with the needs of the community.

Alderman Deane

Thank you.

Alderman Lozeau

Are you aware of a member of your staff that works for Southern New Hampshire University?

Paul Newman

There is a member who is a student there. I did ask the question as to whether he is employed, but he has for that reason distanced himself from any prospect that he is involved in the presentation of this to you all for consideration.

Alderman Deane

Thank you.

**MOTION CARRIED**

From: Paul Newman, Manager, Urban Programs Department

Re: Community Development Block Grant: Neighborhood Housing Services, FY 03

**MOTION BY ALDERMAN TOLLNER TO ACCEPT AND PLACE ON FILE**

ON THE QUESTION

Chairman Cardin

This communication will need a resolution. Basically it is transferring the funding that was approved for the 105 Lock Street project, the St. Casimir project.

Paul Newman

All of the other resources that Neighborhood Housing Services has sought for the development of affordable housing at Casimir Place are locked in and are specified specific to the Temple Street location. This is funding that was authorized in a Block Grant a few years back when they were earnestly pursuing that Lock Street property. It is the one piece that simply needs to

be brought over to the new site. The reason for a resolution is that under Community Development Block Grant communities must be site specific when appropriating funds for a project such as this. It would need to be officially formally changed.

Chairman Cardin

There will be a resolution forthcoming.

Alderman Lozeau

I am just wondering what the cost/price value of this resolution would be.

Paul Newman

The same funding that was approved. My recollection is around \$30,000. For those who may want to sponsor it I will certainly convey that information.

**MOTION CARRIED**

From: Paul Newman, Manager, Urban Programs Department  
Re: Plus Company and Area Agency HOME Allocations

**MOTION BY ALDERMAN TOLLNER TO ACCEPT, PLACE ON FILE AND APPROVE THE REQUEST OF AREA AGENCY AND PLUS COMPANY TO SWITCH FUNDING SOURCES FROM HOME TO CDBG**

ON THE QUESTION

Chairman Cardin

I have a little bit of a concern about switching the funding this early in the CDBG process, taking all that money out of contingency. It was approved for Home Funds and they declined the Home Funds based on the restrictions and all that that go with the Home Funds versus the CDBG. I would personally like to see this be carried over to the next CDBG funding application process. It is up to the committee to decide how they want to handle that.

Alderman Tollner

Maybe you can just enlighten us on some of the issues that they have with the Home Funds versus the CDBG money.

Paul Newman

The difference is principally that the Home program last long-term obligations, which also entail a penalty if those obligations are not entirely met. The Home Program is designed principally for permanent affordable housing as such the way that it was legislated by Congress is that if a recipient of Home Funds no longer maintains it as affordable housing they must repay the funds

and a 10% penalty. Obviously there are organizations in the city that have carried out home funds quite willingly aware of that consequence, but they tend to be those that are in affordable housing business and that is their principal mission. The Area Agency and the Plus Company of course are principally in the business of providing services to their population.

The housing efforts are somewhat consular to that. They sense as happens over time that funding can change that supports their residential programs, and in the event that would happen and there is an institutional shift to a different form of residential situation that there is the prospect that they would not longer need these properties and would want to dispose of them. It is just a prospect not a known thing at this time. They are reluctant to take on that prospective penalty. The other factor is under the Home Program we do in deed monitor household and individual rents and incomes every year whereas under CDBG it is just the initial occupancy. In some cases agencies have found that the intrusion into the lives of their tenants can be somewhat of a factor in considering whether they would hopefully be funded through CDBG as opposed to Home. Those are truly the penalties far and above the principal reason for them declining because they felt they didn't want to put their organizations at risk down the road.

Alderman Lozeau

May I ask how much is in contingency for the CDBG?

Paul Newman

There is a total of \$120,000 and of course with the PAL proposal you have committed up to \$14,000 of that and then the consolidated plan another \$4,500.

Chairman Cardin

My concern with this Alderman Lozeau is that with the \$120,000 that is in there and if we granted everything that we have on our agenda tonight it would bring the contingency down to \$28,000, and we are so early in the year for CDBG that I don't think these two proposals are time sensitive that they couldn't wait until the next round of funding to be considered. If they were boilers or heaters I would say let's jump on it and given them the money, but it seems to me to deplete our contingency this early in the game is kind of cutting off our nose to spite our face. That would be my recommendation is to consider them for the next round of CDBG funding.

Alderman Gage

I would also agree with you Madam Chair. Thank you.

Alderman Tollner

I have no problem changing my motion. I guess the question I have for Paul is by doing this does it create any issues or problems for the Area Agency or Plus Company by denying it at this particular time?

Paul Newman

I believe they are just looking for your favorable consideration at such time as the funding can be accommodated.

Alderman Tollner

This will not cause any short-term hardship or anything like that?

Paul Newman

No.

**AMENDED MOTION BY ALDERMAN TOLLNER TO ACCEPT, PLACE ON FILE AND HOLD IN COMMITTEE THE REQUEST OF AREA AGENCY AND PLUS COMPANY TO SWITCH FUNDING SOURCES FROM HOME TO CDBG**

ON THE QUESTION

Alderman Plamondon

Just to clarify the motion is it to hold, place on file pending further review? I just don't want to give an amended motion saying we are going to grant it at another date. It will have to come for review.

Alderman Tollner

I think the request was to hold it until we are going to review the next round of Block Grant money.

Alderman Plamondon

Okay. I am fine with that. Thank you.

Alderman Lozeau

If I may that goes into Review & Comment?

Chairman Cardin

No that comes before this committee.

Alderman Tollner

Review & Comment are people that are applying now into next year's bucket to ask for the money.

Chairman Cardin

This would come back before this committee.

Paul Newman

To elaborate on that, the Human Service program support goes through Review & Comment both for the 505 account and for the Community Development Block Grant, but the capital meaning renovations and building improvements comes directly to this committee.

Alderman Lozeau

Which would be Home funds?

Paul Newman

Whether it is Home or CDBG.

Alderman Lozeau

Thank you.

Chairman Cardin

Are there any further questions?

**MOTION CARRIED**

From: Paul Newman, Manager, Urban Programs Department

Re: Nashua Pastoral Care Center HOME Application

**MOTION BY ALDERMAN TOLLNER TO ACCEPT AND PLACE ON FILE**

ON THE QUESTION

Chairman Cardin

This communication is regarding a property at 12-14 C Street and they want to renovate those properties to make them more livable I guess. Did you want to talk about that one Paul?

Paul Newman

As briefly as possible – obviously a project that the Care Center would very much advocate and find essential to their operations, but they approached us because they – this is one of the very early HOME in fact I think the first HOME Program that was funded. It is a four unit building on C Street and on the ground floor there are two one-bedroom units. They find that with their clientele that they serve at this point in time that it truly doesn't meet the needs of typically a single parent with children. It is difficult to make good use of those units, but they could make good use of them in the value of any living unit in Nashua is very substantial now simply by adding a bedroom or two to those. It is a

pretty substantial size site and my department and Klaas Nijhuis has worked with them to develop a schematic plan to be able to add those bedrooms off the back of the existing building. It would better enable them to serve the clientele that their program is geared to particularly people who are residents of the Norwell Home for some period of time and then go onto more transitional independent living in this property. The communication is asking on their behalf for sponsorship, which of course once again if there are sponsors that come forth we would ask to work with the Legal Department to prepare a resolution for your consideration for sponsorship.

Alderman Deane

That lot goes from C Street to D Street. I would imagine it probably could be subdivided due to the size of it. Have they contemplated putting another building down on D Street?

Paul Newman

I truly don't know. I know they do have to go for site plan approval by virtue of adding this addition. I don't know if it is subdivided.

Alderman Deane

I bet it is. I bet they can get another building lot right there.

Paul Newman

I will find that out for those who are curious.

Alderman Lozeau

I don't know a lot about Nashua Pastoral Care. Would it be out of line to request some information about Nashua Pastoral Care as far as who they service, how the people qualify that they service, what existing programs do they run, etc.?

Chairman Cardin

I am sure we can get you all that information certainly.

Paul Newman

I will pass that along to them.

**MOTION CARRIED**

UNFINISHED BUSINESS – None

NEW BUSINESS – RESOLUTIONS

**R-04-129**

Endorsers: Mayor Bernard A. Streeter  
Alderman-at-Large James R. Tollner  
Alderman Marc W. Plamondon  
Alderman Lori Cardin  
Alderman Kevin E. Gage

**RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$4,000 RECEIVED  
FROM THE STATE OF NEW HAMPSHIRE, OFFICE OF EMERGENCY MANAGEMENT  
INTO SPECIAL REVENUE ACCOUNT 335-6314**

**MOTION BY ALDERMAN GAGE TO RECOMMEND FINAL PASSAGE**

ON THE QUESTION

Alderman Deane

What are these monies going to be used for?

Chairman Cardin

Is there someone here to talk on this tonight? HAZMAT/SARA workshop.

Alderman Plamondon

SARA is part of Homeland Security.

Chairman Cardin

I did get a call from Rick Wood today. He was going to join us, but he was at one of the service clubs accepting an award as the Firefight of the Year so he couldn't join us. There were no matching funds on this one of the last two resolutions. He assured me that the only match was in kind; there was no monetary match involved.

Alderman Lozeau

We are not voting to spend it right we are just voting to accept it.

Chairman Cardin

We are just voting to accept it.

Alderman Deane

Thank you.

Alderman Tollner

Maybe what we can do is get Rick to send the Board of Aldermen a memo so we know exactly what it is going to be spent on. The other question I would have would be by accepting this grant, which I think we should do, I wanted to make sure that it is a year by year case, and that by us accepting this grant money today we are not committing – in some grants if you accept the State money now it is a commitment to fund it at the same dollar amount the following year. I want to make sure that we are not committing ourselves in FY '06. I am comfortable approving it now, but maybe a follow up memo since he wasn't able to answer the questions tonight would be appropriate.

Chairman Cardin

We will ask Sue to follow up with Rick and get some communication from him regarding the resolution as to whether it commits us to any further financial obligations at all. Are there any other questions on that resolution?

**MOTION CARRIED**

**R-04-130**

Endorsers: Mayor Bernard A. Streeter  
Alderman-at-Large James R. Tollner  
Alderman Marc W. Plamondon  
Alderman Lori Cardin  
Alderman Kevin E. Gage

**RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF APPROXIMATELY  
\$100,000 FROM THE DEPARTMENT OF HEALTH AND HUMAN SERVICES OF  
MARYLAND INTO SPECIAL REVENUE ACCOUNT #341-6419**

**MOTION BY ALDERMAN PLAMONDON TO RECOMMEND FINAL PASSAGE**

ON THE QUESTION

I would invite Director Russakow to join us.

Stefan Russakow

With me is Dr. Joseph Sabato, the Medical Director and also Project Officer for this project. Dr. Sabato will give a brief description.

Joseph Sabato

This is for year 2 of the Medical Reserve Corp. demonstration grant funding that we just finished year 1 for the Nashua Medical Reserve Corp. unit. The Medical Reserve Corp. is training and organizing volunteers to be able to assist in a disaster as well as other public health situations thus becoming of course multiplier of what is in existence on a day-to-day basis when you have an extraordinary situation so you would be able to have the resources to deal with that.

Chairman Cardin

This is the one that you just had right the one that you went to and Alderman Gage – this is a great program.

Stefan Russakow

We had folks as far as Nebraska attending this.

Chairman Cardin

That is terrific.

Joseph Sabato

We appreciate the Aldermen participation. That was very helpful at a timely moment especially Alderman Plamondon.

Alderman Tollner

I will ask a similar question to the point I brought up earlier. By accepting this grant money are we making any additional commitment on the city's behalf in order to accept this and in accepting it are we just accepting it for this fiscal year coming up? Are we obligated to fund it beyond that?

Stefan Russakow

There is no obligation beyond the grant period. The expectation is and what I am charged with under the grant is to develop a sustainability plan so that it will be sustained on its own. Our intention is to try and utilize our development as a resource for training to be able to help sustain it.

Alderman Tollner

Thank you.

Chairman Cardin

Are there any other questions?

Alderman Plamondon

I can't let hit pass. I have to compliment our Medical Reserve Corp. and the work that is coming out of Nashua Public Health that is being recognized nationally. Stefan had mentioned that they came from as far away as Nebraska but they were from Ohio, Vermont, Massachusetts, Maine, Maryland, Virginia – they came from everywhere. They came and it was an awesome program. Everybody left there acknowledging Nashua's preparedness and it really they looked at Nashua and applauded our efforts, but now that work needs to go to these two gentlemen here and our public health so kudos to them.

Chairman Cardin

I know that both you and Alderman Gage raved about what a great turnout and great program this was. Thank you very much Aldermen for participating.

**MOTION CARRIED**

**R-04-131**

Endorsers: Mayor Bernard A. Streeter  
Alderman Lori Cardin  
Alderman-at-Large James R. Tollner  
Alderman Marc W. Plamondon

**RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$18,000 FROM HILLSBOROUGH COUNTY AS WELL AS CONTRIBUTIONS FROM AREA TOWNS AND OTHER MISCELLANEOUS REVENUES INTO SPECIAL REVENUE ACCOUNT 341-6406 “MEDIATION COMMUNITY EDUCATION SERVICES”**

**MOTION BY ALDERMAN TOLLNER TO RECOMMEND FINAL PASSAGE**

ON THE QUESTION

Chairman Cardin

We have Sandy Mulcahy who would like to address the committee.

Sandy Mulcahy

The Nashua mediation program provides our core services; parent/child mediation services that we provide free for families in greater Nashua. We are able to do this because we have over 60 volunteer mediators from our community that have been through extensive training and get continued supervision and education in mediation to work with these families. We also offer conflict resolution training to places like the Nashua Police Department – I will be training their new recruits, the Nashua School is doing peer mediation training, the Norwell House, Mary’s House and on and on.

We also collaborate actively with programs like the Mayor’s Task Force on Youth, the Domestic Violence Coordinating Council, and the Nashua Task Force on Alcohol and other Drugs. I saw Alderman Plamondon early this morning for Red Ribbon kickoff breakfast this morning.

Alderman Lozeau

Is this the department that there was so much concern around budget season on the re-organization of the department and how is it going?

Stefan Russakow

We are looking to continue the internal re-organization and make the maximum use of funds that we have available and looking to some other sources to get some additional funds to expand the program in other areas including preparedness. One of the things that we are concerned about is the community posture on public health preparedness as well as when it comes to community mental

health. We have all heard about community and critical stress incident response. One of the areas that we are investigating and looking to collaborate more on is bringing the mediation program into that. Sandy is also certified in disaster behavior response team she and one other gentleman from our program are so we are looking to expand that with the DHHS as well.

Alderman Lozeau

Thank you.

Alderman Tollner

Stefan maybe you could help me – what type of means or communications, just to follow up with Alderman Lozeau's question, have you had with those who volunteer to offer the mediation services? What type of communications have you had since there was a lot of discussion back and forth as far as during the budget season as far as the action we took was it appropriate and how have you communicated those changes to those people that are providing the mediation services?

Stefan Russakow

Sandy has put out a newsletter twice to the staff advising them of what the changes are and we continue to move forward.

Alderman Tollner

What type of feedback do they have to communicate back to you?

Stefan Russakow

I have not had direct communications although from again from Sandy who speaks with many on a regular basis. The program seems like it is getting re-engaged. We are getting a lot of positive feedback from the community mediators, and they are happy with the direction that the program has gone.

Alderman Tollner

So there is an avenue for not only communication to them through a newsletter, but there is a mechanism for them to provide you and others with feedback as far as how it is going?

Stefan Russakow

Correct.

Alderman Tollner

Thank you.

Chairman Cardin

Is there any further discussion?

Alderman Plamondon

Do you know when the – are we going to be planning any disaster behavioral health training sessions here in Nashua? I heard talk of that during the basic and advanced disaster life support classes.

Stefan Russakow

That is one of the avenues that we would like to approach and we have to firm that up with the State. It is a little premature on that.

Alderman Plamondon

Just to put it on the record, don't forget about me.

Stefan Russakow

Certainly not.

Alderman Plamondon

Thank you.

**MOTION CARRIED**

**R-04-132**

Endorsers: Mayor Bernard A. Streeter  
Alderman Lori Cardin  
Alderman-at-Large James R. Tollner  
Alderman Marc W. Plamondon  
Alderman Kevin E. Gage

**RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$10,000 FROM  
THE COUNTY OF HILLSBOROUGH INTO SPECIAL REVENUE ACCOUNT 332-  
6308 TO OPERATE A REGIONAL JUVENILE FIRE INTERVENTION PROGRAM**

**MOTION BY ALDERMAN GAGE TO RECOMMEND FINAL PASSAGE**

ON THE QUESTION

Chairman Cardin

I would like to say once again that I did get a call from the Fire Marshall's office today, Rick Wood, who is accepting an award this evening. I would like to congratulate him on that award. We do miss him tonight, but I certainly understand his priorities this evening. He did assure me that there were

no other financial obligations on the city's portion for these two resolutions before us. They are for the juvenile fire watch program and the Nashua Risk Watch Program. Both resolutions require no additional match. Is there any discussion on R-04-132?

**MOTION CARRIED**

**R-04-133**

Endorsers: Mayor Bernard A. Streeter  
Alderman Lori Cardin  
Alderman-at-Large James R. Tollner  
Alderman Marc W. Plamondon  
Alderman Kevin E. Gage

**RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$7,000 FROM THE COUNTY OF HILLSBOROUGH INTO SPECIAL REVENUE ACCOUNT #332-6309 "NASHUA FIRE RESCUE'S RISK WATCH PROGRAM"**

**MOTION BY ALDERMAN PLAMONDON TO RECOMMEND FINAL PASSAGE  
MOTION CARRIED**

NEW BUSINESS – ORDINANCES - None

DISCUSSION

Alderman Tollner

Just one comment – it doesn't really deal with the Human Affairs Committee, but I got an e-mail tonight – the Pride made their next payment. The payment was due October 15<sup>th</sup> and we have it in house already. They have pretty much so far met their obligations on the new contract.

Alderman Deane

I wanted to update the committee on the trials and tribulations on Library Hill – the Hunt Building. We had a report – the money that was put forth by this committee for the heating ventilation/air conditioning and the roof along with the water infiltration issues we had. We had a report done by T.F. Moran for the water infiltration and the recommendation for requirement. We put that out to bid. We had a walk through and no one showed up. That was kind of discouraging. The other issue we had the contract has been awarded for design of the HVAC as well. That is currently being worked on – the design. The other problem we have is the building is in serious need of re-pointing. In '04, this committee supplied \$28,000 for roof replacement on the south reading room, which is the room facing the Veteran's Memorial Park. We do have \$82,573 in capital.

The Board of Trustees has received a \$10,000 grant from the State – it is a Moose Plate Grant. When they collect dollars from the moose plate different organizations apply for those dollars. We received it for the renovation and restoration of the back stairwell, but the problem we have is we have serious water issues there. A lot of it has to do with the deterioration in the mortar. We put a bid out for the re-pointing of the entire building. The amount of money is astronomical to have it done. Then what we did is we focused on the tower because the tower with the parapet walls around the south reading room along with the roof is where the real water

problems are. On top of that we had to deal with the Moose Plate Grant, which has to be used by I believe it is June or July of next year or we lose it, but there is no sense doing the renovation on the back stairwell if the roof is leaking like it is.

What we did was I spoke with Hillary and Janice and we have been meeting as a committee regularly twice a month on this and going through the process of attending the walk throughs and what not and dealing with the architect. What the committee wanted to do with the \$82,573 that we have in capital and the \$28,000 that we had for roof replacement for 2004, which is the south reading room – what the committee wanted to do was take the balance of the \$50,000 that we had for the water infiltration in the basement and use \$41,375, which is the balance of the \$50,000 – that will do two walls on the – it will do the south wall and the wall facing Main Street on the tower. I am sorry it would do the wall facing the tavern and the south wall because that is where the water infiltration issue in the stairwell below. What we asked the contractor to do was to dice out the other two walls. Now the problem is you have to set all the staging up to go up and repoint this. If we didn't do all four walls we would end up having to pay to have the building restaged again in order to do it because it is a square and with all the staging, but what the committee wanted to know was I guess we would need approval to transfer that \$41,375 from the water infiltration issues in the basement to deal with the repointing issues on the roof because we can't do the roof without repairing the brick and the total bid for the entire job was \$196,734 to repoint the whole tower and do the south roof. We currently are \$44,900 short of being able to do the whole tower. That is the problem that we have.

Chairman Cardin

You would be looking for this committee to transfer \$41,375 from the water infiltration to the pointing of the two sides of the tower and ...

Alderman Gage

And the roof.

Alderman Deane

No the roof money is already there – the \$28,000 that was approved this year is already there.

Chairman Cardin

What grant year is this in that we would be ...**tape flipped** ...

Alderman Deane

... the infiltration so we have a bid document to work with to show people. We are also looking for a portion of the \$44,900 needed to do the other two walls so that when we have the building staged – it would be like painting half your house. When you are up staging that there will be a cost associated with going and setting the staging up again to redo the other two walls that you didn't do.

Chairman Cardin

Let me ask you this, out of the \$50,000 that we would transfer from the water filtration to the repointing that would leave \$8,625...

Alderman Deane

That has been spent on the report by T.F. Moran on the water infiltration already.

Chairman Cardin

It would just be the \$41,375 and then you would be looking for some portion of the \$44,900 out of?

Alderman Deane

Contingency.

Chairman Cardin

What is the committee's feeling?

Alderman Tollner

**Tape inaudible .. speaker away from microphone...** expertise in the area so I would agree with his request and am comfortable with adjusting those figures and applying them to what he is recommending tonight.

Chairman Cardin

So you would be comfortable transferring the \$41,375 from the water filtration to the repointing of the tower...

Alderman Tollner

And the two sides ...

**MOTION BY ALDERMAN TOLLNER TO RECOMMEND TRANSFERRING \$41,375 OF FY '03 CDBG FUNDS THAT WERE APPROVED FOR WATER INFILTRATION TO ROOF REPLACEMENT OF THE HUNT BUILDING**

ON THE QUESTION

Alderman Lozeau

I just want to echo Alderman Tollner's thanking Alderman Deane for the enormous amount of time he has put into this. I think this is exactly as you said with regard to the HOME funds to CDBG funds – this is why we don't want to work down that, and I am just wondering if maybe

we should do the whole pointing job of the tower at once. I would think it would probably save a little bit of money in the long run.

Chairman Cardin

Do you want to save that for the next motion? We will pass this one first and then take that up?

Alderman Lozeau

Sure.

Alderman Plamondon

Just a point of clarification – do we need a resolution to transfer funds?

Chairman Cardin

No. We did that earlier this evening. It is part of the same project.

Alderman Plamondon

As long as it is the same structure?

Chairman Cardin

Yes.

Alderman Plamondon

I know it would take a resolution if it is a different structure same organization.

Chairman Cardin

I am confident that we don't need a resolution to pass it.

Alderman Plamondon

I support it. I do also want to echo my compliments to Alderman Deane on the work he has put in as well.

Chairman Cardin

I agree with his whole philosophy on if you don't fix the leak. You have to start with the roof problem before you fix the rest of it or the money is down the drain so to speak.

Alderman Deane

Absolutely. We wish it was going down the drain it is going through the walls and down the ceiling.

**MOTION CARRIED**

Chairman Cardin

I guess under discussion would be the \$44,900 and how much of that or all do we want to take out of CDBG contingency to accomplish the rest of the repointing of the tower while they have the staging set up. Let me just say that will leave about \$55,000 in contingency, which leaves us better off than we would have been if we would have passed everything that was here tonight, which would have left us with about \$28,000.

I feel kind of confident in doing this because I know that during the CDBG year some funds from projects are returned that were unspent and that sometimes can build that contingency back up. I think this being a city property is money well spent. If we don't do it now either pay now or pay more later. I think it is really a good use of this fund.

Alderman Lozeau

Plus we wouldn't have to look at the staging sitting up there for the next year either.

Alderman Deane

The problem is there are so many things on the plate of the committee and Trustees because everybody has been working diligently on this that we finally got to a point where we didn't have enough money to do what we needed to do so the idea was let's start at the top and work our way down. You get the tower done and you can do the south roof, the north roof has been done so that takes care of that problem. It will stop the leaking that is going down the stairwell and the \$10,000 that was received through the Moose Plate grant can be used to renovate it. If not you don't want to renovate the stairwell and have the water falling through the ceiling and – it is foolish to even think about doing that. We figured then we would get down to the basement. Hillary had talked to Rick Seymour of Public Works, and perhaps they might give us a hand with the infiltration problem. Steve Dookran had looked at it as well in the spring. This work would start in the spring. We don't want to top the whole building and pay to heat it because there is an added cost with that.

We figured we would try to get everything situated, get the contractor in place, and be done with it.

Alderman Lozeau

Would a resolution be needed?

Chairman Cardin

We don't need a resolution for this.

Alderman Lozeau

Do we need \$42,000 to finish the pointing of the tower?

Chairman Cardin

They need \$44,900.

Alderman Lozeau

I would think it would be less than the original two walls simply because the staging is up there and they are already there.

Alderman Deane

I have a breakdown of the Main Street sidewalk is \$20,900 and the north sidewalk was \$24,000.

Alderman Lozeau

Do you have any costs on the south and west?

Alderman Deane

The total tower was \$196,734.

Alderman Lozeau

So you in fact need \$42,000?

Alderman Deane

We need \$44,900.

**MOTION BY ALDERMAN LOZEAU TO APPROVE THE USE OF \$44,900 IN CDBG  
CONTINGENCY FUNDS FOR THE HUNT BUILDING REPOINTING OF THE TOWER  
MOTION CARRIED**

Alderman Deane

I would like to thank the committee for their support. Everybody will be very happy about this.

ADJOURNMENT

**MOTION BY ALDERMAN PLAMONDON TO ADJOURN  
MOTION CARRIED**

The meeting was declared adjourned at 8:10 p.m.

Alderman-at-Large James R. Tollner  
Committee Clerk