

REPORT OF THE SPECIAL FINANCE COMMITTEE

SEPTEMBER 13, 2006

A special meeting of the Finance Committee was held on Wednesday, September 13, 2006 at 6:45 p.m. in the Aldermanic Chamber.

Mayor Bernard A. Streeter presided.

Members of the Committee present: Alderman-at-Large David W. Deane
Alderman Robert A. Dion
Alderman Richard P. Flynn

Members not in Attendance: Alderman-at-Large Fred S. Teeboom
Alderman-at-Large Steven A. Bolton
Alderman Daniel L. Richardson

Also in Attendance: Alderman-at-Large Brian S. McCarthy
Carol Anderson, Chief Financial Officer/Comptroller
David Fredette, Treasurer/Tax Collector
William Mansfield

Mayor Streeter

Alderman Bolton called, and said he had a prior engagement. Alderman Richardson is ill.

COMMUNICATIONS

From: Mayor Bernard A. Streeter
Re: Special Finance Committee Meeting

**MOTION BY ALDERMAN FLYNN TO ACCEPT AND PLACE ON FILE
MOTION CARRIED**

**MOTION BY ALDERMAN FLYNN THAT THE RULES BE SO FAR SUSPENDED AS TO
ALLOW FOR THE INTRODUCTION OF A COMMUNICATION RECEIVED AFTER THE
AGENDA WAS PREPARED
MOTION CARRIED**

From: Janice Tremblay, C.P.M., Purchasing Manager
Re: Purchase Closed Circuit Cooler for Police HVAC System

**MOTION BY ALDERMAN FLYNN TO ACCEPT, PLACE ON FILE AND AWARD THE
CONTRACT TO J. LAWRENCE HALL IN THE AMOUNT OF \$40,045. SOURCE OF FUNDING
IS ACCT. #731-3706**

ON THE QUESTION

Alderman Dion

What is the cost center for the source of funding?

Alderman Deane

Capital project account.

Carol Anderson

That is the capital one. That is where the bond money has gone into, that particular account. We track all of the costs related to the Police HVAC through this one account. Last night, with the Resolution, you would have transferred the monies into that account.

MOTION CARRIED

ADJOURNMENT

MOTION BY ALDERMAN DION TO ADJOURN

MOTION CARRIED

The special Finance Committee meeting was adjourned at 6:48 p.m.

Alderman Richard P. Flynn
Committee Clerk



City of Nashua
Central Purchasing
229 Main Street
Nashua NH 03061-2019
603-589-3330 Fax: 603-589-3344

SUSPENSION OF RULES

September 11, 2006
Memo #07-017

TO: MAYOR STREETER
FINANCE COMMITTEE

SUBJECT: PURCHASE CLOSED CIRCUIT COOLER FOR POLICE HVAC SYSTEM

The Nashua Police Department recently completed the process of replacing its 27-year old HVAC System. The closed circuit cooler was not replaced, since it was hoped that the old unit would provide several more years of service.

However, during the past week the unit failed, resulting in elevated temperatures in the new system and water leaks in several locations. The tower is vital to the proper operation of the system and Chief Hefferan provided documentation to the full Board of Aldermen in his letter dated September 7, 2006.


Pursuant to NRO Sec 2-249 (a) (1), the department obtained a quotation from J. Lawrence Hall Company, the firm that had installed the new system. Two quotes were obtained, one that only replaced the internal coils and did not address the exterior corrosion issues and one for a complete replacement of the unit.

The Nashua Police Department and this office recommend awarding a contract to **J. Lawrence Hall, Nashua, NH** in the amount of **\$40,045.00**. The contract includes removal and disposal of the failed unit and installation of the new unit. Included in the price is a two-year warranty.

Resolution R-06-111, coming before the Board of Aldermen September 12, 2006, provides for transferring \$40,045 from account 591-86005 into **Capital Project Account 731-3706, Police HVAC**. Contingent on final approval of that transfer, funding for this purchase will be from that account.

Respectfully,

OK
JTB 9/12/06


Janice Tremblay, C.P.M.
Purchasing Manager

Cc: C. Anderson
W. Mansfield
T. Hefferan
C. Bielawski

ENGINEERED AIR CONDITIONING AND ENERGY CONTROL SYSTEMS



PROPOSAL

September 5, 2009

Nashua Police Dept.
Panther Drive
Nashua, NH 03062

Attn: Gerry Pilon

Re: Closed Circuit Cooler

We hereby submit specifications and estimates for:
Furnish and install closed circuit cooler replacement including electrical and piping connections and disposal of existing cooler.

Cost as stated.....\$49,045.00

Approximate four week delivery from placement of order.

Work by Others:
N/A

WE PROPOSE hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:
As stated above.

For scheduling purposes, it is imperative that we be notified immediately upon acceptance of this bid. Failure to do so could hinder our manpower availability.

The cost of components containing copper and other metals are subject to sudden and often significant change without notice. We reserve the right to adjust the proposed contract amount to cover these sudden price increases. Sudden and/or significant price increases on components containing copper and/or other price-volatile metals incurred throughout the course of the proposed project will be paid by the customer in the form of a Change Order based on the actual change in cost plus 10%. Unless otherwise detailed elsewhere, the pricing outlined in this proposal is valid for 30 days.

Payment to be made as follows:
1/3 on acceptance, progressive payments, in full upon completion

J. LAWRENCE HALL CO., INC.
10 COTTON RD. • P.O. BOX 2598 • NASHUA, NH 03061 • (603) 882-2021 • FAX (603) 882-4287
www.jlawrencehall.com

Proposal

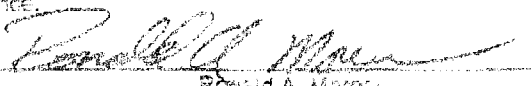
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Nashua Police Dept.

8/5/06

Re: Closed Circuit Camera

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers' Compensation insurance.

Authorized Signature 
Ronald A. Mordeau

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Date _____ Authorized Signature _____

Nashua Police Department

Panther Drive; P.O. Box 785
Nashua, NH 03061-0785
Phone (603) 594-3500

Main Fax: (603) 594-3516
Administration Fax: (603) 594-3615
Detective Bureau Fax: (603) 594-3616

Timothy F. Hefferan
Chief of Police

September 7, 2005

Alderman David Rootovich
President, Board of Aldermen
City Hall
225 Main Street
Nashua, NH 03061-2019

Dear President Rootovich,

Over the past several months the Nashua Police Department has been in the process of replacing its aging 27-year-old HVAC System. During the initial bid process, the HVAC Ad Hoc Committee removed the closed circuit cooler, (Cooling Tower), from the bid process due to financial constraints. At that time it was hoped that the tower would last for an additional three or four years.

This past week, the Department began to experience elevated temperatures in its new cooling system loop. Contact was made with J. Lawrence Hall Co., the installer of the new system, who sent a technician to troubleshoot the problem. Through their investigation, it was determined that the cooling tower coils had deteriorated and were leaking water in several locations. These leaks are preventing the water in the system from cooling properly. If the tower is not repaired or replaced before winter the system will continue to leak and the water would freeze possibly causing major damage. This damage may include more leaks or larger leaks, which prevent the system making up the lost water quick enough, causing damage to the pumps, and eventually a failure to the entire HVAC system. The cooling tower is required to operate year round. The water from both the heating and cooling system is required flow through it, as this was how the system was designed to operate.

The technician would not attempt to repair the coils in fear that more damage would be incurred, due to the extensive visual corrosion on the coil. It was determined that since the system could not be repaired, the Department needed to evaluate other options. Option 1 was to shut down the cooling tower until the coils could be replaced in several weeks. This option would mean the Department would lose air conditioning throughout the building for the entire time the system was shut down. The Department can not shutdown the cooling tower until repairs can be made because it will affect vital areas of the department, such as our Prisoner Detention Facility, Communications Division and Detective Bureau. Option 2 was to continue to run the cooling tower and hope that it would last until the parts were ordered and repairs could be made. Option 2 was chosen and the cooling tower is operational although water from the system continues to leak and drain into the sewer system. The water temperature continues to be elevated, although the system is being monitored closely to ensure further damage doesn't occur. This cooling tower is a necessity for the department to maintain cooling its critical areas.

Since J. Lawrence Hall Co. installed the new HVAC System, and are responsible for it's maintenance, quotes for the repair and replacement of the cooling tower were requested from them. The quote to replace the deteriorated internal coils is \$34,284. The replacement will not address the exterior corrosion issues that are present nor the possible issues that may occur to the motors and pumps in this system. The second quote to replace and dispose of the entire unit is \$40,045. Replacing the entire unit would alleviate possible issues with the pumps and motors as well as address the corrosion issue throughout the unit. The replacement quote also includes a two-year warranty on the unit. Whether the unit is repaired or replaced, it will take approximately 4 to 6 weeks for the unit to be fully functional again.



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