

REPORT OF THE FINANCE COMMITTEE

NOVEMBER 2, 2005

A meeting of the Finance Committee was held on Wednesday, November 2, 2005 at 6:02 p.m. in the Aldermanic Chamber.

Mayor Bernard A. Streeter presided.

Members of the Committee present: Alderman-at-Large David Rootovich, Vice-Chair
Alderman-at-Large David W. Deane
Alderman-at-Large James R. Tollner
Alderman Robert A. Dion
Alderman Kathryn D. Vitale (@ 6:10 p.m.)
Alderman Robert Shaw

Members not in Attendance:

Also in Attendance: Alderman David D. Lozeau
Jennifer Deschaies, Risk Management Specialist II
Susan Jeffery, Risk Manager
Kathy Roy, Nashua Police Department
Karen Smith, Business Manager, Nashua Police Dept.
Nick Caggiano, Superintendent of Parks
Janice Tremblay, C.P.M., Purchasing Manager
Steve Dookran, City Engineer
Amy Gill, CSO Storm Water Engineer
Tim Glenday

Mayor Streeter

Alderman Vitale called and indicated she is running a little late. I am wondering if it is the will of the committee, we do have a non-public session scheduled at the end of the agenda. As you know there is another committee meeting at 7:00 p.m. I am told that the non-public session should last no longer than 10 or possible 15 minutes, and I am wondering if the committee would agree to have that at the beginning of this meeting so we wouldn't have to shoo people who came for the 7:00 p.m. meeting out and so forth. Would someone like to move that we adjust the agenda accordingly?

MOTION BY ALDERMAN SHAW TO GO OUT OF THE REGULAR ORDER OF BUSINESS TO ADDRESS THE NON-PUBLIC ITEMS
MOTION CARRIED

From: Susan K. Lovering, Ald. Legislative Manager
Re: Request for Non-Public Session

**MOTION BY ALDERMAN SHAW TO ACCEPT AND PLACE ON FILE
MOTION CARRIED**

NON-PUBLIC SESSION

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**MOTION BY ALDERMAN SHAW THAT THE COMMITTEE GO INTO NON-PUBLIC SESSION
BY ROLL CALL PURSUANT TO RSA 91-A:3,II(e) TO CONSIDER TWO PENDING
WORKERS COMP CLAIMS
MOTION SECONDED BY ALDERMAN ROOTOVICH**

-
A viva voce roll call vote was taken which resulted as follows:

-
Yea: Mayor Streeter, Ald. Rootovich, Ald. Deane, Ald. Tollner, Ald. Dion,
Ald. Shaw

6

Nay:

0

MOTION CARRIED

The Finance Committee went into non-public session at 6:06 p.m.

**MOTION BY ALDERMAN SHAW THAT THE COMMITTEE SEAL THE MINUTES OF THE
NON-PUBLIC SESSION BY ROLL CALL UNTIL SUCH TIME AS THE MAJORITY OF THE
BOARD VOTES THAT THE PURPOSE OF THE CONFIDENTIALITY WOULD NO LONGER
BE SERVED
MOTION SECONDED BY ALDERMAN ROOTOVICH**

A viva voce roll call vote was taken which resulted as follows:

-
Yea: Mayor Streeter, Ald. Rootovich, Ald. Deane, Ald. Tollner, Ald. Dion
Ald. Vitale, Ald. Shaw

7

Nay:

0

MOTION CARRIED

**MOTION BY ALDERMAN SHAW TO COME OUT OF THE NON-PUBLIC SESSION AND
RETURN TO THE REGULAR MEETING OF THE FINANCE COMMITTEE**

MOTION SECONDED BY ALDERMAN ROOTOVICH

-
A viva voce roll call vote was taken which resulted as follows:

Yea: Mayor Streeter, Ald. Rootovich, Ald. Deane, Ald. Tollner, Ald. Dion
Ald. Vitale, Ald. Shaw

7

Nay:
0

MOTION CARRIED

The Finance Committee returned to its regular meeting at 6:40 p.m.

-
**MOTION BY ALDERMAN TOLLNER TO CONCUR WITH THE RECOMMENDATION OF RISK
MANAGEMENT TO APPROVE THE SETTLEMENTS FOR THE TWO CASES PRESENTED
BY ROLL CALL
MOTION SECONDED BY ALDERMAN DEANE**

A viva voce roll call vote was taken which resulted as follows:

Yea: Mayor Streeter, Ald. Rootovich, Ald. Deane, Ald. Tollner, Ald. Dion
Ald. Vitale, Ald. Shaw

7

Nay: 0

MOTION CARRIED

-
COMMUNICATIONS

From: Janice Tremblay, C.P.M., Purchasing Manager
Re: Bid Summary and Contract Award for Handheld Recorders

**MOTION BY ALDERMAN SHAW TO ACCEPT, PLACE ON FILE AND AWARD THE
CONTRACT TO GHA TECHNOLOGIES IN THE AMOUNT OF \$16,376.40. FUNDS ARE
AVAILABLE IN ACCT. #731-64192-3705**

ON THE QUESTION

Mayor Streeter

Would anyone like to ask questions of the representative from the Police Department?

Alderman Dion

My question is why do we need 60 of these items?

Kathy Roy

We currently have 60 that we do use right now between detectives, patrol officers, secretaries. You have any active investigation you have multiple ones that are out there at a given time.

Alderman Dion

These are to replace the ones that you have already or just in addition?

Kathy Roy

This is going to replace the ones that we have right now. Right now we are actually running into problems with those particular machines that we have. We have micro cassettes, we have mini cassettes – they are breaking down on a regular basis and not repairable. We are also having situations arise where they are compromising criminal cases. The tapes can hold 90 minutes. We have actually had a murder investigation where we have had a confession that was thrown out because with the officers trying to save time on the tape and turning it off and on and also flipping the tape there were words that were missing. This is now taking us to the 21st century being digital and would be able to put up to 16 hours on one tape – well it wouldn't be a tape it would be a cartridge.

Alderman Dion

Could you tell me who the manufacturer is of the ones that you have now that are breaking down consistently and the 60 new ones - Phillips?

Kathy Roy

The 60 new ones are Phillips. Over the course of the last two years we actually purchased two of them on separate occasions basically testing them to make sure that they are going to be able to be used out in the field. The officers obviously are not sitting at their desks all the time when they are using these things so actually going outside, going to cruisers, walking around, making sure that they were going to be valuable in an investigation and to be able to hear everything.

Alderman Dion

What is the brand name of the ones you have now that are breaking down?

Kathy Roy

I actually do not know.

Alderman Dion

I hope they are not Phillips.

Kathy Roy

Karen Smith is here who could answer that question.

Karen Smith

The equipment that we have is very very old. Some of them are Phillips. For the most part Norelco is the brand name. They might even be associated with Phillips, but the major problem is the age of this equipment. We haven't replaced them on a regular basis and certainly this is the way to go.

Alderman Dion

Do you know how long you have had the existing ones?

Karen Smith

I don't know exactly, but I would have to say that I have been with the department 16 years and some of that equipment has been there that long.

Alderman Dion

These same recorders?

Karen Smith

Yes.

Alderman Dion

Thank you.

Mayor Streeter

Are there any further questions?

MOTION CARRIED

From: Janice Tremblay, C.P.M., Purchasing Manager

Re: Bid Summary and Contract Award for Cab & Chassis with Plow Requested by Park Recreation

MOTION BY ALDERMAN SHAW TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO WYMAN'S CHEVROLET PONTIAC IN THE AMOUNT OF \$25,477. SOURCE OF FUNDING IS ACCT. #552-68045

MOTION CARRIED

From: Janice Tremblay, C.P.M., Purchasing Manager

Re: Additional Purchase of Tactical Ballistic Vests for Nashua Police Department

MOTION BY ALDERMAN SHAW TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO RILEY'S SPORT SHOP, INC. IN THE AMOUNT OF \$5,025.24. FUNDS ARE AVAILABLE IN ACCT. #531-46030-6372

ON THE QUESTION

Mayor Streeter

Just for the record Janice would you explain why this is coming before us because it is under the \$10,000 figure.

Janice Tremblay

The reason for it is that this is an additional purchase against the same bid process that we bought earlier back in March of this year. We had come to you and had actually at that time asked for your approval to spend \$26,801.28. The new change to the Charter if there is any kind of a change order that comes through no matter how small it might be once something has been approved by Finance this is a change to that, an increase, then we have to come back to you for that. That is the reason..

Mayor Streeter

Change in the Ordinance.

Janice Tremblay

We are basically increasing the order..

Mayor Streeter

It wasn't the Charter it was a change in the Ordinance.

Janice Tremblay

I am sorry a change in the Ordinance yes.

Alderman Deane

Are these purchased in such a way that as they start to expire – their warrantee expires on them or their years of suggested use expires on them – how many of them roll in and out of service at a time? Do you happen to know off hand how they were purchased in different increments?

Karen Smith

Officer Reedy would be the one who could answer that best. He wasn't able to be here this evening, but I do know that it is based on their expiration date and right now this is the key tactical vests. We were before you a few months back and purchased 16 and this is the balance. Those ill all be up to code – of course the first 16 will expire on the next round so they are not all being replaced at the same time.

Alderman Deane

There will be a roll out of expirations. We purchased them in March, if we purchase in March and now here we are in November for a balance of 6 of them.

Karen Smith

Correct there are three that are here. That is due to funding. We were able to purchase the first batch on grants and now we have asked for the last three to come out of this year's operating budget. If you recall we had past grants, not for tactical vests but other vests, where we spent \$40,000 or \$50,000 I think. We did replace them at the same time or a good number of them. I don't know what the quantity was. Then we were able to get a reimbursement, 50% off of a grant.

Alderman Deane

It is just I know you can't really change the expiration date on them when you buy them because of the safety that it provides the people that wear them. I wouldn't want to be wearing one of

these that was out of warrantee. You can't bring back someone's life if the piece of equipment fails. I was just wondering how they rolled them in and out if they tried to dice it up so that there wasn't a huge purchase, but then again we might be seeing cost savings by purchasing more at one time than just a select few. Thank you.

Mayor Streeter

Are there any further questions?

MOTION CARRIED

MOTION BY ALDERMAN SHAW THAT THE RULES BE SO FAR SUSPENDED AS TO ALLOW FOR THE INTRODUCTION OF A COMMUNICATION RECEIVED AFTER THE AGENDA WAS PREPARED

MOTION CARRIED

From: Janice Tremblay, C.P.M., Purchasing Manager

Re: Contract for Emergency Erosion Control Related to Farmington Road Outfall

MOTION BY ALDERMAN SHAW TO ACCEPT, PLACE ON FILE AND AWARD THE CONTRACT TO COLEMAN CONSTRUCTION IN THE AMOUNT OF \$35,000. SOURCE OF FUNDING IS ACCT. #792-01310-3792

ON THE QUESTION

Mayor Streeter

Would representatives from Public Works please come forward?

Alderman Deane

Whose fiber optic line are we trying to protect? Is that ours?

Steve Dookran

The fiber optic line belongs to MCI. MCI leases space from the railroad company to run their fiber optic lines.

Mayor Streeter

As you may recall Alderman Deane Gilford has leased property under their tracks all over the state for the installation of fiber optics. This is one of their many miles of fiber optics.

Alderman Deane

When you look down in the third paragraph and you go to the first bullet, "Placing granite blocks in the river at the top of slope to help contain the erosion stone" and then when I look up I see in the first paragraph "Emergency repair is needed to stabilize the riverbank to protect the railroad tracks and the fiber optic lines." This is the same firm – it should be noted this firm is currently working with the city on the East Hollis Street Fire Station. Do we have intentions of taking some of those leftover large square pieces of granite from the wall that we took down over there and using those over there by any chance?

Steve Dookran

I don't think they will be using the same large granite blocks. Those are probably too big to bring to the area and they probably wouldn't work. Where we are talking about larger pieces of rock that will hold the erosion, which will fill the washout area.

Alderman Deane

It is too bad we can't use some of those because we have an abundance of those that need a home.

Steve Dookran

That is right Alderman Deane, but those stones over at the fire station are enormous in size and probably wouldn't work well.

Alderman Deane

My last question is when is the design "As recommended the Feasibility Study completed earlier this year, the existing undersized stone culvert should be replaced with two new pipes – one for CSO discharge and the other for storm water. The DPW is entering into the design phase and this construction is expected in Fall 2006." I guess that answers my question. Thank you.

Mayor Streeter

Are there any further questions?

Alderman Shaw

I think it is probably just the way it is stated, but there are no issues regarding – where it says again back to placing granite blocks in the river – there is no kind of special permitting or anything that we have to do because of working at the river? Is that already addressed by other things?

Amy Gill

We are in contact with the State. There is a provision for emergency work and we are obtaining an emergency permit to do the work in the river as well as Nashua Conservation Commission has already been to the site as well.

Alderman Shaw

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Thank you.

Mayor Streeter

Are there any further questions?

MOTION CARRIED

UNFINISHED BUSINESS - None

NEW BUSINESS - None

WARRANT

MOTION BY ALDERMAN SHAW TO APPROVE WARRANT #8 IN THE TOTAL AMOUNT OF \$11,947,697.66 OF WHICH \$3,458,163.53 ARE ACCOUNTS PAYABLE, \$4,689,636.76 ARE PAYROLL AMOUNTS, \$69,138.59 ARE PREPAY AMOUNTS AND \$3,730,758.78 ARE WIRE TRANSFERS

MOTION CARRIED

DISCUSSION

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Alderman Tollner reminded the public that the coming Sunday would include a Walk for Relief. Every dollar donated to the event would be given to the Salvation Army and passed along to the flood victims in Keene as well as the hurricane victims.

Alderman Deane reminded the public that the registration would take place in the Hunt Building.

Alderman Deane mentioned a phone call he received from a constituent informing him that the scroll on TV 16 has been broken for several weeks. He further stated that the constituent questioned the video server and the ability of streaming meetings. He was interested in how that was going. Alderman Deane reiterated that even after expending the monies this still does not work.

Mayor Streeter stated that either has been or is immediately being looked at. He further stated that he would have Mrs. Lemieux send the committee an updated report on the status.

When asked Mr. Glenday stated that he was reluctant to comment other than saying they are on the video server at present and it is not working. Although the meeting is being recorded they are supposed to be on live and are not. If the video server was not set up in its current format he could shut it off and put it on the old way, but his request to do that was denied.

Mayor Streeter reiterated that he would have Mrs. Lemieux get Alderman Deane the required answers to his questions the following day.

Alderman Deane corrected Mr. Glenday in saying that it has never worked.

Mayor Streeter informed Mr. Tollner that the requested list of vehicles (city employees who take them home) has been compiled and would be sent to him the following day.

Alderman Tollner requested that the Board of Aldermen be copied.

ADJOURNMENT

MOTION BY ALDERMAN DION TO ADJOURN MOTION CARRIED

The Finance Committee meeting was adjourned at 6:59 p.m.

Alderman Robert Shaw
Committee Clerk Pro Tem