

Minutes of the Special Board of Public Works Meeting of October 21, 2009

A Special Meeting of the Board of Public Works was held on Wednesday, October 21, 2009 at 3:30 p.m. at the Division of Public Works, Administration & Engineering Office, 9 Riverside Street, Nashua, NH 03062.

Members Present

Mayor Donnalee Lozeau, Chair
Tim Lavoie, Vice President
Dan Gagnon, Commissioner
Donald Dyer, Commissioner
Tracy Pappas, Commissioner

Leon Kenison, Director, DPW
Lisa Fauteux, Superintendent, Solid Waste
Kerry Converse, Environmental Engineer
Jeff Lafleur, Foreman, Solid Waste

Kathie Berube, Administrative Assistant III

Not Present

David Deane, Aldermanic Liaison

Mayor Lozeau opened the meeting at 3:35 p.m. and stated that all commissioners were present.

- I. **MOTION:** Commissioner Pappas to approve the Agenda as presented.
SECONDED: Commissioner Dyer.
MOTION CARRIED: Unanimously.

- II. **MOTION:** Commissioner Pappas to forward a favorable recommendation to the Board of Aldermen regarding **R-09-245- RELATIVE TO THE ACCEPTANCE OF DONATED PRODUCTS AND SERVICES IN THE AMOUNT OF \$4,890.30 FOR THE RESORATION AND REPAIR OF THE CANNON AT GREELEY PARK**
SECONDED: Commissioner Gagnon.

A discussion was had regarding the donation of products and services provided by Statewide Collision, LLC.

The board agreed that it was a very nice gesture and thanked Statewide Collision, LLC for their donation.

MOTION CARRIED: Unanimously.

- III. **MOTION:** Commissioner Dyer to accept the retirement of Scott Pollock, Superintendent, Street Department, effective October 30, 2009
SECONDED: Commissioner Lavoie, with regret.

A discussion was had regarding Superintendent Pollock's outstanding work ethic and his 25 years of dedicated service to the City of Nashua and the Division of Public Works. The commissioners relayed their gratitude to Scott Pollock and wished him good luck.

Chair Lozeau had asked that Superintendent Fauteux review the policies and procedures and present her recommendations to the board.

Superintendent Fauteux stated that she and members of her staff had reviewed and made recommended adjustments presented in the document entitled City of Nashua Curbside Collection Policy DRAFT Revision 9-11-09. (*Document was included in this Agenda packet*)

Superintendent Fauteux reviewed and discussed with the board the recommended revisions to the document.

The following items were discussed:

Page 1. Section 3 Definitions- item G- Electronic Waste; Page 2 item K-Oversized items; Page 2 item M-Metal items; Page 2 item S-5 & 8; Page3. Section 4 Residential Curbside Collection (Trash) item C; Page 5 under Section 6. Oversized Item Pick Up-items A, B, and E; Page 5 Section 7. Residential Yard Waste – section A.; Pages 7, 8 and items IV through XII listed below.

- IV. Curbside Collection Policy
- V. Soft Yard Waste
- VI. Landfill Permit Fees
- VII. Electronic Waste, Tires & C&D
- VIII. Cover Material
- IX. Landfill Gas Management Suite
- X. Information Hut
- XI. Routing Software
- XII. Solid Waste Vehicle Fleet Assessment

The Board discussed adjusting the residential landfill permits from \$5.00 per year to \$10.00.

Chair Lozeau mentioned that she would have a Resolution prepared for the Board of Aldermen's consideration and would have it for the next Board of Public Works meeting in November as well.

The Board concurred.

MOTION: Commissioner Pappas to request the waiver of the \$1,000 security deposit for bringing in cover material to the landfill.

SECONDED: Commissioner Gagnon.
MOTION CARRIED: Unanimously.

MOTION: Commissioner Dyer to adopt the recommendations of Superintendent Fauteux and that Soft Yard Waste be revisited.

SECONDED: Commissioner Gagnon.
MOTION CARRIED: Unanimously.

A PowerPoint slide presentation highlighting Citystat's Solid Waste Department Fleet assessment was presented.

Director Kenison presented new snow emergency signs and handed out a city map highlighting areas throughout the city where the snow emergency beacons will be placed.

MOTION TO ADJOURN: Commissioner Pappas. (5:27 p.m.)

SECONDED: Commissioner Gagnon.
MOTION CARRIED: Unanimously.

*Transcribed by
Kathie Berube
DPW Administrative Assistant III*