

Minutes of the Board of Public Works Meeting of January 5, 2009

A meeting of the Board of Public Works was held at 3:30 p.m., Monday, January 5, 2008 at the DPW Administration and Engineering Offices, 9 Riverside Street, Nashua, NH 03062.

Members Present

Mayor Donnalee Lozeau, Chair
Donald Dyer, Commissioner
Daniel Gagnon, Commissioner
Tracy Pappas, Commissioner

Also Present

David G. Fredette, Interim Director
Steve Dookran, City Engineer
Nick Caggiano, Superintendent, Parks & Recreation
Tom Dwane, Manager, Parks & Recreation
Kerry Converse, Interim Superintendent, Solid Waste
Mario Leclerc, Superintendent, WWTF
Kathie Berube, BPW/DPW Admin. Assistant III

Absent

Timothy Lavoie, Vice Chairman

David Deane, Aldermanic Liaison

I. Motion: To approve the Agenda as presented.

MOTION: Commissioner Pappas to approve the Agenda as presented.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimous.

II. Motion: To approve the Minutes of the Meeting of the Board of Public Works meeting of December 8, 2008.

Chair Lozeau asked that the Minutes be held at this time.

MOTION: Commissioner Pappas to hold the Minutes of the Meeting of the Board of Public Works meeting of December 8, 2008.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimous.

III. Public Comment

Chair Lozeau recognized Alderman Fred Teeboom.

Alderman Teeboom discussed the proposed amended O-08-41- (*Assigning responsibility for roads to the Infrastructure Committee and creating a Broad Street Parkway liaison one-member committee*) which was held by the Board of Public Works on October 27, 2008.

IV. Aldermanic Referrals- N/A

V. Presentation (15 minutes)- Concord Regional Solid Waste Resource Recovery Cooperative

James Presher, Director, Concord Regional Solid Waste Resource Recovery Cooperative and Elizabeth Bedard, Recycling Consultant presented a handout to the Board and discussed single-stream recycling, single stream recycling facility implementation and a proposed inter-municipal agreement.

A discussion was had and Chair Lozeau suggested the Board hold a special meeting to review items B & D under Solid Waste.

The Board concurred.

VI. Solid Waste Department

A. **Motion:** To approve the purchase and installation of one (1) Heil Python Lift Arm w/Mounting Hardware in the amount of \$26,200.00. The new lift arm will replace a worn arm on automated trash collection truck #180. (Funding for this purchase is found in Account #801-78100-8100-8200.)

MOTION: Commissioner Pappas to approve the purchase and installation of one (1) Heil Python Lift Arm w/Mounting Hardware in the amount of \$26,200. The new lift arm will replace a worn arm on automated trash collection truck #180. (Funding for this purchase is found in Account #801-78100-8100-8200.)

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimous.

B. **Informational:** *Expanded Recycling Program Discussion and Recycling Market Update*

Kerry Converse, Interim Superintendent, Solid Waste Department and Recycling Coordinator, Sally Hyland discussed the status of the recycling market and their proposal from Integrated Paper Recycling, the City's recycling vendor.

C. **Informational:** *Nashua Household Hazardous Waste Program Participation Annual Report – 2008- On file*

D. **Discussion-** *Draft- Expanded Recycling Program dated 12/02/08; (distributed at the 12/08/08 meeting)On file*

VII. Parks & Recreation Department

A. **Motion:** To approve the purchase and installation of a filter, sanitation system and Co2 PH system for Crown Hill Pool from the lowest bidder that met the specifications Construction Services Of New England, INC. of West Simsbury, CT. for the sum of \$40,000. Funding will be \$25,000 from CDBG account # 374-07296-7223-7109 and \$15,000 from Capitol Improvements account number 652-58

MOTION: Commissioner Gagnon to approve the purchase and installation of a filter, sanitation system and Co2 PH system for Crown Hill Pool from the lowest bidder that met the specifications Construction Services Of New England, INC. of West Simsbury, CT. for the sum of \$40,000. Funding will be \$25,000 from CDBG account # 374-07296-7223-7109 and \$15,000 from Capitol Improvements account number 652-58.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimous.

B. **Motion:** To approve the purchase of two 2009 Ford F250 pick up trucks with bed liners from the low bidder Grappone Ford of Bow NH for the sum of \$38,504. Funding will be from account FY09 #552-68045-6911.

MOTION: Commissioner Pappas to approve the purchase of two 2009 Ford F250 pick up trucks with bed liners from the low bidder Grappone Ford of Bow NH for the sum of \$38,504. Funding will be from account FY09 #552-68045-6911.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimous.

C. **Informational:** *Memo from the Superintendent relative to the parking at the Thanksgiving Day football game at Stellos Stadium*

Superintendent Caggiano discussed the scheduling and maintenance of Stellos Stadium at Thanksgiving and recommended that the staffing for the Thanksgiving Day be left up to his discretion.

The option to possibly re-approach the Planning Board to see if the stipulations for parking, required staffing and signage modification for Thanksgiving Day games was discussed.

Informational: Thank you letter from The Great American Downtown regarding the 2008 Stroll.
On file

MOTION: Commissioner Dyer to accept item D and place it on file.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimous.

VIII. Engineering Department

*A. **Motion:** To approve the Residential Wastewater Service Permits and Fees as submitted.*

MOTION: Commissioner Dyer to approve the Residential Wastewater Service Permits and Fees as submitted.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimous.

*B. **Motion:** To approve Change Order No. 16 to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp., in the amount of \$39,184.50. Funding for this change order will be through account 792-01310-3799-0000, Wet Weather Flow Treatment Facility Construction.*

MOTION: Commissioner Gagnon to approve Change Order No. 16 to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp., in the amount of \$39,184.50. Funding for this change order will be through account 792-01310-3799-0000, Wet Weather Flow Treatment Facility Construction.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimous.

*C. **Motion:** To approve Amendment No. 2 to Malcolm Pirnie, Inc. construction phase services contract for the North Facilities Power System Upgrades project in the amount of \$20,317. Funding for this change order will be through account 792-53030-3799-0000, Weather Flow Treatment Facility – Engineering Services.*

MOTION: Commissioner Pappas to approve Amendment No. 2 to Malcolm Pirnie, Inc. construction phase services contract for the North Facilities Power System Upgrades project in the amount of \$20,317. Funding for this change order will be through account 792-53030-3799-0000, Weather Flow Treatment Facility – Engineering Services.

SECONDED: Commissioner Dyer.

Project manager, Bill Keating, P.E. explained that Malcome Pirnie, Inc. is under contract to provide construction engineering services for the North Facilities Power Systems Upgrades project. He informed the board that the main reasons for the additional services related to the amendment request were the delays in the actual construction.

*D. **Informational:** FY09 Annual Sidewalk Program - Preliminary List of Projects*

Chair Lozeau requested that City Engineer Dookran provide the board, prior to the next meeting, a list of remaining sidewalks. She mentioned that she had been provided a comprehensive list a while back dated 2007 but wanted an update list with only the remaining sidewalks and their status.

Commissioner Dyer inquired as to whether or not these proposed sidewalks would be maintained during the winter.

Chair Lozeau discussed with the Board that the City is looking at school sidewalks and possible options for their maintenance and construction. She stated that she hopes to return to the board with some pro-active solutions in the very near future.

*E. **Informational:** River Pines (Jensen's Mobile Home Park) Sewer Extension -Update on staff review of sewer extension request.*

Interim Director Fredette informed the Board that he and City Engineer Dookran will be meeting with Mr. Jensen within the next week or two.

*F. **Informational:** Combined Sewer and Drainage Issues during Wet Weather Events – Updated Problems List.*

Aldermanic Liaison Deane requested that the Engineering Department look into a groundwater issue on Tomalonas Drive. He mentioned it was between the first and second house.

IX. Wastewater Treatment Facility

*A. **Motion:** To approve the User Fee Warrants as presented.*

MOTION: Commissioner Gagnon to approve the User Fee Warrants as presented.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimous.

*B. **Motion:** To approve the additional scope of work on the Secondary Clarifier repair and award the contract to Methuen Construction for an additional amount of \$17,960 to increase the purchase order to a total of \$35,155.00. Funding will come from account #802-96080-8500-8900-72- Secondary Equipment.*

MOTION: Commissioner Pappas to approve the additional scope of work on the Secondary Clarifier repair and award the contract to Methuen Construction for an additional amount of \$17,960 to increase the purchase order to a total of \$35,155.00. Funding will come from account #802-96080-8500-8900-72- Secondary Equipment.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimous.

*C. **Motion:** To approve the hiring of Siemens Water Technologies to perform a factory rebuild of the drive unit in the amount of \$12,800. Funding will come from account #802-96080-8500-8900-72- Secondary Equipment.*

MOTION: Commissioner Pappas to approve the hiring of Siemens Water Technologies to perform a factory rebuild of the drive unit in the amount of \$12,800. Funding will come from account #802-96080-8500-8900-72- Secondary Equipment.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimous.

D. Motion: To approve the additional scope of work on the Flame Arrestors repair and award the contract to Methuen Construction for an additional amount of \$8600 to increase the purchase order to a total of \$26,655.00. Funding will come from 802-96135-8500-8900-72 – Digester Equipment.

MOTION: Commissioner Pappas to approve the additional scope of work on the Flame Arrestors repair and award the contract to Methuen Construction for an additional amount of \$8600 to increase the purchase order to a total of \$26,655.00. Funding will come from 802-96135-8500-8900-72 – Digester Equipment.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimous.

X. Interim Director's Report

Interim Director Fredette reviewed and discussed the Director's Report with the Board. He also informed them that there was a Capital Improvements meeting in room 208 at 6:30 on Monday, January 12, 2009 and that a special workshop for the budget will be scheduled for the Board.

XI. Commissioners

Commissioner Dyer and Chair Lozeau discussed Holman Stadium and the naming of the field.

Commissioner Dyer inquired about filling job vacancies within the division and asked if the union contract was being violated, specifically, the Administrative Assistant position at the Traffic Department.

Chair Lozeau replied that the union contract was not being violated and that the postings are being listed for 60 days.

Interim Director Fredette stated that the union had met with the Human Resource Department and agreed to extend that particular posting for 90 days instead of the required 60.

Chair Lozeau informed the Board that the Board of Public Works 2009 meeting schedule that was approved at the December 2008 meeting was an oversight. She explained that last years schedule was for the second Monday of each month. She suggested that the schedule remain the same as last years and asked Kathie Berube to create and submit a revised schedule. She also mentioned having a special meeting prior to February 9th to discuss recycling.

The Board concurred.

XII. Tabled Items

At the Special Meeting of October 27, 2008 the following items were tabled:

O-08-41- ASSIGNING RESPONSIBILITY FOR ROADS TO THE INFRASTRUCTURE COMMITTEE AND CREATING A BROAD STREET PARKWAY LIAISON ONE-MEMBER COMMITTEE

*(Note-*E-mail from Alderman Teeboom that was mailed to Commissioners on 12/15/08 Re: A mended– O-08-41 is included in packet)*

MOTION: Commissioner Pappas to remove O-08-41 from the table.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimous.

MOTION: Commissioner Pappas to discuss O-08-41.
SECONDED: Commissioner Gagnon.

Commissioner Dyer stated that he “has no problem with creating a Broad Street Parkway Liaison one member committee but I think it is the jurisdiction of this board to have the responsibility for the roads and infrastructure in this City.”

Commissioner Pappas inquired “if it was possible to approve one certain section of the proposed Ordinance?”

Chair Lozeau stated that “any recommendation to the Board of Aldermen is a recommendation.”

A discussion was had pertaining to responsibilities of the Board of Public Works and whether any responsibilities were being taken away.

Chair Lozeau responded that Legal Council’s response to as to whether it is taking away responsibility from the Board of Public Works was that it was not. She added, “We have joint jurisdictions.”

MOTION: Chair Lozeau to forward a favorable recommendation to the Board of Aldermen regarding the amended O-08-41.
SECONDED: Commissioner Pappas.

Chair Lozeau requested a roll call vote.

Kathie Berube called the roll.

Commissioner Dyer: No.
Commissioner Pappas: Yes.
Commissioner Gagnon: Yes.
Chair Lozeau: Yes.

MOTION CARRIED: Majority.

MOTION TO ADJOURN: Commissioner Pappas.
SECONDED: Commissioner Gagnon.
MOTION CARRIED: Unanimous.

Still Tabled:

At the regular meeting of November 10, 2008 the following items were tabled: MOTION TO TABLE: Commissioner Lavoie to approve the 10-31-08 DRAFT Trash and Recycling policies and violations letters and make them policy.