

Special Board of Public Works Meeting of September 24, 2008

A special meeting of the Board of Public Works was held on Wednesday, September 24, 2008 at the Division of Public Works, Administration & Engineering Office, 9 Riverside Street, Nashua, NH. at 2:00 p.m.

Members Present

Mayor Donnalee Lozeau, Chair	Rick Seymour, Director
Timothy Lavoie, Vice Chairman	Jason Marcotte, Superintendent, Solid Waste
Daniel Gagnon, Commissioner	Kerry Converse, Environmental Engineer, SW
Tracy Pappas, Commissioner	Kathie Berube, DPW/BPW Admin. Assistant III
	Sally Hyland, Recycling Coordinator, SW
	Kerry Converse, Environmental Engineer, SW
	Members of DPW Senior Staff

Not Present

Donald Dyer, Commissioner
David Deane, Aldermanic Liaison

Chair Lozeau opened the meeting at 2:00 p.m. and mentioned that Commissioner Dyer was not present and that his brother has past away.

I. Motion: To approve the Agenda as presented.

MOTION: Commissioner Gagnon to approve the Agenda as presented.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

II. Motion: To approve the Minutes of the Board of Public Works Meeting of September 8, 2008.

Chair Lozeau stated that the Board would not be accepting the Minutes of the Board of Public Works meeting of September 8, 2008 at this meeting. She explained that the reason that she scheduled this special meeting was to have a meeting before the Director and Superintendent left the division so as to have them available for information during the workshop.

IV. (Out of Order) Discussion: Transition of Public Works

Superintendent Marcotte asked Chair Lozeau if she would like to address Agenda item IV. prior to the Workshop so that the rest of the division's senior staff did not have to sit through the workshop.

Chair Lozeau stated that at this time she has not chosen an interim Director and would not choose just anyone for the sake of replacement. She mentioned that she had some ideas and will be placing someone in the position as soon as she finds a suitable candidate.

She added that she has not yet spoken with Kerry Converse, Environmental Engineer to discuss the situation at the Solid Waste Department, but that he should anticipate a phone call from her executive assistant Brenda to schedule a meeting.

Chair Lozeau asked if there were any comments or concerns regarding her decision.

Kathie Berube, Administrative Assistant III stated that the division works as a team and that everything would continue as usual in absence of the Director and Solid Waste Superintendent.

Director Seymour urged Mayor Lozeau to fill his position as soon as possible.

III. Solid Waste Workshop- Continuation: Policies and Procedures

A Solid Waste policies and procedures workshop continued from the Board of Public Works meeting of September 8, 2008.

Sally Hyland, Recycling Coordinator, Solid Waste Department and Kerry Converse, Environmental Engineer, Solid Waste Department joined the discussion.

Chair Lozeau asked that discussion regarding the Swap shop be held at this time.

Chair Lozeau mentioned that she would like to review the proposed policies at the next scheduled Board of Public Works meeting on October 13, 2008.

MOTION TO ADJOURN: Commissioner Lavoie.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

Transcribed by

Kathie Berube, DPW//BPW Administrative Assistant III