

Minutes of the Board of Public Works Meeting of June 9, 2008

Members Present

Mayor Donnalee Lozeau, Chair
Timothy Lavoie, Vice Chair
Daniel Gagnon, Commissioner
Donald Dyer, Commissioner
Tracy Pappas, Commissioner

Rick Seymour, DPW Director
Steve Dookran, City Engineer
Scott Pollock, Superintendent, Streets
Jay Marcotte, Superintendent, SW
Nick Caggiano, Superintendent, Park & Recreation
Tom Dwane, Manager, Recreation
Wayne Husband, Traffic/Parking
Kathie Berube, DPW/BPW Admin. Assistant III

Aldermanic Liaison, David Deane

A meeting of the Board of Public Works was held on Monday, June 9, 2008 at 3:30 p.m. at the Division of Public Works, Administration and Engineering Office, 9 Riverside Street.

Chair Lozeau called the meeting to order at 3:30 p.m. and noted that all members of the Board were present.

I. **Motion:** To approve the Agenda as presented.

MOTION: Commissioner Gagnon to approve the Agenda as presented.

SECONDED: Commissioner Lavoie

MOTION CARRIED: Unanimously.

II. **Motion:** To approve the Minutes of the Board of Public Works meeting of May 12, 2008.

MOTION: Commissioner Dyer to approve the Minutes of the Board of Public Works meeting of May 12, 2008.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

III. Aldermanic Referrals- N/A

IV. Public Comment-

Alderman Richard Flynn was present and addressed the Board concerning the poor condition of the sidewalks on South Main Street. He requested that the Division access the area and stated that he could gather a petition from the school PTO and the surrounding neighborhoods if that would help to prioritize the issue.

Chair Lozeau stated that it will be discussed further under Commissioner's Comments.

V. Wastewater Treatment Facility

A. Motion: To approve the User Fee Warrants as presented.

MOTION: Commissioner Dyer to approve the User Fee Warrants as presented.

SECONDED: Commissioner Lavoie.

MOTION CARRIED:

B. Motion: To approve the purchase of two Roll-Off Containers from Atlantic Recycling Equipment, LLC at a cost of \$8553.50 each for a total of \$17,107.00. Funding for this purchase is available in 802-96004-8500-8900-72.

MOTION: Commissioner Pappas to approve the purchase of two Roll-Off Containers from Atlantic Recycling Equipment, LLC at a cost of \$8553.50 each for a total of \$17,107.00. Funding for this purchase is available in 802-96004-8500-8900-72.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously

C. Motion: To approve entering into a contract with HAEC for energy purposes.

MOTION: Commissioner Pappas to approve entering into a contract with HAEC for energy purposes.

SECONDED: Commissioner Gagnon.

Representatives from Halafax Energy were present. They discussed with the Board that since deregulation and through the tracking of daily market trends, they are able to provide the Treatment Plant with service at a lower cost.

MOTION CARRIED: Unanimously.

VI. Solid Waste Department

A. Motion: To approve the renewal of the FY 09 regulatory required annual Groundwater Testing at the Four Hills Landfill to Endyne Inc. of Williston, VT in an amount not to exceed \$22,235.00. Funding for this is 801-53130-8001-8100.

MOTION: Commissioner Lavoie to approve the renewal of the FY 09 regulatory required annual Groundwater Testing at the Four Hills Landfill to Endyne Inc. of Williston, VT in an amount not to exceed \$22,235.00. Funding for this is 801-53130-8001-8100.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

B. Motion: To approve the renewal of the Shady Lane Landfill Groundwater and Air Testing/ Analysis to Chemserve Environmental Analyst of Milford NH in the amount of \$20,217.20. Funding for this is 801 53080 8001 8100.

MOTION: Commissioner Pappas to approve the renewal of the Shady Lane Landfill Groundwater and Air Testing/ Analysis to Chemserve Environmental Analyst of Milford NH in the amount of \$20,217.20. Funding for this is 801 53080 8001 8100.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously

C. Motion: To approve the renewal of the cooperative services agreement between the City of Nashua and the USDA Wildlife Management Services for the integrated gull management program in the amount of \$63,700.00. Funding for this is 801-53075-8001-8100 (\$63,000.00) and 801-59100-8001-8100 (\$700.00).

MOTION: Commissioner Gagnon to approve the renewal of the cooperative services agreement between the City of Nashua and the USDA Wildlife Management Services for the integrated gull management program in the amount of \$63,700.00. Funding for this is 801-53075-8001-8100 (\$63,000.00) and 801-59100-8001-8100 (\$700.00).

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

D. Informational: Draft for review, the Solid Waste Department's policies on collections.

Chair Lozeau informed the Board that any questions or comments regarding the draft polices on Collections should be forwarded to Director Seymour and will be discussed at the next scheduled Board of Public Works meeting.

E. Informational: Cost savings analysis for the Environmental Engineer on an annual basis.

The information regarding cost savings analysis for the Environmental Engineer on an annual Basis was requested at the May meeting of the Board by Aldermanic Liaison Deane.

VII. Engineering Department

A. **Motion:** To approve the Residential Wastewater Service Permits and Fees as submitted.

MOTION: Commissioner Lavoie to approve the Residential Wastewater Service Permits and Fees as submitted.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

B. **Informational:** NPDES Phase II MS4 Stormwater Permit, 2008 Annual Report (*On file*)

C. **Informational:** Wet Weather Flow Treatment Facility Contract Extensions (*On file*)

D. **Motion:** To authorize the division to conduct with National Grid (formerly Keyspan) two pilot programs in the methods of excavation and restoration of street openings contingent upon Board of Aldermen amendment or waiver of NRO Sec 285-13.

MOTION: Chair Lozeau to authorize the division to conduct with National Grid (formerly Keyspan) two pilot programs in the methods of excavation and restoration of street openings contingent upon Board of Aldermen amendment or waiver of NRO Sec 285-13.

SECONDED: Commissioner Lavoie.

Aldermanic Liaison David Deane stated that he would not support this at the Aldermanic level. He explained that the Ordinance in place has solved a lot of problems and that he and the Engineering Department were involved in its implementation.

Chair Lozeau expressed that she did not want to ignore new ideas because times change and with new technologies things can be better.

Representatives from National Grid, John Higgins and Amy Smith presented a handout and discussed the proposed pilot program with the Board.

City Engineer, Steve Dookran, P.E., expressed his concerns and reservations but stated that the only way to know if it will work is to do it.

MOTION CARRIED: Unanimously.

VIII. Street Department

A. **Motion:** To approve Pole License 21-0987-Lake Street and 21-0978-D.W. Highway

MOTION: Commissioner Gagnon to approve Pole License 21-0987-Lake Street and 21-0978-D.W. Highway.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

B. Motion: To approve the renewal of the CCTV monitoring contract to BCM Controls of Woburn, MA. The contract is for hourly monitoring of the landfill and Street Department site. The cost is \$2270.40 per month for the Solid Waste Department for a total of \$27,240 and \$1113.60 for the Street Department for a total of \$13,363. Funding for this contract is found in the Street Department Budget for FY 2009 under 553-59150(Security Services). The Solid Waste portion is found in the FY 2009 department budget under Account #801-49040-8001-8100.

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SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

C. Motion: To approve the hiring of Mr. Ronald Couturier to the position of Truck Driver at the Street Department. The funding for this position is found in the operating budget for the Street Department under account number #553-11759-6921.

MOTION: Commissioner Gagnon to approve the hiring of Mr. Ronald Couturier to the position of Truck Driver at the Street Department. The funding for this position is found in the operating budget for the Street Department under account number #553-11759-6921.

SECONDED: Commissioner Lavoie.

Commissioner Lavoie inquired as to whether the hire should be postponed until closer to the winter.

Superintendent Pollock replied no and stated that there is plenty of work for the driver at this time.

MOTION CARRIED: Unanimously.

IX. Administration

A. Informational: Public Works Week Exposition (*On file*)

X. Director's Report

Director Seymour presented the Director's Report and highlighted several ongoing divisional projects with the Board.

XI. Commissioners

A discussion regarding sidewalk funding, allocations and ratings was had.

Chair Lozeau requested a recess and a meeting with council with the Commissioners.

The Board concurred.

Chair Lozeau called the meeting back in session at 5:30 p.m.

A. Discussion: Union Grievances- Public/Private

Chair Lozeau stated that the subject of whether or not union grievances were to be heard publicly or privately was open for discussion.

She informed the Board that members of the A.F.S.C.M.E. union had approached her with concerns as to having union grievances heard publically as well as suggesting that the Board create a policy.

A discussion was had.

Board members agreed that each grievance should be looked at on an individual basis and that if the employee requests that it be heard publicly then it should be considered. If a grievance pertains to compensation, discipline or promotion and it is scheduled to be heard at the Board level then the union must be informed beforehand in order to decide what they want to do.

Chair Lozeau stated that she had asked Director Seymour and Steve Lyons, AFSCME union council representative to submit comments for the Boards review. She added that while Mr. Lyons declined her request Director Seymour had not, but there was an error and she requested a revised copy for the record.

Chair Lozeau informed the Board that there is now a map highlighting construction areas in the city on the city's website.

XII. Items Pending- Items Tabled: Meeting of April 14, 2008, Aldermanic Referrals:
R-08-23-CHANGING THE PURPOSE OF THE REMAINING UNEXPENDED BOND
PROCEEDS IN ACCOUNT #757-3729 "PARKING FACILITY
RENONVATIONS/IMPROVEMENTS"

Chair Lozeau stated that it was her understanding that R-08-23 was still tabled at the Aldermanic level but was uncertain.

(No action on items pending was had.)

Commissioner Lavoie mentioned that he had requested a list of divisional accident and injury reports.

Director Seymour informed the Board that he had requested the information from the city's Risk Management department and was awaiting there response.

Commissioner Dyer mentioned that there is a vacant lot needing some cleanup off of Main Dunstable Road and requested that the division look into the matter.

XIII. Non-Public (if applicable) – N/A

MOTION TO ADJOURN: Commissioner Lavoie.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

*Transcribed by
Kathie Berube
DPW/BPW Administrative Assistant III*