

Minutes of the Board of Public Works Meeting of February 11, 2008

A meeting of the Board of Public Works was held on Monday, February 11, 2008 at 3:30 p.m. at the Division of Public Works Administration and Engineering Offices located at 9 Riverside Street, Nashua, NH.

Members Present

Mayor Donnalee Lozeau, Chair  
Timothy Lavoie, Vice Chairman  
Daniel Lavoie, Commissioner  
Donald Dyer, Commissioner  
Tracy Pappas, Commissioner

Rick Seymour, Director, Public Works  
Steve Doorkran, City Engineer  
Scott Pollock, Superintendent, Streets  
Jay Marcotte, Superintendent, Solid Waste  
Mario Leclerc, Superintendent, WWTF  
Wayne Husband, Superintendent, Traffic/Parking  
Nick Caggiano, Superintendent, Parks & Recreation  
Tom Dwane, Manager, Recreation  
Kathie Berube, BPW/DPW Admin. Assistant III

David Deane, Aldermanic Liaison

Mayor Lozeau, Chair, called the meeting to order at 3:40 p.m. and noted that Commissioners Pappas and Dyer were present and that Commissioners Lavoie and Gagnon were on their way. Aldermanic liaison, David Deane was also present.

*I. Motion: To approve the Agenda as presented.*

MOTION: Commissioner Pappas to approve the Agenda as presented.

SECONDED: Commissioner Dyer.

Director Seymour requested that the Agenda be amended to add item C under Solid Waste.

Chair Lozeau noted the request and proposed the Motion to approve the Agenda as presented with the amendment to add item C under Solid Waste.

IN FAVOR: Chair Lozeau

IN FAVOR: Commissioner Pappas

OPPOSED: Commissioner Dyer.

MOTION CARRIED: Majority.

*II. Motion: To approve the Minutes of the Board of Public Works Meeting of January 14, 2008.*

MOTION: Commissioner Dyer to approve the Minutes of the Board of Public Works Meeting of January 14, 2008.

SECONDED: Commissioner Pappas.

CORRECTION: Chair Lozeau stated (page 4, paragraph 7) of the Minutes of January 14, 2008 it was her intension to say “that a similar approach was taken with the Downtown Merchants a few weeks ago, at the height of the storm season and a letter was sent out before and again this year.”

MOTION CARRIED: Unanimously.

*III. Aldermanic Referrals- None*

*IV. Public Comment- None*

*V. Solid Waste Department*

*A. Motion: To approve the resignation of Mr. Christopher Audet, Collection Equipment Operator at the Solid Waste Department.*

MOTION: Commissioner Pappas to approve the resignation of Mr. Christopher Audet, Collection Equipment Operator at the Solid Waste Department.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

*B. Discussion: Request from Peter Bonnett for tipping fee waiver related to 50 Bridge Street*

Peter Bonnett, owner of a warehouse located on 50 Bridge Street, addressed the Board requesting an approximate \$50,000 tipping fee waiver for the disposal of material that would be generated by the demolition of the warehouse.

He explained his proposed plans to build a strip mall in place of the warehouse. He informed the Board that the removal of the warehouse and replacing it with a strip mall would greatly enhance the aesthetic gateway into Nashua.

(Commissioners Gagnon and Lavoie arrived at 3:48 p.m.)

*(Item C added)*

*B. Motion: To approve the abolishment of the two (2) Lead Operator Positions and to replace them with two (2) Equipment Operators with Memorandum of Understanding approval.*

MOTION: Commissioner Lavoie to approve the abolishment of the two (2) Lead Operator Positions and to replace them with two (2) Equipment Operators with Memorandum of Understanding approval.

SECONDED: Commissioner Gagnon.

Superintendent Marcotte discussed the restructure of the Solid Waste Department with the Board.

MOTION CARRIED: Unanimously.

**VI. Street Department**

*A. Presentation: Update and information on sidewalk snow removal operations.*

Scott Pollock, Street Superintendent presented a PowerPoint presentation on sidewalks and snow removal operations.

A discussion of sidewalks and snow removal was had.

*B. Motion: To approve Pole License 21-796-Catherine Street, Pole License 21-0948-Main Dunstable Road, Pole License 21-778-Tyler Street, Pole License 21-964-Progress Avenue, Pole License 21-0970-Fifield Street and Pole License 21-0973-D.W. Highway.*

MOTION: Commissioner Dyer to approve Pole License 21-796-Catherine Street, Pole License 21-0948-Main Dunstable Road, Pole License 21-778-Tyler Street, Pole License 21-964-Progress Avenue, Pole License 21-0970-Fifield Street and Pole License 21-0973-D.W. Highway.

SECONDED: Commissioner Gagnon.

A brief discussion regarding removing old poles before approving new poles was had.

*C. Motion: To approve the termination of Mr. Mark Hussey from the position of Truck Driver at the Street Department.*

MOTION: Commissioner Pappas to approve the termination of Mr. Mark Hussey from the position of Truck Driver at the Street Department.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

*D. Motion: To approve the tuition assistance for Mr. Joe Anderson for course work in Diesel Mechanics/Heavy Truck Maintenance in the amount of \$306.50. Funding for this is found in the Street Department Operating Budget in Account #553-94010-6923-00.*

MOTION: Commissioner Gagnon to approve the tuition assistance for Mr. Joe Anderson for course work in Diesel Mechanics/Heavy Truck Maintenance in the amount of \$306.50. Funding for this is found in the Street Department Operating Budget in Account #553-94010-6923-00.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

**VII. Engineering Department**

*A. Motion: To approve the Residential Wastewater Service Permits and Fees as submitted.*

MOTION: Commissioner Pappas to approve the Residential Wastewater Service Permits and Fees as submitted.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

*B. Motion: To approve the award of the construction contract for the Manchester Street/Reservoir Street Pedestrian Crossing project to East Coast Utilities in an amount not to exceed \$62,000. Funding for this project will be from three sources: \$26,000 from account 653-18, Capital Improvements FY07 Sidewalk Program; \$26,000 from account 972-45035-5341, Expendable Trust Fund Sidewalk Contributions (contingent upon approval from the Board of Aldermen); and \$10,000 from account 792-53180-3794, Capital Improvements Stormwater Abatement.*

MOTION: Commissioner Gagnon to approve the award of the construction contract for the Manchester Street/Reservoir Street Pedestrian Crossing project to East Coast Utilities in an amount not to exceed \$62,000. Funding for this project will be from three sources: \$26,000 from account 653-18, Capital Improvements FY07 Sidewalk Program; \$26,000 from account 972-45035-5341, Expendable Trust Fund Sidewalk Contributions (contingent upon approval from the Board of Aldermen); and \$10,000 from account 792-53180-3794, Capital Improvements Stormwater Abatement.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

#### **VIII. Traffic & Parking Department**

*A. Motion: To approve the Traffic Departments' purchase of a new Sign Truck from Ron Curriers' Hilltop for \$36,799.00. The funding for this purchase is contingent upon Cerf approval (599-9865).*

MOTION: Commissioner Gagnon to approve the Traffic Departments' purchase of a new Sign Truck from Ron Curriers' Hilltop for \$36,799.00. The funding for this purchase is contingent upon Cerf approval (599-9865)

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

*B. Motion: To approve the Traffic Departments' purchase of a new cab and chassis for a new Bucket Truck from Ron Curriers' Hilltop for \$14,885.00. The funding for this purchase is contingent upon Cerf approval (599-9865)*

MOTION: Commissioner Gagnon to approve the Traffic Departments' purchase of a new cab and chassis for a new Bucket Truck from Ron Curriers' Hilltop for \$14,885.00. The funding for this purchase is contingent upon Cerf approval (599-9865).

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

*C. Motion: To approve the Traffic Departments' purchase of an aerial lift for the new Bucket Truck from North American Equipment for \$50,680.00. The funding for this purchase is contingent upon Cerf approval (599-9865)*

MOTION: Commissioner Gagnon to approve the Traffic Departments' purchase of an aerial lift

for the new Bucket Truck from North American Equipment for \$50,680.00. The funding for this purchase is contingent upon Cerf approval (599-9865)  
SECONDED: Commissioner Dyer.

A discussion was had regarding the potential trade in value of \$17,000 or whether or not the School Department was interested in purchasing the truck from the Traffic Department.

OPPOSED: Commissioner Lavoie.  
MOTION CARRIED: Majority.

#### ***X. Parks & Recreation Department***

*A. Motion: To approve the purchase of the July 4, 2008 fireworks display from Telstar Display Fireworks of Jaffery, NH in the amount of \$16, 900 funding FY 09 budget #552-59040-6912 - subject to FY 2009 budget approval.*

MOTION: Commissioner Gagnon to approve the purchase of the July 4, 2008 fireworks display from Telstar Display Fireworks of Jaffery, NH in the amount of \$16, 900 funding FY 09 budget #552-59040-6912 - subject to FY 2009 budget approval.

SECONDED: Commissioner Pappas.  
MOTION CARRIED: Unanimously.

*B. Informational: Grant award of \$15,000 from Babe Ruth Baseball- On file*

#### ***XI. Wastewater Treatment Facility***

*A. Motion: To approve the User Fee Warrants as presented.*

MOTION: Commissioner Lavoie to approve the User Fee Warrants as presented.  
SECONDED: Commissioner Gagnon.  
MOTION CARRIED: Unanimously.

#### ***XII. Director's Report***

Director Seymour presented the Director's Report and highlighted several ongoing divisional projects with the Board.

Director Seymour informed the Board that a FY09 budget meeting needed to be scheduled for the Boards review and approval.

Chair Lozeau informed the Director and the Board that she would arrange the meeting through her office and notify the commissioners.

Street Superintendent, Scott Pollock informed the Board that there have been 24 snow events this season and that salt is may be an issue to obtain. He added that they were at 50% capacity.

A brief discussion was had regarding the purpose of wingmen.

A notice will be distributed from the Street Department, in the spring, through the Mayor's office notifying residents of spring clean-up.

Director Seymour informed the Board that a quarterly accident report was requested from the Risk Management Department to distribute to the Board.

A brief discussion of the opticom system was had.

*XIII. Commissioners*

Commissioner Pappas asked if the requested tipping fee waiver discussed earlier in the meeting required immediate attention.

Chair Lozeau requested that Director Seymour gather more information and draft a letter of recommendation for the Board's consideration.

Chair Lozeau informed the Board that they will be receiving an invitation, (distributed from her office) to attend a free seminar on state pensions.

**MOTION TO ADJOURN:** Commissioner Dyer.

**SECONDED:** Commissioner Pappas.

**MOTION CARRIED:** Unanimously.

*Minutes Transcribed by  
Kathie Berube  
BPW/DPW Administrative Assistant III*