

Minutes of the Board of Public Works Meeting of December 17, 2007

A meeting of the Board of Public Works was held for Monday, December 17, 2007 at 5:30 P.M. in the City Hall Auditorium.

Members Present

Mayor Bernard A. Streeter, Chairman
Dan Gagnon, Vice Chairman
Tim Lavoie, Commissioner
Don Dyer, Commissioner
Tracy Pappas, Commissioner (5:33P.M.)

Rick Seymour, Director
Steve Dookran, City Engineer
Jay Marcotte, Superintendent, Solid Waste
Nick Caggiano, Superintendent, Park & Rec.
Tom Dwane, Manager, Recreation
Mario Leclerc, Superintendent, WWTF
Wayne Husband, Superintendent, Traffic/Pkg.
Kathie Berube, Administrative Assistant III

David Deane, Aldermanic Liaison

Not Present

Scott Pollock, Superintendent, Streets

Chairman Streeter called the meeting to order at 5:30 p.m.

I. Motion: To approve the Agenda as presented.

MOTION: Commissioner Dyer to approve the Agenda as presented.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

II. Motion: To approve the Minutes of the Board of Public Works Meeting of November 19, 2007.

MOTION: Commissioner Dyer to approve the Minutes of the Board of Public Works Meeting of November 19, 2007.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

III. Public Comment- N/A

IV. Parks & Recreation Department

A. Informational: Recognition of the winners of the 2007 Halloween House Decorating Contest. First Place Winner: Vivian Silva, 13 Bradford Street and Second Place: Paul Catalano, 5 Bay Meadow Drive.

Item A was addressed later in the meeting.

B. Informational: Thank you letter from the Nashua Telegraph

MOTION: Commissioner Lavoie to place item B on file.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

V. Solid Waste Department

A. Motion: To approve the purchase of a John Deere 270D Excavator from Nortrax John Deere of Pembroke NH. Unit amount not to exceed \$248, 704. Funding for this is 901-5403 SWERF (194,109.00) and 901-5404 Reclamation Trust Fund (54,595.00).

MOTION: Commissioner Gagnon to approve the purchase of a John Deere 270D Excavator from Nortrax John Deere of Pembroke NH. Unit amount not to exceed \$248, 704. Funding for this is 901-5403 SWERF (194,109.00) and 901-5404 Reclamation Trust Fund (54,595.00).

SECONDED: Commissioner Lavoie.

Aldermanic Liaison Deane and Superintendent Marcotte discussed the purchase of the excavator.

MOTION CARRIED: Unanimously.

B. Motion: To approve the purchase of two (2) forty-yard containers from Maguire Equipment Inc. for a combined total of \$10, 600.00. Funding for this is 801-64192-8001-8100.

MOTION: Commissioner Gagnon to approve the purchase of two (2) forty-yard containers from Maguire Equipment Inc. for a combined total of \$10, 600.00. Funding for this is 801-64192-8001-8100.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

C. Motion: To approve the selection of Ms. Denise Markert to the position of part-time Secretary III at the Solid Waste Department. Funding for this position is 801-11618-8202-8300.

MOTION: Commissioner Pappas to approve the selection of Ms. Denise Markert to the position of part-time Secretary III at the Solid Waste Department. Funding for this position is 801-11618-8202-8300.

SECONDED: Commissioner Gagnon.

OPPOSED: Commissioner Dyer.

MOTION CARRIED: Majority.

D. Motion: To award (3) additional months of service with the potential renewal to ERRCO LL&S Recycling from Epping NH. For turnkey services of part of the Cities Construction and Demolition (C+D) diversion and scrap metal handling.

MOTION: Commissioner Lavoie to award (3) additional months of service with the potential renewal to ERRCO LL&S Recycling from Epping NH. For turnkey services of part of the Cities Construction and Demolition (C+D) diversion and scrap metal handling.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

E. Motion: To approve the expense in the amount not to exceed \$25,000 to Milton CAT for repairs for the 1999 826G Compactor. Milton CAT is the only authorized Caterpillar distributor and repair firm for the New England area and performs Caterpillar repairs for the City. Funding for this is found in 801-77020-8001-8100.

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SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

First place winners of the Halloween House decorating contest, Mr. & Mrs. Silva of 13 Bradford Street, were present and congratulated by Mayor Streeter, Chairman.

VI. Engineering Department

A. Motion: To approve the Residential Wastewater Service Permits and Fees as submitted.

MOTION: Commissioner Lavoie to approve the Residential Wastewater Service Permits and Fees as submitted.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

B. Motion: To approve Change Order No. 9 to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp., in the amount of \$54,228.00. Funding for this change order will be through account 792-01310-3799-0000, Wet Weather Flow Treatment Facility Construction.

MOTION: Commissioner Gagnon to approve Change Order No. 9 to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp., in the amount of \$54,228.00. Funding for this change order will be through account 792-01310-3799-0000, Wet Weather Flow Treatment Facility Construction.

SECONDED: Commissioner Lavoie.

City Engineer Dookran discussed the requested change order with Aldermanic Liaison Deane.

MOTION CARRIED: Unanimously.

C. Informational: FY 08 Annual Sidewalk Program - Preliminary List of Project.

MOTION: Commissioner Lavoie to place item C on file.

SECONDED: Commissioner Gagnon.

Commissioner Dyer stated that we should not build anymore sidewalks until we can properly take care of the ones we have.

Chairman Streeter discussed the dire urgency for school sidewalks to be cleared of snow.

Director Seymour discussed the Safe Routes to School program.

Aldermanic Liaison David Deane suggested that the School Department purchase sidewalk plows to assist in snow operations.

MOTION CARRIED: Unanimously.

D. Informational: Wet Weather Facility Change Order information

MOTION: Commissioner Gagnon to place item D on file.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

E. Motion: To approve the award of the construction contract for the Mine Falls Park Improvements Phase II Gatehouse Restoration to the low bidder, Engelwood Construction Corporation, in the amount of \$288,205.15. Funding for this contract will be through two sources, \$252,735.00 from Special Revenue Account 352-01310-6513 Construction, Mine Falls HUD Grant – Phase II and \$35,470.15 from the Expendable Trust Fund Account 952-01310-5351– Mine Falls Park Fund.

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SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

F. Informational: Project Update Spreadsheet

MOTION: Commissioner Lavoie to place item F on file.
SECONDED: Commissioner Gagnon.
MOTION CARRIED: Unanimously.

VII. Wastewater Treatment Facility

A. Motion: To approve the User Fee Warrants as presented.

MOTION: Commissioner Dyer to approve the User Fee Warrants as presented.
SECONDED: Commissioner Gagnon.
MOTION CARRIED: Unanimously.

B. Motion: To approve the promotion/transfer of Ronald Brown to Mechanic I.

MOTION: Commissioner Gagnon to approve the promotion/transfer of Ronald Brown to Mechanic I.
SECONDED: Commissioner Pappas
MOTION CARRIED: Unanimously.

C. Motion: To approve the hiring of Mr. Wayne Gulliver to Operator II, 2nd shift.

MOTION: Commissioner Gagnon to approve the hiring of Mr. Wayne Gulliver to Operator II, 2nd shift.
SECONDED: Commissioner Lavoie.
MOTION CARRIED: Unanimously.

D. Motion: To approve the hiring of Mr. Gary Ionta to Operator II, 2nd shift.

MOTION: Commissioner Dyer to approve the hiring of Mr. Gary Ionta to Operator II, 2nd shift.
SECONDED: Commissioner Lavoie.
MOTION CARRIED: Unanimously.

E Motion: To authorize a payment to TDD Earth Tech Inc in the amount of \$15, 570.00 for sewer work performed at the National Street Pump Station. Funding: 802-96007-8500-8900.

MOTION: Commissioner Gagnon to authorize a payment to TDD Earth Tech Inc in the amount of \$15, 570.00 for sewer work performed at the National Street Pump Station. Funding: 802-96007-8500-8900.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

G. Informational: Summary of Conference, Nancy McAuley-Lesier, Lab Supervisor

MOTION: Commissioner Lavoie to place item G under Wastewater and item A. under Administration on file.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

VIII. Administration

A. Informational: Divisional Capital Improvements Submittal

IX. Director's Report

Director Seymour presented the Director's Report.

X. Commissioner's Comments

Chairman Streeter commended Tom Dwane, Manager, Recreation Department for implementing a Biddy Basketball food drive.

Commissioner Dyer expressed frustration because he had not yet received information that he requested from Parks & Recreation concerning parking at Stello's Stadium during Thanksgiving.

Director Seymour informed Commissioner Dyer that he would get him that information.

XI. Non-Public (if applicable) – N/A.

Members of the Board and the Director's senior staff presented Mayor Streeter with a gift and thanked him for his many dedicated years of service to the City and to the Division.

MOTION: Commissioner Dyer to adjourn.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

Farewell & many thanks Mayor Streeter!

*Transcribed by
Kathie Berube
BPW/DPW Administrative Assistant III*