

Minutes of the Board of Public Works Meeting of November 19, 2007

A meeting of the Board of Public Works was held on Monday, November 19, 2007 at 5:30 in the 3rd floor Auditorium at City Hall.

Members Present

Mayor Bernard A. Streeter, Chairman
Timothy Lavoie, Commissioner
Donald Dyer, Commissioner
Tracy Pappas, Commissioner Elect

Rick Seymour, Director, Public Works
Steve Dookran, City Engineer
Scott Pollock, Superintendent, Streets
Nick Caggiano, Superintendent, Parks & Rec.
Mario Leclerc, Superintendent, WWTF
Wayne Husband, Superintendent, Traffic & Pkg.
Jay Marcotte, Superintendent, Solid Waste
Tom Dwane, Manager, Recreational Services
Kathie Berube, BPW/DPW Admin. Assistant III

Not Present

Daniel Gagnon, Commissioner

David Deane, Aldermanic Liaison

Chairman Streeter swore in Tracy Pappas, Commissioner elect.

Chairman Streeter called the meeting to order at 5:32. He congratulated Commissioner elect Pappas and mentioned that Commissioner Gagnon was absent.

I. Motion: To approve the Agenda as presented.

MOTION: Commissioner Lavoie to Amend the Agenda to address item IV. A. The SummerFun Presentation, first and to accept an additional item, G, listed under Streets.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

II. Motion: To approve the Minutes of the Board of Public Works Meeting of October 22, 2007.

MOTION: Commissioner Lavoie to approve the Minutes of the Board of Public Works Meeting of October 22, 2007.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

III. Public Comment - N/A

IV. Aldermanic Referrals – N/A

A. Informational: Presentation of the 2007 SummerFun Season.

Dick Lavoie, Chairman, SummerFun Committee presented a PowerPoint presentation highlighting the 2007 SummerFun Season.

V. *Solid Waste Department*

A. *Motion:* To approve Mr. Jeff Lafleur to the position of Solid Waste Foreman, Monday - Friday. Funding for this position is found in 801-11334-8100-8200

MOTION: Commissioner Lavoie to approve Mr. Jeff Lafleur to the position of Solid Waste Foreman, Monday - Friday. Funding for this position is found in 801-11334-8100-8200

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

B. *Motion:* To approve Mr. Andrew Patrician to the position of Solid Waste Foreman, Monday-Friday. Funding for this position is found in 801-11599-8001-8100.

MOTION: Commissioner Dyer to approve Andrew Patrician to the position of Solid Waste Foreman, Monday-Friday. Funding for this position is found in 801-11599-8001-8100.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

C. *Informational:* Active Landfill Inspection report from Department of Environmental Services.

MOTION: Commissioner Lavoie to place item C on file.

SECONDED: Commissioner

VI. *Parks & Recreation Department*

B. *Motion:* To approve the purchase of a playground equipment package for the Shattuck Street Tot Lot from the low bidder that met specifications M E O'Brien & Sons Inc. of Medfield Ma. for the sum of \$15,243.00 Funding for this purchase will come from a CDBG Grant. Account # 374-019240-7223-7107 the current balance in this account is \$30,000.00.

MOTION: Commissioner Lavoie to approve the purchase of a playground equipment package for the Shattuck Street Tot Lot from the low bidder that met specifications M E O'Brien & Sons Inc. of Medfield Ma. for the sum of \$15,243.00 Funding for this purchase will come from a CDBG Grant. Account # 374-019240-7223-7107 the current balance in this account is \$30,000.00.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

C. *Motion:* To reestablish the abolished Lead Groundsman position at Holman Stadium and post the vacancy accordingly.

MOTION: Commissioner Dyer to "reluctantly" reestablish the abolished Lead Groundsman position at Holman Stadium as of April 1, 2008 and post the vacancy accordingly.

SECONDED: Commissioner Lavoie.

OPPOSED: Commissioner Pappas.

MOTION CARRIED: Majority.

VII. *Traffic & Parking Department*

A. *Motion:* To approve free parking in the City of Nashua's Elm Street and High Street Parking Garages from Monday, December 17, 2007 through Friday, December 28, 2007.

MOTION: Commissioner Lavoie to approve free parking in the City of Nashua's Elm Street and High Street Parking Garages from Monday, December 17, 2007 through Friday, December 28, 2007.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

VIII. Wastewater Treatment Facility

A. Motion: To approve the User Fee Warrants as presented.

MOTION: Commissioner Dyer to approve the User Fee Warrants as presented.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

IX. Street Department

A. Informational: Notice of decline of offer of position to Russell Delisle.

MOTION: Commissioner Lavoie to place item A. on file.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

Motion: To approve free parking in the City of Nashua's Elm Street and High Street Parking Garages from Monday, December 17, 2007 through Friday, December 28, 2007.

MOTION: Chairman Streeter to approve free parking in the City of Nashua's Elm Street and High Street Parking Garages from Monday, December 17, 2007 through Friday, December 28, 2007.

SECONDED: Commissioner Lavoie.

Mayor Streeter withdrew his motion.

MOTION: Commissioner Dyer to approve items B through F.

SECONDED: Commissioner Lavoie.

A discussion was had regarding the snow agreement between the City and the new hires.

Director Seymour explained that all new potential hires were informed, at the time of their interview, about the city's snow pager policy.

Aldermanic Liaison, David Deane suggested that an agreement be written up, by management and Human Resources, for all new hires, in order to alleviate any possible discrepancies regarding the snow pager plan.

Chairman Streeter asked that Dan Guerrette, Human Resource Manager to assist in this matter.

AMENDED MOTION: Commissioner Dyer to approve the hires, (items B through F) subject to a formal written Memorandum of Understanding regarding the snow pagers.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

- B. Motion:** To approve the hiring of Mr. Jason Hayden to the position of Truck Driver at the Street Department. Funding for this position is found in the FY 2008 Operations Budget under account #553-11759.
- C. Motion:** To approve the hiring of Philip Thibodeau to the position of Truck Driver at the Street Department. Funding for this position is found in the FY 2008 Operations Budget under account #553-11759.
- D. Motion:** To approve the hiring of Mr. Gerald Lafleur to the position of Truck Driver at the Street Department. Funding for this position is found in the FY 2008 Operations Budget under account #553-11759.
- E. Motion:** To approve the hiring of Mr. William Wiss to the position of Truck Driver at the Street Department. Funding for this position is found in the FY 2008 Operations Budget under account #553-11759.
- F. Motion:** To approve the hiring of a candidate to the position of Operations Manager at the Street Department. Funding for this position is found in the FY 2008 Operations Budget in Account #553-11078.
- G. Motion:** To approve the hiring of Mr. Dan Lavoie to the position of Operations Manager at the Street Department. Funding for this position is found in the FY08 Operations Budget in account #553-11078-6375-00.

MOTION: Commissioner Dyer to approve the hiring of Mr. Dan Lavoie to the position of Operations Manager at the Street Department. Funding for this position is found in the FY08 Operations Budget in account #553-11078-6375-00.

SECONDED: Commissioner Pappas.

MOTION CARRIED: Unanimously.

X. Engineering Department

- A. Motion:** To approve the Residential Wastewater Service Permits and Fees as submitted.

MOTION: Commissioner Lavoie to approve the Residential Wastewater Service Permits and Fees.

SECONDED: Commissioner Pappas

MOTION CARRIED: Unanimously.

- B. Motion:** To approve Change Order No. 7 to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp., in the amount of \$53,246.00. Funding for this change order will be through account 792-01310-3799-0000, Wet Weather Flow Treatment Facility Construction.

MOTION: Commissioner Lavoie to approve Change Order No. 7 to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp., in the amount of \$53,246.00. Funding for this change order will be through account 792-01310-3799-0000, Wet Weather Flow Treatment Facility Construction.

SECONDED: Commissioner Pappas

Aldermanic Liaison, David Deane expressed frustration regarding the seventh Change Order to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp. He mentioned possible legal recourse to the Engineering Design Firm of Metcalf & Eddy. He informed Director Seymour and City Engineer Dookran that because Metcalf and Eddy omitted to include these additional cost items in the project design, doesn't mean that the city should have to pay for their mistake.

Director Seymour replied that the Construction Company should not be held hostage in this case and that appropriate measures will be taken with Legal Council's guidance as to any recourse with the Design Firm.

Aldermanic Liaison Deane asked City Engineer Dookran what the total amount in Change Orders was for this project.

City Engineer Dookran replied that he did not have that information at hand but would gladly e-mail it him.

Chairman Streeter requested that he also get that information to the Board.

MOTION CARRIED: Unanimously.

XI. Director's Report

Director Seymour presented the Director's Report and discussed several divisional projects with the Board.

XII. Commissioner's Comments – N/A

MOTION TO ADJOURN: Commissioner Dyer.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

XIII. Items Pending- From the meeting of October 22, 2007, Motion to Hold: Item XI. A.Under Administration; to approve the agreement between the City of Nashua and the Huntington at Nashua

XIV. Non-public Session (if necessary) – N/A

Transcribed by

Kathie Berube DPW/BPW Administrative Assistant III