

## Minutes of the Board of Public Works Meeting of August 27, 2007

A meeting of the Board of Public Works was held on Monday, August 27, 2007 at 5:00 p.m. in the City Hall Auditorium, 229 Main Street.

### Members Present

Mayor Streeter, Chairman  
Dan Gagnon, Commissioner  
James Hall, Commissioner  
Timothy Lavoie, Commissioner  
Don Dyer, Commissioner

Rick Seymour, Director, DPW  
Steve Dookran, City Engineer  
Scott Pollock, Superintendent, Streets  
Nick Caggiano, Superintendent, Parks & Rec.  
Mario Leclerc, Superintendent, WWTF  
Wayne Husband, Superintendent, Traffic  
Jay Marcotte, Superintendent, Solid Waste

David Deane, Aldermanic Liaison

I. *Motion: To approve the Agenda as presented.*

**MOTION:** Commissioner Hall to approve the Agenda as presented.

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimously.

II. *Motion: To approve the Minutes of the Board of Public Works Meeting of July 16, 2007 as presented.*

**MOTION:** Commissioner Hall to approve the Minutes of the Board of Public Works Meeting of July 16, 2007 as presented.

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimously.

III. *Administration*

A. **Motion:** *To approve waiver of fees for the disposal of approximately 200 tons of asbestos contaminated material from the City Library to the Four Hills Landfill.*

**MOTION:** Commissioner Hall to approve waiver of fees for the disposal of approximately 200 tons of asbestos contaminated material from the City Library to the Four Hills Landfill.

**SECONDED:** Commissioner Dyer.

Kathy Hersh, Director, Community Development and Deb Chisholm were present and addressed the Board.

Ms. Chisholm informed the board that this work at the Library parking lot would be performed by the USEPA and its contractors.

**MOTION CARRIED:** Unanimously.

*B. Motion: To approve the establishment of the position of Truck Driver- HB in the Street Department and to approve the Memorandum of Understanding between the City and AFSCME Local 365.*

**MOTION:** Commissioner Hall to approve the establishment of the position of Truck Driver- HB in the Street Department and to approve the Memorandum of Understanding between the City and AFSCME Local 365.

**SECONDED:** Commissioner Lavoie.

Director Seymour explained that the City has been in discussion with AFSCME over the past several years regarding classifications and job duties. He informed the Board that the Union and the City have come to an agreement which would result in an annual additional cost estimated at \$834 outlined in the M.O.U.

**OPPOSED:** Commissioner Lavoie.

**OPPOSED:** Commissioner Hall

**OPPOSED:** Commissioner Gagnon.

**IN FAVOR:** Chairman Streeter

**IN FAVOR:** Commissioner Dyer.

**MOTION DENIED.**

*C. Motion: To approve the Memorandum of Understanding between the City and AFSCME in regards to a call-in program for the Traffic Technicians.*

**MOTION:** Commissioner Hall to approve the Memorandum of Understanding between the City and AFSCME in regards to a call-in program for the Traffic Technicians.

**SECONDED:** Commissioner Lavoie.

**MOTION TO HOLD:** Commissioner Hall to hold items C & D.

A discussion regarding the establishment of a call-in program for emergency coverage was explained by Director Seymour and discussed with the Board.

The motion to hold was not seconded.

**IN FAVOR:** Commissioner Lavoie.

**IN FAVOR:** Commissioner Dyer.

**IN FAVOR:** Chairman Streeter

**IN FAVOR:** Commissioner Gagnon.

**OPPOSED:** Commissioner Hall.

**MOTION CARRIED:** Majority.

*D. Motion: To approve the Memorandum of Understanding between the City and AFSCME in regards to a call-in program for the Sign Technicians.*

**MOTION:** Commissioner Gagnon to approve Memorandum of Understanding between the City and AFSCME in regards to a call-in program for the Sign Technicians.

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimously.

*E. Informational: Commissioner Hall's resignation effective as of December 31, 2007*

**AMENDED MOTION:** Commissioner Lavoie to accept, with regret, Commissioner Hall's resignation as Commissioner of the Board of Public Works, effective September 15, 2007

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimously.

Best Wishes and good luck to Commissioner Hall.

*IV. Aldermanic Referrals- N/A*

*V. Director's Report- Addressed later in the meeting*

*VI. Public Comment- N/A*

*VII. Street Department*

*D. Presentation: Presentation of award of Master Road Scholar to Mr. Dan Lavoie from the University of New Hampshire-Technology Transfer Center.*

Streets Superintendent, Scott Pollock addressed the Board, introduced and then congratulated Dan Lavoie, Street Department employee for his Master Road Scholar achievement.

*A. Motion: To approve the award of the contract for Winter Road Sand to the low bidder that met the specification, Pike Industries of Wilton, NH, for the bid price of \$8.85 per ton, in the amount of \$25,000. Funding for this award is found in the Street Department Operations Budget under account #553-45265, Sand, in the amount of \$25,000.*

**MOTION:** Commissioner Hall To approve the award of the contract for Winter Road Sand to the low bidder that met the specification, Pike Industries of Wilton, NH, for the bid price of \$8.85 per ton, in the amount of \$25,000. Funding for this award is found in the Street Department Operations Budget under account #553-45265, Sand, in the amount of \$25,000.

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimously.

*B. Motion: To approve the award of the contract for the Winter Road Salt to the low bidders Eastern Mineral of Lowell, MA at the bid price of \$47.23 per ton for a total of \$217,113.60 and to Morton Salt of Chicago, IL at the bid price of \$49.49 per ton for a total of \$144,742.40. The funding for this contract is found in the Street Department operations budget under account #553-45260, Road Salt, in the amount of \$361,856.00*

**MOTION:** Commissioner Hall to approve the award of the contract for the Winter Road Salt to the low bidders, Eastern Mineral of Lowell, MA at the bid price of \$47.23 per ton for a total of \$217,113.60 and to Morton Salt of Chicago, IL at the bid price of \$49.49 per ton for a total of \$144,742.40. The funding for this contract is found in the Street Department operations budget under account #553-45260, Road Salt, in the amount of \$361,856.00

**SECONDED:** Commissioner Lavoie.

**MOTION CARRIED:** Unanimously.

*C. Informational: Letter of thanks from the Telegraph on assistance provided for the 175 year event at Holman Stadium.*

**MOTION:** Commissioner Dyer to place the Letter of thanks from the Telegraph on assistance provided for the 175 year event at Holman Stadium.

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimously.

### **VIII. Solid Waste Department**

*A. Motion: To approve the elimination of the Operations Manager and Refuse Foreman and replace the positions with two Solid Waste Foreman position.*

**MOTION:** Commissioner Hall to approve the elimination of the Operations Manager and Refuse Foreman and replace the positions with two Solid Waste Foreman position.

**SECONDED:** Commissioner Lavoie.

A discussion regarding the operations at the Landfill was had.

**OPPOSED:** Commissioner Hall.

**IN FAVOR:** Commissioner Lavoie.

**IN FAVOR:** Commissioner Dyer.

**IN FAVOR:** Commissioner Gagnon.

**IN FAVOR:** Chairman Streeter.

**MOTION CARRIED:** Majority.

*B. Motion: To approve the attendance of Kerry Converse and Jeffrey LaFleur at the 2007 Solid Waste Association of North America (SWANA) conference in Reno, Nevada in the amount of \$2,776.00. The dates of the Conference are October 16-19, 2007. Funding for this conference is found in the Solid Waste Department operating budget in account 801-94005-8202-8300 for Mr. Converse and 801-94005-8100-8200 for Mr. LaFleur.*

**MOTION:** Commissioner Hall to approve the attendance of Kerry Converse and Jeffrey LaFleur at the 2007 Solid Waste Association of North America (SWANA) conference in Reno, Nevada in the amount of \$2,776.00. The dates of the Conference are October 16-19, 2007.

Funding for this conference is found in the Solid Waste Department operating budget in account 801-94005-8202-8300 for Mr. Converse and 801-94005-8100-8200 for Mr. LaFleur.

**SECONDED:** Commissioner Gagnon.

**MOTION CARRIED:** Unanimously.

*C. Informational: 7.4 Million Dollar Construction Bond Proposal for the Phase II Lined Landfill.*

**MOTION:** Commissioner Hall to place on file, item C Informational, regarding a 7.4 Million Dollar Construction Bond Proposal for the Phase II Lined Landfill.

**SECONDED:** Commissioner Lavoie.

Solid Waste Superintendent, Jay Marcotte discussed the Bond Proposal with the Board.

**MOTION CARRIED:** Unanimously.

*D. Informational: Swap Shop Update*

A discussion regarding the issue of whether or not to keep the Swap Shop open at the Four Hills Landfill was discussed.

Chairman Streeter requested that a special committee consisting of Commissioner's Dyer and Gagnon, Superintendent Marcotte and Director Seymour review the current situation at the Swap Shop and return back to the board with a possible solution.

*IX. Parks & Recreation Department*

*A. Motion: (Motion Held on July 2, 2007) To approve the selection of Mr. Monte Freire to the position of Lead Groundsman Holman Stadium at the Parks and Recreation Department.*

**MOTION:** Commissioner Dyer to place Item A. Motion held on July 2, 2007 back on the table.

**SECONDED:** Commissioner Hall.

**MOTION CARRIED:** Unanimously.

**MOTION:** Commissioner Dyer to approve the selection of Mr. Monte Freire to the position of Lead Groundsman Holman Stadium at the Parks and Recreation Department.

**SECONDED:** Commissioner Gagnon.

**OPPOSED:** Chairman Streeter.

**OPPOSED:** Commissioner Hall.

**OPPOSED:** Commissioner Lavoie.

**MOTION DENIED:** Majority.

*B. Motion: To approve the selection of Mr. Rusty Gagne to the position of Groundsman I at the Parks and Recreation Department.*

**MOTION:** Commissioner Hall to approve the selection of Mr. Rusty Gagne to the position of Groundsman I at the Parks and Recreation Department

**SECONDED:** Commissioner Lavoie.

**MOTION CARRIED:** Unanimously.

*C. Informational: Thank you letter from the Nashua Telegraph.*

**MOTION:** Commissioner Hall to place on file, Item C. Informational: Thank you letter from the Nashua Telegraph.

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimously.

**X. Engineering Department**

A. **Motion:** To approve the Residential Wastewater Service Permits and Fees as submitted.

**MOTION:** Commissioner Lavoie to approve the Residential Wastewater Service Permits and Fees as submitted.

**SECONDED:** Commissioner Hall.

**MOTION CARRIED:** Unanimously.

B. **Motion:** To recommend that Memory Avenue, Station 0+00 to Station 7+50, be accepted by the Nashua Board of Aldermen for public use and maintenance.

**MOTION:** Commissioner Gagnon to recommend that Memory Avenue, Station 0+00 to Station 7+50, be accepted by the Nashua Board of Aldermen for public use and maintenance.

**SECONDED:** Commissioner Lavoie.

**MOTION CARRIED:** Unanimously.

C. **Motion:** To approve pole petitions from New England Telephone, Verizon and PSNH as submitted.

**MOTION:** Commissioner Gagnon to approve pole petitions from New England Telephone, Verizon and PSNH as submitted.

**SECONDED:** Commissioner Dyer.

**MOTION CARRIED:** Unanimously.

D. **Motion:** To recommend the use of \$31,000.00 from Escrowed Funds in Account 653-18 to be used on improvements at the intersection of Manchester Street and Reservoir Street.

**MOTION:** Commissioner Gagnon to recommend the use of \$31,000.00 from Escrowed Funds in Account 653-18 to be used on improvements at the intersection of Manchester Street and Reservoir Street.

**SECONDED:** Commissioner Lavoie.

**MOTION CARRIED:** Unanimously.

E. **Motion:** To approve Change Order No. 6 to the construction contract for the Primary Clarifiers Rehabilitation Project to Methuen Construction Corp., in an amount of \$9,376.00. Funding for this change order will be through account 792-01310-3798, Primary Clarifier Rehabilitation – Construction.

**MOTION:** Commissioner Hall to approve Change Order No. 6 to the construction contract for the Primary Clarifiers Rehabilitation Project to Methuen Construction Corp., in an amount of \$9,376.00. Funding for this change order will be through account 792-01310-3798, Primary Clarifier Rehabilitation – Construction.

**SECONDED:** Commissioner Dyer.  
**MOTION CARRIED:** Unanimously.

*F. Motion: To approve Comprehensive Environmental Inc.'s Professional Engineering Services Contract for the Construction Phase of the Daniel Webster Highway and Spit Brook Road, Phase 2 Roadway, Sidewalk and Traffic Signal Improvements project in the amount of \$175,317.59. Funding for this contract will be through account 772-53026-3720-0000, CMAQ Grant- DW Highway/Spit Brook Road.*

**MOTION:** Commissioner Hall to approve Comprehensive Environmental Inc.'s Professional Engineering Services Contract for the Construction Phase of the Daniel Webster Highway and Spit Brook Road, Phase 2 Roadway, Sidewalk and Traffic Signal Improvements project in the amount of \$175,317.59. Funding for this contract will be through account 772-53026-3720-0000, CMAQ Grant- DW Highway/Spit Brook Road.

**SECONDED:** Commissioner Lavoie.  
**MOTION CARRIED:** Unanimously.

*G. Informational: Change Order No. 5 to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp., in an amount not to exceed \$60,000.00. Funding for this change order will be through account 792-01310-3799-0000, Wet Weather Flow Treatment Facility - Construction.*

**MOTION:** Commissioner Lavoie to place on file Informational item G. Change Order No. 5 to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp., in an amount not to exceed \$60,000.00. Funding for this change order will be through account 792-01310-3799-0000, Wet Weather Flow Treatment Facility - Construction.

**SECONDED:** Commissioner Gagnon.

Director Seymour informed the Board that this item was previously approved by the Mayor and the Finance Committee. He explained that this work required an immediate change order to continue the project in a cost-effective manner and to meet the tight EPA schedule and avoid potential fines as detailed in the Consent Decree.

The Board motioned to accept.

**MOTION:** Commissioner Lavoie to accept Change Order No. 5 to the construction contract for the Wet Weather Flow Treatment Facility to Methuen Construction Corp., in an amount not to exceed \$60,000.00. Funding for this change order will be through account 792-01310-3799-0000, Wet Weather Flow Treatment Facility - Construction.

**SECONDED:** Commissioner Gagnon.  
**MOTION CARRIED:** Unanimously.

#### *XI. Wastewater Treatment Facility*

*A. Motion: To approve the User Fee Warrants as presented.*

**MOTION:** Commissioner Hall to approve the User Fee Warrants as presented.  
**SECONDED:** Commissioner Gagnon.

MOTION CARRIED: Unanimously.

*B. Motion: To accept the resignation of Cathy Lasalle on August 31, 2007.*

**MOTION:** Commissioner Gagnon to accept the resignation, with regret, of Cathy Lasalle on August 31, 2007.

**SECONDED:** Commissioner Lavoie  
**MOTION CARRIED:** Unanimously.

Thank you, Cathy. Good luck!

*C Motion: To accept the resignation of Robert Birchall on August 31, 2007.*

**MOTION:** Commissioner Gagnon to accept the resignation, with regret, of Robert Birchall on August 31, 2007

**SECONDED:** Commissioner Lavoie  
**MOTION CARRIED:** Unanimously.

Thank you, Robert. Good Luck!

*D. Motion: To authorize Kraft Power to recondition Cylinder Heads and Spare Turbochargers for the amount of \$17,487.70. Funding is from account 802-77072-8500-890072.*

**MOTION:** Commissioner Gagnon to authorize Kraft Power to recondition Cylinder Heads and Spare Turbochargers for the amount of \$17,487.70. Funding is from account 802-77072-8500-890072.

**SECONDED:** Commissioner Lavoie.  
**MOTION CARRIED:** Unanimously.

*E Motion : To award the position of Operator II, third shift to Oscar Wright.*

**MOTION:** Commissioner Gagnon to award the position of Operator II, third shift to Oscar Wright.

**SECONDED:** Commissioner Lavoie.  
**MOTION CARRIED:** Unanimously.

*V. Director's Report*

Director Seymour presented and discussed the Director's Report.

*XII. Commissioner's Comments*

Commissioner Dyer commented about the Ragweed problem and asked if the Parks department could do anything to help lessen it.

**MOTION:** Commissioner Dyer to adjourn.

**SECONDED:** Commissioner Lavoie.  
**MOTION CARRIED:** Unanimously.

*Transcribed by Kathie Berube  
BPW/DPW Admin. Assistant III*