

Minutes of the Board of Public Works Meeting of January 8, 2007

A meeting of the Board of Public Works was held on Monday, January 8, 2007 in the 3rd floor auditorium at City Hall followed by a non-public grievance hearing in the Mayor's conference room which began at 5:30 P.M.

Members Present

Mayor Streeter, Chairman	Rick Seymour, Director
Daniel Gagnon, Vice Chairman	Steve Dookran, City Engineer
Timothy Lavoie, Commissioner	Scott Pollock, Superintendent, Streets
James Hall, Commissioner	Nick Caggiano, Superintendent, Parks
Donald Dyer, Commissioner	Tom Dwane, Recreation Program Manager
	Jay Marcotte, Interim Superintendent, SW
	Wayne Husband, Superintendent, Traffic/Parking
	Kathie Berube, DPW/BPW Admin. Assistant III

Chairman Streeter called the meeting to order and stated for the record that all the Commissioners were present as well as the Aldermanic Liaison.

I. Motion: To approve the Agenda as presented

MOTION: Commissioner Gagnon to approve the Agenda as presented and to add a motion to nominate a member of the Board of Public Works to serve as a trustee to the Board of Public Works Retirement System.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

II. Motion: To approve the Minutes of the Board of Public Works Meeting of December 18, 2006

MOTION: Commissioner Hall to approve the Minutes of the Board of Public Works Meeting of December 18, 2006.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

Commissioner Hall called for a nomination for a representative for the Pension Board.

Commissioner Gagnon nominated Commissioner Don Dyer.

SECONDED: Commissioner Hall.

IN FAVOR: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

III. Public Comment - N/A

IV. Aldermanic Referrals- N/A

V. *Street Department*

A. *Motion: To approve Pole License petition 21-925 for a new pole on Groton Road, Pole license petition 21-884 and 21-885 for two new poles on D.W. Highway and Pole Petition 21-929 for a new pole with light on Campton /Winchester Street.*

MOTION: Commissioner Hall to approve Pole License petition 21-925 for a new pole on Groton Road, Pole license petition 21-884 and 21-885 for two new poles on D.W. Highway and Pole Petition 21-929 for a new pole with light on Campton /Winchester Street.

SECONDED: Commissioner Gagnon.

Alderman Deane requested a status update regarding all old poles.

Street Superintendent Pollock stated that Dan Lavoie, Street Construction/Repair & Permit Coordinator continues to make progress with P.S.N.H. to remove old poles.

MOTION CARRIED: Unanimously.

B. *Motion: To approve the resignation of Mr. Harold Freeman from the Street Department.*

MOTION: Commissioner Hall to approve the resignation of Mr. Harold Freeman from the Street Department.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

VI. *Engineering Department*

A. *Motion: To approve the Residential Wastewater Services Permits and Fees as submitted.*

MOTION: Commissioner Hall to approve the Residential Wastewater Services Permits and Fees as submitted.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

B. *Informational: Quarterly Report (due January 1, 2007) on Compliance per the Consent Decree as sent to Environmental Protection Agency and Department of Environmental Services. – On file*

VII. *Parks & Recreation Department*

A. *Informational: Reorganization of the Parks and Recreation Department*

A brief discussion was had regarding the potential reorganization of the Parks and Recreation Department.

Superintendent Caggiano stated that he would bring forth the proposed salary adjustments and organizational charts at the next Board of Public Works Meeting.

MOTION: Commissioner Hall to place on file the information regarding the potential reorganization of the Parks and Recreation Department.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

B. Informational: Extending the option of the Concessions Contract between the City of Nashua and Dudley's Concessions.

MOTION: Commissioner Lavoie to place on file the informational item regarding extending the option of the Concessions Contract between the City of Nashua and Dudley's Concessions.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

VIII. Solid Waste Department

A. Motion: To approve the resignation of Mr. Loren Blair, Collection Equipment Operator at the Solid Waste Department.

MOTION: Commissioner Lavoie to approve the resignation of Mr. Loren Blair, Collection Equipment Operator at the Solid Waste Department.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

B. Motion: To approve Mr. Steve Davenport to the position of Collection Equipment Operator, Tuesday through Saturday shift at the Solid Waste Department. Funding – 801-11595-8100-8200

MOTION: Commissioner Dyer to approve Mr. Steve Davenport to the position of Collection Equipment Operator, Tuesday through Saturday shift at the Solid Waste Department. Funding – 801-11595-8100-8200

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

C. Motion: To approve the promotion of Mr. Mathew LeBlanc to the position of Equipment Operator at the Solid Waste Department. Funding- 801-11276-8001-8100

MOTION: Commissioner Gagnon to approve the promotion of Mr. Mathew LeBlanc to the position of Equipment Operator at the Solid Waste Department. Funding- 801-11276-8001-8100

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

IX. Wastewater Treatment Facility

A. Motion: To approve the User Fee Warrants as presented.

MOTION: Commissioner Gagnon to approve the User Fee Warrants as presented.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

X. *Administration*

A. *Informational- Comparison: Kinney Management Services vs. the DPW Parking Mgmt.*

MOTION: Commissioner Lavoie to place on file the information regarding the Comparison: Kinney Management Services vs. the DPW Parking Mgmt.

SECONDED: Commissioner Gagnon.

A discussion was had regarding the information submitted re: the comparison between Kinney Management Services vs. the DPW Parking Mgmt.

Aldermanic Liaison Deane stated that he was having difficulty understanding the spreadsheet that was submitted and asked that it be discussed.

Director Seymour reviewed and explained the submitted spreadsheet with the Board.

Commissioner Hall stated that the information that was provided was not acceptable and would like it presented in a different fashion.

Chairman Streeter asked that Director Seymour assist Administration Business Coordinator, Linda Gaudette and return to the Board with additional information requested by Commissioner Hall and Alderman Deane.

MOTION CARRIED: Unanimously.

XI. *Director's Report*

Director Seymour presented and discussed the Director's Report.

XIV. *Commissioner's Comments*

Commissioner Dyer commented that with the mild winter weather at hand he would like to see the trash on West Hollis Street and around the city addressed.

XV. *Possible Non-Public Session- N/A*

MOTION TO ADJOURN: Commissioner Lavoie.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Transcribed by Kathie Berube, DPW Administration