

Minutes of the Board of Public Works Special Meeting and Budget Workshop March 10, 2006

A Special meeting of the Board of Public Works was held on Friday, March 10, 2006 at 1:00 P.M. at 165 Ledge Street, followed by a DPW Budget Workshop.

Members Present

Daniel Gagnon, Vice Chairman  
James Hall, Commissioner  
Timothy Lavoie, Commissioner

Rick Seymour, Director  
Steve Dookran, City Engineer  
Scott Pollock, Superintendent, Streets  
Richard Reine, Superintendent, SW  
Nick Caggiano, Superintendent, Parks  
June Caron, Superintendent, Recreation  
Mario Leclerc, Superintendent, WWTF  
Linda Gaudette, Business Coordinator, Admin.  
Kathie Conti, CSO Contract Administrator  
Kathie Berube, BPW/DPW Admin. Assistant III

David Fredette, City Treasurer

Not Present

Mayor Streeter, Chairman  
Dave Deane, Aldermanic Liaison

Vice Chairman Gagnon called the meeting to order at 1:00 p.m. and noted that all Commissioners were present with the exception of Mayor Streeter, Chairman.

(The following items were presented, discussed and voted upon): The Proposed Budget and Fee Schedule; *Current vs. Proposed*

Under the department 551-162 Administration: Commissioner Hall wanted to know why there was \$6,800 in that account.

City Engineer, Steve Dookran informed the Board that a replacement printer for plans needed to be purchased.

Under Street Department 553-69-025: Commissioner Hall was concerned that too much money was set aside for hand tools.

A discussion was had regarding tool usage and Streets Superintendent, Scott Pollock informed the Board that a review was done of their usage of hand tools over the last 3 years, what hand tools consist of and it showed a significant increase because of breakage as well as an increase in the cost of steel.

Under Solid Waste and Wastewater 801-802: Commissioner Hall inquired as to the increase to in that line item.

It was discussed that this was a possible step increase for (Cindy Bielawski) the compliance account manager's position.

A brief discussion was had regarding the Parking Manager's position and the current lighting situation in the garages.

Director Seymour mentioned that there were some changes to the Traffic Departments budget. He and the Traffic/Parking Department Superintendent, Wayne Husband reviewed the following changes:

555-13004 Overtime Traffic Department down from \$18,300 to \$13,300  
555-11903 Parking Department \$22,032 up to \$39,022 for possible re-classification/reorganization  
555-45285 Signs \$26,500 down to \$25,800  
555-45288 Traffic Signal Materials \$10,350 up to \$12,350  
555-59170 Contracted Services signing/stripping up to \$48,550

Commissioner Hall suggested that under 555-11903 the \$39,022 be placed somewhere else.

MOTION: Commissioner Lavoie to approve and submit the FY07 Division of Public Works Budget.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Fee Schedule: Current vs. Proposed

Under Parks and Recreation Department: Summer Camps and Clinics from \$100 to \$120 for non-residents

Non-resident clinics from \$80 to \$90

MOTION: Commissioner Lavoie to approve the fee increase for Summer Camps and Clinics from \$100 to \$120 for non-residents and non-resident clinics from \$80 to \$90.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Under Parks and Recreation: Garden Lots- to decrease size to 20 x 40 when/if lot becomes available charge \$20

MOTION: Commissioner Dyer approve the fee increase by decreasing the size for Garden Lots when/if they become available to 20 x 40 and charge \$20.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Under Engineering Department: Maps/Book Sales; to include city map, street index, 2 x 3 maps, GIS map, engineered GIS

MOTION: Commissioner Hall to approve the fee increase for Maps/Book Sales; to include city map from \$2.50 to \$3.00, street index from \$4 to \$5, 2 x 3 maps from \$7 to \$8, GIS map from \$7 to \$8, and engineered GIS from \$20 to \$25.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

Under Solid Waste Department: Residential Permit and Commercial Permit

MOTION: Commissioner Hall to approve the fee increase for a residential permit from \$5 to \$10 and commercial permits from \$35 to \$50 effective January 2007 (*Annually*)

SECONDED: Commissioner Dyer.

OPPOSED: Commissioner Lavoie.  
MOTION CARRIED: Unanimously.

*It was discussed that Resolutions must be proposed/obtained in order to implement.*

Under Solid Waste- Motor Vehicle Waste Trust Fund RSA 149-M: 18

MOTION: Commissioner Lavoie to establish a fee increase from \$0 to \$3 for a Motor Vehicle Waste Trust Fund.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

*It was discussed that Resolutions must be proposed/obtained in order to implement.*

Under Wastewater Treatment Facility: Grease Disposal

MOTION: Commissioner Lavoie to terminate the disposal of grease at the Wastewater Treatment Facility effective July 1, 2006.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Under Wastewater: Group 89

MOTION: Commissioner Lavoie to approve the fee increase for Group 89 from \$33.07 quarterly to \$41.74.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

A discussion regarding commercial tipping fees for mattresses was had.

Commissioner Hall suggested that a fee of \$25 per mattress, all sizes, in addition to the commercial fee of \$80 to be applied.

MOTION: Commissioner Hall to approve a fee implementation of \$25 for mattresses, all sizes, in addition to the commercial fee of \$80 to be applied.

SECONDED: Commissioner Lavoie.

OPPOSED: Commissioner Dyer.

OPPOSED: Commissioner Gagnon.

MOTION FAILED.

A discussion regarding Solid Waste commercial fee comparisons –minimum charges and difficult to handle items was discussed.

Under Solid Waste: Rugs

MOTION: Commissioner Lavoie to approve a fee implementation for Rugs to be classified as construction and demolition debris (no ordinance change required) (homeowners/sliding scale for demolition debris disposal shall apply with no curbside pick up) to begin July 1, 2006

SECONDED: Commissioner Hall.

OPPOSED: Commissioner Gagnon.

MOTION CARRIED: Majority.

Under Solid Waste: Minimum Charges

MOTION: Commissioner Lavoie to approve a fee implementation of a minimum charge for disposal of construction and demo and municipal solid waste at a ½ ton minimum or \$40 ½ ton for municipal solid waste and \$45 ½ for construction and debris. (Effective July 1, 2006)

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Under Solid Waste: Catch Basins

MOTION: Commissioner Lavoie to approve a fee implementation of a minimum charge of \$90/ton for catch basin/sweepings with a minimum charge of ½ ton effective July 1, 2006.

SECONDED: Commissioner Hall.

OPPOSED: Commissioner Dyer.

MOTION CARRIED: Majority.

Under Solid Waste: Mattresses (*revisited*)

A further discussion was had regarding the disposal of mattresses and it was determined by the majority of the board, that a charge should apply.

MOTION: Commissioner Hall to approve a fee implementation of a \$10 fee per mattress commercial effective July 1, 2006.

SECONDED: Commissioner Lavoie.

OPPOSED: Commissioner Dyer.

MOTION CARRIED: Majority.

Director Seymour informed the Board that the Division of Public Works will be presenting their budget before the Budget Committee on Wednesday, March 29, 2006 at 7:00 p.m. in the Aldermanic Chambers, 2<sup>nd</sup> floor City Hall.

MOTION: Commissioner Hall to approve the proposed fee implementations for the Division of Public Works.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

MOTION TO AJOURN: Commissioner Hall.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

A budget workshop was held following this special meeting.

*Transcribed by  
Kathie Berube, BPW/DPW Admin. Assistant*