

Minutes of the Board of Public Works Meeting of April 3, 2006

A meeting of the Board of Public Works was held on Monday, April 3, 2006 at 6:00 p.m. in the 3<sup>rd</sup> floor auditorium at City Hall, 229 Main Street.

Members Present

Daniel Gagnon, Vice Chairman  
Timothy Lavoie, Commissioner  
James Hall, Commissioner  
Donald Dyer, Commissioner

Rick Seymour, Director  
Steve Dookran, P.E., City Engineer  
Scott Pollock, Superintendent, Streets  
Rich Reine, Superintendent, Solid Waste  
June Caron, Superintendent, Recreation  
Nick Caggiano, Superintendent, Parks  
Mario Leclerc, Superintendent, WWTF  
Wayne Husband, Superintendent, Traffic  
Kathie Berube, DPW/BPW Admin. Assistant

David Deane, Aldermanic Liaison

NOT PRESENT

Mayor Streeter, Chairman

Vice Chairman Gagnon called the meeting to order at 6:01 p.m.

I. **Motion:** To approve the agenda as presented.

MOTION: Commissioner Lavoie to approve the agenda with a correction to page 2, item X.C under Commissioners should read \$200,000.00

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

II. **Motion:** To approve the Minutes of the Board of Public Works Meeting of March 6, 2006 and Special Meeting of March 10, 2006.

MOTION: Commissioner Lavoie to approve the Minutes of the Board of Public Works Meeting of March 6, 2006 and Special Meeting of March 10, 2006.

SECONDED: Commissioner Dyer, with corrections to both sets of Minutes, to state that Commissioner Dyer was present at both meetings.

MOTION CARRIED: Unanimously.

III. **Aldermanic Referrals-** R-06-37 APPROVING THE ASSIGNMENTS OF THE "CONSESSION AGREEMENT" BETWEEN THE CITY OF NASHUA AND NASHUA PRIDE PROFESSIONAL BASEBALL, LLC

MOTION: Commissioner Hall to forward a favorable recommendation to the Board of Aldermen regarding R-06-37.

SECONDED: Commissioner Dyer.

Commissioner Hall asked if there was a representative present from the Pride that would like to comment on the proposed legislation.

There was not a representative present.

Director Seymour stated that the referral in question addressed the only the actual contract, with the owners name change from the previous owners to Stabile Baseball, LLC., which will be listed as Nashua Professional Baseball League, LLC.

MOTION CARRIED: Unanimously.

*IV. Public Comments- N/A*

*V. Engineering Department*

*A. Motion: To approve the Residential Wastewater Services Permits and Fees as submitted.*

MOTION: Commissioner Hall to approve the Residential Wastewater Services Permits and Fees as submitted.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

*B. Motion: To approve the award of the contract for Treatment of Invasive Aquatic Species in the Mill Pond and Canal to Aquatic Control Technology in the amount of \$39,250.*

MOTION: Commissioner Hall to approve the award of the contract for Treatment of Invasive Aquatic Species in the Mill Pond and Canal to Aquatic Control Technology in the amount of \$39,250.

SECONDED: Commissioner Lavoie.

Aldermanic Liaison Deane asked Parks Superintendent, Nick Caggiano if the Conservation Commission was going to make a contribution to this project. He stated that he would contact Linda Bretts of the Conservation Commission to inquire if they would be interested in contributing.

Superintendent Caggiano replied that he hasn't heard.

Further discussion was had regarding the length of commitment concerning the treatment contract.

Superintendent Caggiano stated that the herbicide treatment covered by these particular funds would cover three treatments, last between 3 to 5 years and would not harm other species living in the Mill Pond.

MOTION CARRIED: Unanimously.

*C. Motion: To approve the award of the construction contract for the FY06 Paving Program to the low bidder, Brox Industries, in the amount of \$939,630.*

MOTION: Commissioner Hall to approve the award of the construction contract contract for the FY06 Paving Program to the low bidder, Brox Industries, in the amount of \$939,630.

SECONDED: Commissioner Lavoie.

Commissioner Hall informed the Board that he had submitted an item under X. Commissioners Comments, C. (*proposed motion: to reduce allocated money for the 2006 Paving Program by \$200,000 and the like amount be placed in the Paving Trust Fund (with listed projects).*)

He stated that after some consideration he would agree to the contract award but explained that he was aggravated because he had asked some questions to the division staff regarding the program and did not get any satisfactory answers from them for a month.

Vice Chairman Gagnon stated that further discussion regarding this item could commence later in the agenda under Commissioners comments.

The Board concurred.

Alderman Deane requested explanation of the Stormwater Abatement Rehab and the Sewer Rehab portion of the paving. He asked what streets listed in this project will require funding in those areas because of the work.

City Engineer, Steve Dookran responded and explained that the funds were primarily for catch basins and manhole replacement as necessary.

Alderman Deane asked if he was requesting \$35,000 from the paving trust fund.

A discussion was had regarding the balance in the fund and that the \$35,000 was “old ‘06 money” (*should read 653-06 not 653-07*).

Alderman Deane thanked him.

Vice Chairman Gagnon asked if there were any more questions and then moved on the motion.

MOTION CARRIED: Unanimously.

*D. Motion: To approve the list of sidewalks to be constructed/upgraded for the FY 06 Annual Sidewalk Program as submitted.*

MOTION: Commissioner Hall to approve the list of sidewalk to be constructed/upgraded for the FY06 Annual Sidewalk Program as submitted.  
SECONDED: Commissioner Lavoie.

Alderman Deane stated that there has been numerous trust accounts recently established and noted that the funding sources listed show only four. He said that he was under the impression that when these accounts were established that the funds were to only be used for those areas listed. He asked how the division proposes to use these dollars submitted.

City Engineer Dookran stated that the list of proposed sidewalks that amount to \$150,000 is available in the CIP account. He added that we have also listed what is available within those quadrants and the monies will be used as intended. Right now those funds are not earmarked for any particular project but as projects come up those funds will be allocated.

A discussion was had between Alderman Deane and City Engineer Dookran to which Dookran mentioned Deane that he may be confusing this with Traffic Impact money.

Alderman Deane agreed and thanked the City Engineer.

Commissioner Hall stated that he had a concern that the money set aside for the Ledge Street project would be insufficient to handle the project adding that the city may face more obstacles when dealing with Highland and East Pearl Streets.

Director Seymour stated that the money set aside for Ledge Street is not meant to do all of Ledge Street. We are trying to maximize the dollars that we have, which is limited with the sidewalk program, so we have listed sections related to the sewer project.

Commissioner Hall added that there will be some poor looking sidewalks when this project is completed and he suggested that the Street Department do some of the work and have the contractor assist with the curbing.

Director Seymour replied that we would do more if we had the funding. He added that many of the projects listed are to be performed by the Street Department such as the Main Street project.

Commissioner Hall stated that we should make some major efforts to make sure that this area gets done properly because it is a heavily walked school area.

Director Seymour and Commissioner Hall further discussed the need for sidewalks in the Ledge Street School area.

Director Seymour stated that we would do the best we can with the money we have. We need to make do with the limited funds we have.

Commissioner Hall stated that it should be a priority and that the division should try to obtain more funding for this area.

***E. Motion: To approve the award of the construction contract for the Ash Street area sewer rehabilitation project.***

MOTION: Commissioner Hall to approve the award of the construction contract for the Ash Street area sewer rehabilitation project.

SECONDED: Commissioner Dyer.  
OPPOSED: Commissioner Hall.

*F. Informational: Project List Update- included in the packet*

MOTION: Commissioner Hall to place the Project list update on file.  
SECONDED: Commissioner Dyer.  
MOTION CARRIED: Unanimously.

It was requested that Drainlayer items be added to the Project update list.

**VI. Parks and Recreation Department**

*A. Motion: To approve the change to the Whipple Street Parking Lot Agreement. Additional payment from Account # 952-5351, expendable Trust Fund. Mine Falls Park - \$575.00 and the Soccer Council reimbursement - \$575.00.*

MOTION: Commissioner Hall to approve the change to the Whipple Street Parking Lot Agreement. Additional payment from Account # 952-5351, expendable Trust Fund. Mine Falls Park - \$575.00 and the Soccer Council reimbursement - \$575.00.  
SECONDED: Commissioner Lavoie.  
MOTION CARRIED: Unanimously.

*B. Informational: Proposal for Anheuser-Busch for the Operation Brightside Program 2006.*

MOTION: Commissioner Hall to place the proposal for Anheuser-Busch for the Operation Brightside Program 2006.  
SECONDED: Commissioner Lavoie.

Alderman Deane concurred with the distribution and informed the Board that he would take the information to Finance that evening.

**VII. Street Department**

*A. Motion: To approve the purchase of one 2006 MT5 Trackless sidewalk tractor with blower, sander and plow from H.P. Fairfield of Pembroke, NH for the amount of \$77,415. Funding for this purchase will come from CERF account for #90141 in the amount of \$34,901.10, account for #88061 in the amount of \$41,615.97 and Account #553-64192-Misc Equipment in the amount of \$897.93.*

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SECONDED: Commissioner Lavoie.  
MOTION CARRIED: Unanimously.

*C. Motion: To approve the pole license agreement for Pole 21-905 for Main Dunstable*

*Road at the area between Nashua Animal Hospital and Porsche Audi of Nashua*

MOTION: Commissioner Hall to approve the pole license agreement for Pole 21-905 for Main Dunstable Road at the area between Nashua Animal Hospital and Porsche Audi of Nashua.

SECONDED: Commissioner Lavoie.

A discussion was had regarding doubled-up poles and pending legislation.

MOTION CARRIED: Unanimously.

*D. Motion: To approve the promotion of Ms. Donna Walton to the position of Operations Coordinator at the Street Department for the pay rate of \$43,316.*

MOTION: Commissioner Hall to approve the promotion of Ms. Donna Walton to the position of Operations Coordinator at the Street Department for the pay rate of \$43,316.

SECONDED: Commissioner Lavoie.

Commissioner Hall was concerned with the pay increase being \$4,000 higher than what the recommended employee's current salary was.

Director Seymour explained that the Operations Coordinator position falls into the proper pay scale for the position.

Superintendent Pollock stated that this position is three grades higher than her current grade but that it was in the same step. He also added that Ms. Walton had been covering the Operation's position as well as her own position as Office Support as of October of 2005 because of a retirement.

Commissioner Dyer asked whether the employee had been compensated during this time.

Superintendent Pollock stated, no she had not.

Commissioner Hall asked if Ms. Walton's position as Office Support was going to be filled.

Superintendent Pollock replied no, and but that he wanted to have a part time 20 hour per week Secretary.

MOTION OPPOSED: Commissioner Hall

MOTION CARRIED: Majority.

### *VIII. Wastewater Treatment Facility*

*A. Motion: To approve the User Fee Warrants as presented.*

MOTION: Commissioner Hall to approve the User Fee Warrants as presented.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

*B. Motion: To approve the expenditure for the blower repair in the amount of \$58,865.00 to Dresser/Roots, Connersville, In.*

MOTION: Commissioner Hall to approve the expenditure for the blower repair in the amount of \$58,865.00 to Dresser/Roots, Connersville, In.

SECONDED: Commissioner Lavoie.

Commissioner Hall asked why this did not go through the standard bid procedure.

WWTF Superintendent, Mario Leclerc explained that there was only one sole source and that purchasing approved it.

MOTION CARRIED: Unanimously.

*C. Motion: to approve the purchase of a Zoom camera, from J.F. McDermott (Enviro sight) Quick view for the collection system inspection vehicle in the amount of \$16,050.00*

MOTION: Commissioner Hall to approve the purchase of a Zoom camera, from J.F. McDermott (Enviro sight) Quick view for the collection system inspection vehicle in the amount of \$16,050.00

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

*D. Motion: To approve the selection of Stephen Pecoraro for the position of Operator II, 3<sup>rd</sup> shift at the Wastewater Treatment Facility.*

MOTION: Commissioner Dyer to approve the selection of Stephen Pecoraro for the position of Operator II, 3<sup>rd</sup> shift at the Wastewater Treatment Facility.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

*IX. Director's Report*

Director Seymour presented the Director's report and highlighted current several divisional projects with the Board.

*X. Commissioners Comments*

*Commissioner Hall presented the following items A, B and C to the Commissioners for discussion.*

*A. **Proposed Motion** (Commissioner Hall): To establish a committee to look into the vehicle maintenance section and make recommendation to improve their operation.*

Commissioner Hall discussed the need to look into the vehicle maintenance section and make recommendation to improve their operation. He and Superintendent of Streets, Scott Pollock discussed the possibility of a committee and the Director agreed.

Commissioner Hall suggested that the committee be comprised of one member of the BPW, Streets Superintendent, Parks Superintendent and possibly a school bus manager.

The Board concurred.

This was requested by Commissioner Hall to be completed by the fall.

Director Seymour and the Board agreed.

Commissioner Lavoie volunteered to represent the Board of Public Works.

**B. Proposed Motion (Commissioner Hall):** *To amend the proposed motion for the procurement of a new sidewalk tractor to include a comprehensive sidewalk clearing program (to be presented to the BPW prior to the September meeting)*

Prior to the September 2006 meeting, Commissioner Hall would like a presentation of the sidewalk-clearing program to see if it could be improved.

**C. Proposed Motion (Commissioner Hall):** *To reduce the allocated money for the 2006 paving program by \$200,000 and a like amount be placed in the Paving Trust Fund.*

- *West Hollis Street from Gary Street to Marina Drive (400 ft.) cold plane depressed trench 1.5 inches below adjacent pavement*
- *Indian Rock Road- full reclaim at a later date*

Commissioner Hall re-stated that he had not received answers to some questions that he had asked which in turn left him frustrated.

A discussion regarding Indian Rock Road was had.

#### *XI. Non-Public Session*

*Commissioner Hall submitted items A and B for non-public discussion.*

*A. On Call Pay (Commissioner Hall)*

*B. Management (Commissioner Hall)*

MOTION: Commissioner Lavoie pursuant to RSA: 91-A3, III, to go into non-public session by roll call.

Commissioner Gagnon.

Commissioner Hall.

Commissioner Dyer.

MOTION TO COME OUT OF NON-PUBLIC SESSION: Commissioner Lavoie.

MOTION TO SEAL THE MINUTES: Commissioner Dyer.

SECONDED: Commissioner Hall.

IN FAVOR: Commissioner Gagnon, Commissioner Lavoie.

MOTION CARRIED: Unanimously.

MOTION TO ADJOURN: Commissioner Dyer.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

*Transcribed by Kathie Berube, DPW/BPW Admin Assistant III*