

Minutes of the Board of Public Works Meeting of August 7, 2006

A non-public meeting of the Board of Public Works was held to discuss current AFSCME negotiations in the Mayor's conference room at 5:00 P.M. and was followed by non-public UAW and AFSCME Union grievance hearings. The regular scheduled Board of Public Works meeting took place following the non-public sessions in the 3rd floor auditorium at City Hall.

Members Present

Mayor Streeter, Chairman
Daniel Gagnon, Vice Chairman
James Hall, Commissioner
Donald Dyer, Commissioner
Timothy Lavoie, Commissioner

Rick Seymour, Director
Steve Dookran, City Engineer
Scott Pollock, Street Superintendent
Mario Leclerc, Superintendent, WWTF
Richard Reine, Superintendent, SW
June Caron, Superintendent, Recreation
Nick Caggiano, Superintendent, Parks
Wayne Husband, Superintendent, Traffic
Kathie Berube, Admin. Assistant III, Admin.

MOTION: Commissioner Hall to move by roll call to go into a non-public session pursuant to RSA 91-A 3,II, (e)
PRESENT AND SECONDED: Commissioner Lavoie.
PRESENT AND IN FAVOR: Commissioner Dyer.
PRESENT AND IN FAVOR: Commissioner Gagnon.
PRESENT AND IN FAVOR: Chairman Streeter.

MOTION TO COME OUT OF NON-PUBLIC SESSION: Commissioner Dyer.
SECONDED: Commissioner Hall.
MOTION CARRIED: Unanimously.

A. *Motion: To approve the Agenda as presented.*

MOTION: Commissioner Hall to approve the Agenda as presented.
SECONDED: Commissioner Lavoie.
MOTION CARRIED: Unanimously.

B. *Motion: To approve the Minutes of the Board of Public Works Meeting of July 10, 2006.*

MOTION: Commissioner Hall to approve the Minutes of the Board of Public Works Meeting of July 10, 2006.
SECONDED: Commissioner Gagnon.
MOTION CARRIED: Unanimously.

C. *Public Comment- N/A*

D. *Aldermanic Referrals – (N/A)*

E. *Street Department*

A. Motion: To approve Pole License 21-915 for a pole on Poisson Ave.
MOTION: Commissioner Hall to approve Pole License 21-915 for a pole on Poisson Avenue (not Poisson Road).

Commissioner Hall stated that the attached paperwork states Poisson Road and should state Poisson Street.

SECONDED: Commissioner Dyer.
MOTION CARRIED: Unanimously.

B. Motion: To approve the extension of the salt contract for the winter of 2006-2007 to Morton Salt and Eastern Mineral for the previous bid prices of \$43.20 and \$43.25 per ton.

MOTION: Commissioner Hall to approve the extension of the salt contract for the winter of 2006-2007 to Morton Salt and Eastern Mineral for the previous bid prices of \$43.20 and \$43.25 per ton.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

C. Motion: To approve the extension of the winter sand contract for the winter of 2006-2007, with Pitcherville sand for the previous bid price of \$7.80 per ton.

MOTION: Commissioner Hall to approve the extension of the winter sand contract for the winter of 2006-2007, with Pitcherville sand for the previous bid price of \$7.80 per ton.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

D. Motion: To approve the hiring of Jennifer Norton to the position of Secretary III at the Street Department

MOTION: Commissioner Dyer to approve the hiring of Jennifer Norton to the position of Secretary III at the Street Department

SECONDED: Commissioner Gagnon.

Alderman Deane inquired about the functions of the Secretary III position.

Superintendent Pollock replied that she would be performing payroll, data entry, telephone support and GBA work orders.

MOTION CARRIED: Unanimously.

F. Parks & Recreation Department

A. Motion: To approve the purchase of two pick up trucks off of the State of NH bid list from Ron Curriers's Hill Top Chevrolet of Somersworth NH for the amount of \$30,388.50.

MOTION: Commissioner Hallt to approve the purchase of two pick up trucks off of the State of NH bid list from Ron Curriers's Hill Top Chevrolet of Somersworth NH for the amount of \$30,388.50

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

B. Informational: Thank you letter from Mr. Bradley Smith

MOTION: Commissioner Hall to place the Thank you letter from Mr. Bradley Smith on file.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

C. Informational: Grant from Conway Arena and Ice Commission

MOTION: Commissioner Hall to place the information regarding the grant from Conway Ice Arena and Ice Commission on file.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

G. Traffic Department

A. Motion: To award a contract, in the amount of \$24,412.50, to Fay, Spofford, and Thorndike, LLC for professional services to conduct a study of Amherst Street and Charron Avenue intersection.

MOTION: Commissioner Hall to award a contract, in the amount of \$25,412.50 to Fay Spofford, and Thorndike, LLC for professional services to conduct a study of Amherst Street and Charron Avenue intersection.

Commissioner Hall stated that the contract reads \$25, 412.50 not \$24, 412.50.

Wayne Husband, Traffic Superintendent stated that there was a type-o and the correct amount was \$25,412.50.

Chairman Streeter stated that the Board needs to be informed of any changes prior to the meetings.

A discussion was had regarding the reason for the study and Alderman Deane inquired as to whether Nashua Regional Planning was involved.

Superintendent Husband informed him that they participated in the consultant selection process.

After further discussion, Commissioner Gagnon stated that \$25,000 seemed to be a lot of money to spend on a study for one intersection.

Commissioner Hall agreed with Commissioner Gagnon and explained that preliminary studies usually involve further costs in the future.

Commissioner Hall suggested that the study be held and that it was too much money for a preliminary study and that other options could be considered.

MOTION: Commissioner Hall TO TABLE until the staff comes up with a better solution, a contract, in the amount of \$25,412.50 to Fay Spofford, and Thorndike, LLC for professional services to conduct a study of Amherst Street and Charron Avenue intersection.

Superintendent Husband and Director Seymour expressed to the Board that the Scope of Services could be examined for cost adjustments but that it was pertinent to have accredited professionals perform the complex study.

Director Seymour asked the Board not table the motion.

SECONDED: Commissioner Lavoie.

OPPOSED: Commissioner Dyer.

IN FAVOR: Commissioner Gagnon.

OPPOSED: Chairman Streeter.

MOTION TO TABLE, CARRIED.

B. Motion: To approve the award of the 2007 Pavement Markings Contract to Markings, Inc. in the amount of \$51,062.50.

MOTION: Commissioner Lavoie to approve the award of the 2007 Pavement Markings Contract to Markings, Inc. in the amount of \$51,062.50.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

H. Engineering Department

A. Motion: To approve the Residential Wastewater Services Permits and Fees as submitted.

MOTION: Commissioner Lavoie to approve the Residential Wastewater Services Permits and Fees as submitted.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

B. Informational: Quarterly Report (due July 1, 2006) on Compliance per the Consent Decree as sent to Environmental Protection Agency and Department of Environmental Services.

MOTION: Commissioner Hall to place the Quarterly Report (due July 1, 2006) on Compliance per the Consent Decree as sent to Environmental Protection Agency and Department of Environmental Services.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

C. Informational: Project List Update

Alderman Deane inquired about the Gilson Road building acquisition not being on the Project List.

Director Seymour explained that it has basically been put on hold.

MOTION: Commissioner Hall to place the Project Update List on file.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

D. Informational: FY '05 Sidewalk Construction Contract (Hudson Paving) Change Order

MOTION: Commissioner Gagnon to accept and place on file the FY '05 Sidewalk Construction Contract (Hudson Paving) Change Order for zero dollars.

SECONDED: Commissioner Lavoie.

Commissioner Hall informed the Board that he had written an e-mail on Thursday, August 3rd at 11:53 am, to the Director, some of the Superintendents/Managers and Mayor Streeter. He was disturbed that some of his questions weren't answered to his satisfaction. He stated that it was poor planning on the Engineering Department to proceed with this change order because when the contract for Hudson Paving was signed it was for specific projects and this would mean a change in scope- a change of services.

Commissioner Hall stated that as of 3:30 that afternoon he still had not received a response from the Engineering Department regarding his comments.

Director Seymour responded that the sidewalk on East Hollis Street, where the new fire station is located, had some costs savings and with the contract nearing completion the remaining contract funds could construct additional sidewalks.

Chairman Streeter stated that he spoke with CFO Carol Anderson and she was comfortable with the zero amount change order.

Ted Setas, Deputy Manager, Engineering explained that he had replied to the Commissioner's e-mail that Friday afternoon and explained the need for new sidewalks on the north side of West Otterson Street and between Elm and Middle Streets.

Commissioner Hall explained that he was upset that the paving and sidewalk programs were not coordinated and felt that lack of planning on Engineering's behalf made this an emergency.

Commissioner Hall asked what the amount of Hudson Paving's original contract was.

Manager Setas stated \$292,000.

Commissioner Hall was concerned that more than 20% was left on a contract.

Manager Setas provided several examples of cost savings given on the project.

Commissioner Hall stated that in that aspect he did a good job.

Commissioner Hall and Manager Setas discussed aspects of the project.

MOTION CARRIED: Unanimously.

Chairman Streeter needed to be excused and left the meeting.

Vice Chairman Gagnon presided.

I. Solid Waste Department

A. Motion: To approve the award of a contract in an amount not to exceed \$131,123 (includes 2.5% contingency) to BCM Controls Corporation of Woburn, MA for equipment and installation of a CCTV security system at the Solid Waste and Street Departments.

MOTION: Commissioner Hall to approve the award of a contract in an amount not to exceed \$131,123(includes 2.5% contingency) to BCM Controls Corporation of Woburn, MA for equipment and installation of a CCTV security system at the Solid Waste and Street Departments.

SECONDED: Commissioner Lavoie.

A discussion was had regarding the implementation of the CCTV security system.

Superintendent Reine explained that different costs associated with this program will be had over the next two years and that the largest investment will be in fiscal year 2007 to complete the installation of addition cameras and the balance will be budgeted in fiscal 2008.

The Board requested a timeline for the September meeting.

MOTION CARRIED: Unanimously.

B. Motion: To approve the award of Shady Lane Groundwater and Air Testing/Analysis to Normandeau Associates in the amount of \$23,453.

MOTION: Commissioner Hall to approve the award of Shady Lane Groundwater and Air testing/Analysis to Normandeau Associates in the amount of \$23,453.

SECONDED: Commissioner Lavoie.

Alderman Deane requested a breakdown for New Searles School.

MOTION CARRIED: Unanimously

C. Motion: To approve the award of Equipment Operator to Ian Hawes subject to favorable background and medical review.

MOTION: Commissioner Hall to approve the award of Equipment Operator to Ian Hawes subject to favorable background and medical review.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

D. Motion: To approve the award of Scale Operator to Crystal Bradley subject to favorable background and medical review. Candidate must possess or obtain weighmaster license prior to start date.

MOTION: Commissioner Hall to approve the award of Scale Operator to Crystal Bradley subject to favorable background and medical review. Candidate must possess or obtain weighmaster license prior to start date.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

J. Wastewater Treatment Facility

A. Motion: To approve the User Fee Warrants as presented.

MOTION: Commissioner Hall to approve the User Fee Warrants as presented.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

B. Motion: To award the contract for Hypochlorite to JCI Jones Chemicals, Inc for the amount of \$50,000.00.

MOTION: Commissioner Hall to award the contract for Hypochlorite to JCI Jones Chemicals, Inc for the amount of \$50,000.00.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

C. Motion: To award the contract for Sodium Hydroxide to Harcros Chemicals, Inc. for the amount of \$3,558.75.

Commissioner Hall stated that purchases under \$10,000 did not need Board approval and said to skip item C.

D. Motion: To award the contract for Sodium Metabisulfite to Holland Company, Inc. for the amount of \$30,000.00.

MOTION: Commissioner Hall to award the contract for Sodium Metabisulfite to Holland Company, Inc. for the amount of \$30,000.00.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

E. Motion: To award the contract for Ferrous Chloride to Kemiron Companies, Inc. for the amount of \$77,088.00.

MOTION: Commissioner Hall to award the contract for Ferrous Chloride to Kemiron Companies, Inc. for the amount of \$77,088.00.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

Commissioner Dyer needed to be excused and left the meeting.

K. Director's Report

Director Seymour reviewed the Director's Report with the Board.

Alderman Deane requested an RFP for the Parking Garages and an amount for total repair of the Digester.

L. Commissioner's Comments

Commissioner Hall asked the Director why he didn't get answers to his questions by noontime and stated that the ones that he did receive were unsatisfactory.

Director Seymour stated that his reply was submitted as soon as possible.

MOTION TO ADJOURN: Vice Chairman Gagnon.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

M. Possible Non-Public- N/A

Minutes Transcribed by Kathie Berube, DPW Admin Assistant III