

Minutes of the Board of Public Works Meeting of September 27, 2004

A meeting of the Board of Public Works was held on Monday, September 27, 2004 in the 3rd floor auditorium at City Hall following a non-public grievance hearing beginning at 5:30 P.M.

Members Present

Mayor Bernard A. Streeter, Chairman	Rick Seymour, Director
James Hall, Vice Chairman	Steve Dookran, City Engineer
Tim Lavoie, Commissioner	Rich Reine, Superintendent, SW
Dan Gagnon, Commissioner	Scott Pollock, Superintendent, Streets
Don Dyer, Commissioner	Nick Caggiano, Superintendent, Parks
	June Caron, Superintendent, Recreation
	Wayne Husband, Superintendent, Traffic
	Mario Leclerc, Superintendent, WWTF
	Linda Gaudette, Business Coordinator, Admin.
	Marc Plamondon, Aldermanic Liaison

Chairman Streeter called the meeting to order at 5:30 P.M.

MOTION: Commissioner Lavoie to move by roll call and to go into a non-public session pursuant to RSA:3 II (e).

Commissioner Gagnon.
Commissioner Dyer.
Chairman Streeter.
Commissioner Hall.

Chairman Streeter asked if the board would allow the Aldermanic Liaison, Marc Plamondon to attend the non-public session.

The Board concurred.

MOTION: Commissioner Lavoie to move by roll call that the Board seal the minutes of the non-public session until such time as the majority of the Board votes that the purpose of the confidentiality would no longer be served.

Commissioner Gagnon.
Commissioner Dyer.
Chairman Streeter.
Commissioner Hall.

I. Motion: To approve the agenda as presented.

MOTION: Commissioner Lavoie to amend the agenda and add an item under Wastewater and 2 other items.

SECONDED: Commissioner Gagnon.
MOTION CARRIED: Unanimously.

II. Motion: To approve the Minutes of the Board of Public Works Meeting of August 17, 2004.

MOTION: Commissioner Dyer to approve the Minutes of the Board of Public Works Meeting of August 17, 2004 with a correction. (Page 1 of the Minutes does not have Commissioner Dyer listed under Members-he was present at the meeting.)

SECONDED: Commissioner Lavoie.
MOTION CARRIED: Unanimously.

III. Informational- Communication from City Treasurer re: Conway Ice Arena

City Treasurer, David Fredette discussed a letter to the Board of Public Works (included in the packet) regarding an agreement with the City of Nashua for work performed by Public Works employees for the Conway Ice Arena. Attached to the letter was a signature copy of a payment plan sent to Gary Warriner, Operations Manager of Conway, indicating the payment plan agreement with the City of Nashua.

MOTION: Commissioner Dyer to accept the communication from the City Treasurer and place it on file.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

IV. Director's Report - *The Director's report was addressed towards the end of the meeting.*

V. Traffic Department

A. *Presentation- Informational presentation by Rizzo Associates, Inc. on*

A. *Daniel Webster Highway Improvements.*

Wayne Husband, Traffic Superintendent, introduced John McDonald, a consulting engineer with Rizzo Associates, Inc.

Mr. McDonald presented and discussed a PowerPoint presentation regarding the planned improvements to D.W. Highway and Spit Brook Road from the State Line north to Spit Brook Road. The improvements discussed included roadway and intersection modifications, pavement overlay, re-striping and traffic signal upgrades.

B. Motion: To approve the reclassification of the Traffic Control Supervisor position from a grade 11 to a grade 12.

MOTION: Commissioner Gagnon to approve the reclassification of the Traffic Control Supervisor position from a grade 11 to a grade 12.

SECONDED: Chairman Streeter.

Commissioner Dyer inquired about the reclassification.

Director Seymour and Chairman Streeter discussed Merit position reviews and promotions with the Board.

OPPOSED: Commissioner Dyer.

MOTION CARRIED: Majority.

C. Motion: To approve the Thermoplastic and Paint Pavement Markings Contract with Markings, Inc., Franklin, MA. for \$45,167.50.

MOTION: Commissioner Lavoie to approve the Thermoplastic and Paint Pavement Markings Contract with Markings, Inc., Franklin, MA. for \$45,167.50.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

D. Motion: To approve Matt Eiserman for the position of Traffic Technician 1 in the Traffic Department.

MOTION: Commissioner Gagnon to approve Matt Eiserman for the position of Traffic Technician 1 in the Traffic Department.

SECONDED: Commissioner Lavoie.

Commissioner Hall requested that a resume or a biography be submitted in the future. He also asked what the pay would be for that position.

Superintendent Husband replied approximately \$40,000.00.

MOTION CARRIED: Unanimously.

VI. Parks & Recreation Department

A. Presentation: Camp/clinic programs

Scott Painter, Assistant Program Coordinator, Parks & Recreation Department, reviewed a PowerPoint presentation regarding the 2004 Camp and Clinic programs.

B. Motion: To approve the title change from Agronomist to Operations Manager, Parks.

MOTION: Commissioner Gagnon to approve the title change from Agronomist to Operations Manager, Parks.

SECONDED: Commissioner Lavoie.

Nick Caggiano, Parks Superintendent, explained to the Board that this was for "housekeeping" purposes. He stated that previously this position did not call for supervisory requirements and now it does.

OPPOSED: Commissioner Dyer.

MOTION CARRIED: Majority.

C. Informational: Thank you letters from the Hunt Building and Yellow Taxi Productions.

MOTION: Commissioner Dyer to place the thank you letters from the Hunt Building and Yellow Taxi Productions.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

D. Motion: To approve the selection of All that Shimmers for the 2004 Basketball leagues t-shirt bids.

MOTION: Commissioner Hall to award the 2004 Basketball leagues t-shirt bid to All that Shimmers for the amount of \$12,241.75.00.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

*Added to the Agenda- *Wastewater Treatment Facility

A. Motion: To approve the User Fee Warrants as presented.

MOTION: Commissioner Lavoie to approve the User Fee Warrants as presented.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

B. Motion- To approve an emergency Change Order for Park Construction in the amount of \$3,177.00 for the CSO IV B project.

MOTION: Commissioner Lavoie to approve an emergency Change Order for Park Construction in the amount of \$3,177.00 for the CSO IV B project.

Chairman Streeter informed the Board that he had signed this Change Order earlier in the week.

VII. Engineering Department

- A. Motion: To deny the request of Hera Development Corp. for a Drainlayer's License.

MOTION: Commissioner Lavoie to deny the request of Hera Development Corp. for a Drainlayer's License.

SECONDED: Commissioner Gagnon.

City Engineer, Steve Dookran, explained to the Board that the department is given 3 references from the companies applying for the application. The department does the follow and if less than favorable references are given then the department cannot support the request.

MOTION CARRIED: Unanimously.

- B. Motion: To deny the request of Robert M. Hicks, Inc. for a Drainlayer's License.

MOTION: Commissioner Lavoie to deny the request of Robert M. Hicks, Inc. for a Drainlayer's License.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

- C. Motion: To recommend that Lavoie Lane be accepted for public use and maintenance.

MOTION: Commissioner Hall to approve Lavoie Lane to be accepted for public use and maintenance.

SECONDED: Commissioner Gagnon.

Commissioner Hall requested a listing of all unapproved Streets and dates.

- D. Motion: To approve a Final Change Order to the contract with D.L.B. Paving in the amount of \$1,933.86 for a new total contract amount of \$196,686.86.

MOTION: Commissioner Hall to approve a Final Change Order to the contract with D.L.B. Paving in the amount of \$1,933.86 for a new total contract amount of \$196,686.86.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

*Correction to the back up information for the D.L.B. Paving Change Order request- should be 1% not 10.

- E. Motion: To approve a Use and Occupancy Agreement for the Old Ferry Road City Right-of-Way between the City and George Taylor and Shaunna Whipple.

MOTION: Commissioner Hall to approve a Use and Occupancy Agreement for the Old Ferry Road City Right-of-Way between the City and George Taylor and Shaunna Whipple.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

F. Informational: Projects Update Spreadsheet

Chairman Streeter asked if the Director could see about having the projects spreadsheet placed on the website.

VIII. Street Department

A. Motion: To award the contract for the purchase of road salt for the winter of 2004-2005 to the low bidder, Granite State Minerals Inc. of 227 Market Street, Portsmouth, NH for the amount of \$39.95 per ton.

MOTION: Commissioner Lavoie to award the contract for the purchase of road salt for the winter of 2004-2005 to the low bidder, Granite State Minerals Inc. of 227 Market Street, Portsmouth, NH for the amount of \$39.95 per ton.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

B. Motion: To award the contract for the purchase of winter road sand to the low bidder, Pitcherville Sand and Gravel of North Billerica, Ma for the amount of \$7.30 per ton.

MOTION: Commissioner Hall to award the contract for the purchase of winter road sand to the low bidder, Pitcherville Sand and Gravel of North Billerica, Ma for the amount of \$7.30 per ton.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

IX. Solid Waste Department

A. Motion: To accept the resignation of Karen Langelier, Secretary III.

MOTION: Commissioner Gagnon to accept the resignation of Karen Langelier, Secretary III.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

B. Motion: To renew and approve cooperative agreement between the City of Nashua and USDA Wildlife Services for the integrated gull management program in the amount of \$55,686.00.

MOTION: Commissioner Hall to renew and approve cooperative agreement between the City of Nashua and USDA Wildlife Services for the integrated gull management program in the amount of \$55,686.00.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

X. Administration

A. Motion: To approve the transfer of one Administrative Support-Street position and funding from the Street Department to the Traffic Department.

MOTION: Commissioner Lavoie approve the transfer of one Administrative Support-Street position and funding from the Street Department to the Traffic Department.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Director Seymour discussed pending resolution- R-04103 sponsored by Alderman Johnson

relating to debris disposal as part of demolition and removal of rugs/flooring at various schools. He informed the commissioners that a policy was established by the BPW 2 years ago not to accept this type of material into the Landfill without applying disposal fees. He added that the School Department had budgeted for disposal as part of their contract.

Highlighting many of the ongoing divisional projects, Director Seymour reviewed and discussed the Director's Report with the Board.

Commissioner Hall requested a meeting with Superintendent Reine to discuss Solid Waste Metrics.

XI. Items Pending- (01-03) Motion to Hold: To approve the disposal of construction and demolition material, generated from the new and existing high school project's within the lined landfill expansion with a tipping fee as determined by the Board of Public Works. All additional costs associated with this disposal outside of normal operations (i.e. overtime, environmental monitoring) will be the responsibility of the School District

Transcribed By

Kathie Berube, DPW Admin.