

Minutes of the Board of Public Works Meeting of August 17, 2004

A meeting of the Board of Public Works was held on Tuesday, August 17, 2004 at 6:30 P.M. in the City Hall Auditorium. The non-public grievance hearing was postponed at the request of the union.

Members Present

Mayor Bernard A. Streeter
James Hall, Vice Chairman
Dan Gagnon, Commissioner
Tim Lavoie, Commissioner
Don Dyer, Commissioner

Rick Seymour, Director
Amy Gill, Project Mgr., Engineering
Rich Reine, Superintendent, Solid Waste
Nick Caggiano, Superintendent, Parks
June Caron, Superintendent, Recreation
Mario Leclerc, Superintendent, Wastewater
Wayne Husband, Superintendent, Traffic

Marc Plamondon, Aldermanic Liaison

I. Motion- To approve the agenda as presented.

MOTION: Commissioner Lavoie to approve the agenda as presented with an amendment to item IV. B and to add an item D. under IV. Engineering.

SECONDED: Commissioner Gagnon

MOTION CARRIED: Unanimously.

II. Motion- To approve the Minutes of the Board of Public Works Meetings of July 6, 2004 and July 27, 2004.

MOTION: Commissioner Dyer to approve the Minutes of the Board of Public Works Meetings of July 6, 2004 and July 27, 2004.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

III. Director's Report

Director Seymour reviewed and discussed the Director's Report with the Board highlighting several ongoing divisional projects throughout the city.

IV. Solid Waste Department

A. Motion: Approve the award of the Refuse Collection Foreman position to Jeff LaFleur, Solid Waste Department, Automated CEO.

MOTION: Commissioner Dyer to approve the selection of the Refuse Collection Foreman position to Jeff LaFleur, Solid Waste Department, Automated CEO.

SECONDED: Commissioner Lavoie.

OPPOSED: Commissioner Hall.

MOTION CARRIED: Majority.

B. Motion: To approve the policy as outlined in the communication regarding the Swap Shop recommendations dated July 7, 2004.

A discussion was had pertaining to the inappropriate use of the Swap Shop by a small group of facility users. The Board of Public Works previously requested that a policy be written to provide a recommendation relative to the future operation of the Swap Shop.

Director Seymour expressed that even though habitual offenders are unfortunately tainting the possible existence of the Swap Shop, the implementation of the suggested policy would be appropriate for a possible solution instead of closing it.

Commissioner Dyer stated that he would agree to the implementation of the policy on a trial basis for 6 months if the Swap Shop were closed on Saturdays.

The majority of the Board disagreed.

MOTION: Commissioner Hall to approve the policy as outlined in the communication regarding the Swap Shop recommendations dated July 7, 2004 with the ability to close as necessary.

SECONDED: Commissioner Lavoie.

OPPOSED: Commissioner Dyer.

MOTION CARRIED: Majority.

V. Parks & Recreation Department

A. Motion: To award the purchase of a Turf Sweeper/Vacuum purchase to Turf Products in the amount of \$18,809.00.

MOTION: Commissioner Lavoie to award the purchase of a Turf Sweeper/Vacuum purchase to Turf Products in the amount of \$18,809.00.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

B. Motion: To award the purchase of an 11-foot mower to R.F. Morse in the amount of \$43,800.00.

MOTION: Commissioner Hall to award the purchase of an 11-foot mower to R.F. Morse in the amount of \$43,800.00.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

C. Informational: Thank you letters from Mary Gorman

D. Informational: Thank you letter from Jon Girouard concerning the Spartans use of Stellos Stadium.

(Items C & D are included in packet)

VI. Engineering Department

A. Motion: To approve the hiring of Theodore Setas, P.E. for the position of Deputy Manager of Engineering in the Engineering Department.

MOTION: Commissioner Lavoie to approve the hiring of Theodore Setas, P.E. for the position of Deputy Manager of Engineering in the Engineering Department.

SECONDED: Commissioner Gagnon.

A discussion was had regarding whether or not the Engineering Department is overstaffed.

Commissioner's Hall and Dyer were opposed to filling the open position.

Director Seymour and Chairman Streeter explained that this position is vital to the department in order to bring it to full speed and that the City Engineer is overloaded and overworked.

OPPOSED: Commissioner Hall and Commissioner Dyer.

Chairman Streeter voted in favor of the hiring of Theodore Setas, P.E.

MOTION CARRIED: Majority.

B. AMENEDDED MOTION: To approve the selection of Parks Construction Corporation for the 2004 Sewer Separation Program CSO VIB South Main Street Stormwater Treatment and Control Project and direct the DPW to enter a contract for the amount of \$1,237,290.00.

MOTION: Commissioner Hall to approve the selection of Parks Construction Corporation for the 2004 Sewer Separation Program CSO VIB South Main Street Stormwater Treatment and Control Project and direct the DPW to enter a contract for the amount of \$1,237,290.00.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

C. Motion: To approve the Amendment No. 3 for the CSO IVB contract with The Louis Berger Group for \$99,435.94 to provide Resident Services and Contract Administration services during the construction phase of the project.

MOTION: Commissioner Hall to approve the Amendment No. 3 for the CSO IVB contract with The Louis Berger Group for \$99,435.94 to provide Resident Services and Contract Administration services during the construction phase of the project.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

D. Motion: To approve the request by Power Shot Utility Construction, SVC LLC for issuance of Drain Layer's License.

MOTION: Commissioner Lavoie to approve the request by Power Shot Utility Construction, SVC LLC for issuance of Drain Layer's License.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

VII. Wastewater Treatment Facility

A. Motion: To accept and place on file the 2003 AMSA Gold Award

B. Motion: To accept and place on file an NHDES Letter of Compliance

C. Motion: To accept and place on file a letter of Praise from Alderman MacLaughlin, Ward 8

D. Motion: To accept and place on file a letter of praise to Mr. Kenneth Lowe.

MOTION: Commissioner Hall to accept and place on file items A- D.

SECONDED: Commissioner Lavoie.
MOTION CARRIED: Unanimously.

VIII. Administration

A. Informational: Divisional Projects Update

Commissioner Hall requested that the projects that have updated on the projects update report is more distinctly shaded.

IX. Non-Public Session

Director Seymour informed the Commissioners that a non-public session was necessary to discuss personnel issues and suggested that it be held at the end of the meeting.

The Board concurred.

X. Commissioners

Commissioner Dyer stated that he heard a rumor that the BFI Company was to come before the Infrastructure Committee in the near future to give a presentation relative to the possible privatization of the Landfill. He informed the Chairman that the Board of Public Works should be notified of the meeting.

Aldermanic Liaison Plamondon informed the Board that the meeting would be held on August 25th at 7:00 P.M. in the Aldermanic Chambers and encouraged all to attend.

Chairman Streeter stated that the City was approached by the BFI Company. He added that as part of the recommendations presented by the Solid Waste Task Force Committee the City should “analyze all options associated with the solid waste disposal system and make recommendations on various methods to fund the future state of the solid waste system.”

Commissioner Hall commented that the Public Works website is “looking good” and that he finds it very useful. He also requested that the Holman & Stellos Stadium schedules be posted on the site.

XI. Items Pending- (01-03) Motion to Hold: To approve the disposal of construction and demolition material, generated from the new and existing high school project's within the lined landfill expansion with a tipping fee as determined by the Board of Public Works. All additional costs associated with this disposal outside of normal operations (i.e. overtime, environmental monitoring) will be the responsibility of the School District.-

No discussion on Items Pending.

MOTION: Commissioner Lavoie to move by roll call to go into non-public session pursuant to RSA-II A 3b.

COMMISSIONER HALL.

COMMISSIONER GAGNON.

COMMISSIONER DYER.

CHAIRMAN STREETER.

MOTION CARRIED: Unanimously.

MOTION: Commissioner Gagnon to move by roll call to seal the minutes of the non-public session until such time as the majority of the Board votes that the purpose of the confidentiality would no longer be served.

COMMISSIONER HALL.

COMMISSIONER LAVOIE.

COMMISSIONER DYER.

CHAIRMAN STREETER.

MOTION CARRIED: Unanimously.

MOTION: Commissioner Hall to adjourn.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously

Transcribed By

Kathie Berube, DPW Admin.