

Board of Public Works Meeting Minutes

Minutes of the Board of Public Works Meeting of July 6, 2004

A meeting of the Board of Public Works was held on Tuesday, July 6, 2004 in the City Hall Auditorium following a non-public grievance session beginning at 5:50 P.M.

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Mayor Bernard A. Streeter, Chairman
James Hall, Vice Chairman
Dan Gagnon, Commissioner (6:10)
Don Dyer, Commissioner

Rick Seymour, Director
Steve Dookran, City Engineer
Jay Marcotte, SW Operations Manager
Scott Pollock, Superintendent, Streets
Nick Caggiano, Superintendent, Parks
June Caron, Superintendent, Recreation
Mario Leclerc, Superintendent, WWTF
Wayne Husband, Traffic Superintendent
Linda Gaudette, Business Coordinator

Not Present

Tim Lavoie, Commissioner

Marc Plamondon, Aldermanic Liaison
Dave Deane, Alternate Liaison

Chairman Streeter called the meeting to order at 5:55 P.M.

I. Motion: To approve the Agenda as presented.

MOTION: Commissioner Hall to approve the Agenda as presented.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

II. Motion: To approve the minutes of the Board of Public Works meeting of June 7, 2004 (continued on June 14, 2004.)

MOTION: Commissioner Hall to approve the minutes of the Board of Public Works meeting of June 7, 2004 (continued on June 14, 2004.)

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

Commissioner Dyer moved by roll call that the Board go into non-public session pursuant to RSA 91-A: 3 to discuss Step III grievances to be discussed with the union.

Commissioner Hall.

Chairman Streeter.

MOTION: Commissioner Dyer to come out of non-public session and to seal the minutes until such time as the majority of the Board votes that the purpose of the confidentiality would no longer be served.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

(Commissioner Gagnon arrived at 6:10 P.M.)

III. Street Department

A. Motion: To approve the retirement of Mr. Philip Jepson from the position of Truck Driver at the Street Department.

MOTION: Commissioner Dyer to approve the retirement of Mr. Philip Jepson from the position of Truck Driver at the Street Department.

SECONDED: Commissioner Gagnon.

Commissioner Hall stated that Mr. Jepson was a great truck driver and devoted employee. He wished him well and thanked him for his service to the City.

B. Motion: To approve the promotion of Mr. Carl Gagnon to the position of Foreman at the Street Department.

MOTION: Commissioner Hall to approve the promotion of Mr. Carl Gagnon to the position of Foreman at the Street Department.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

IV. Parks & Recreation Department

A. Motion: To approve to enter an agreement with Manchester, Nashua Cellular Telephone to generate additional \$750.00 a month into the cell tower account.

MOTION: Commissioner Gagnon to approve to enter an agreement with Manchester, Nashua Cellular Telephone to generate additional \$750.00 a month into the cell tower account.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

Director Seymour presented the Director's Report and discussed with the Board on going Divisional projects

V. Solid Waste Department

A. Informational: Letter of commendation to employee, Richard McDonald from resident David Clanin.- (On file)

VI. Wastewater Treatment Facility

A. Motion: To approve the purchase of a 2005 Vactor model 2112-RCS-16 combination sewer cleaner mounted on a 2005 International model 7400 cab and chassis for \$234,849.00 from CN Wood Co., of Woburn, MA

MOTION: Commissioner Hall to approve the purchase of a 2005 Vactor model 2112-RCS-16 combination sewer cleaner mounted on a 2005 International model 7400 cab and chassis for \$234,849.00 from CN Wood Co., of Woburn, MA

SECONDED: Commissioner Gagnon.

B. Motion: To award the position of Business Coordinator at the NWTF to Ms. Geraldine Ciardelli.

MOTION: Commissioner Hall to award the position of Business Coordinator at the NWTF to Ms. Geraldine Ciardelli.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

C. Motion: To award the position of Operator III at the NWTF to John Adie.

MOTION: Commissioner Hall to award the position of Operator III at the NWTF to John Adie.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

D. Motion: To approve the User Fee Warrants as presented

MOTION: Commissioner Gagnon to approve the User Fee Warrants as presented.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

VII. Engineering Department

A. Motion: To approve the Residential Wastewater Permits as presented.

MOTION: Commissioner Gagnon to approve the Residential Wastewater Permits as presented.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

VIII. Administration

A. Informational- Divisional Project Summary

Commissioner Hall thanked the Director for project summary.

The Director reviewed and discussed various projects with the Board.

B. Informational- Written communication forwarded from Alderman Tollner

MOTION: Commissioner Dyer to place on file a written communication from Alderman Tollner.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

IX. Commissioners

A. Request from Commissioner Hall to purchase 100 linear feet of old granite curbing.

Commissioner Hall submitted a request to purchase 100 linear feet of old granite curbing from the Street Department.

The Director stated that the Board would need to make the decision.

Superintendent of Streets, Scott Pollock informed the Board that there is old granite curbing at the Street Department but that it has never been privately sold. He informed the commissioner that he was aware of other options that he could discuss with him.

Commissioner Hall withdrew his request.

X. Non-Public Session-N/A

*XI. **Items Pending-** 1. (10-07-02) Motion to Hold: To approve the PDF review and classification of the position of Foremen Labor/Streets 2. (01-03) Motion to Hold: To approve the disposal of construction and demolition material, generated from the new and existing high school project's within the lined landfill expansion with a tipping fee as determined by the Board of Public Works. All additional costs associated with this disposal outside of normal operations (i.e. overtime, environmental monitoring) will be the responsibility of the School District.- Not discussed*

MOTION TO ADJOURN: Commissioner Dyer to adjourn.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Transcribed By
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