

Minutes of the Board of Public Works Meeting of January 20, 2004

A meeting of the Board of Public Works was held on Tuesday, January 20, 2004 at 6:30 P.M. at the Division of Public Works Administration & Engineering Office, 165 Ledge Street.

Members Present

<u>Mayor Bernard A. Streeter, Chairman</u>	<u>Rick Seymour, Acting Director, Public Works</u>
Timothy Lavoie, Vice Chairman	Stephen Dookran, Acting City Engineer
James Hall, Commissioner	Richard Reine, Deputy Director, S.W.
Don Dyer, Commissioner	June Caron, Superintendent, Rec. Services
Daniel Gagnon, Commissioner	Nick Caggiano, Superintendent, Park Maint.
	Bill Trombley, Street Department
	Susan Klasen, Acting Traffic Superintendent
	Marc Plamondon, Aldermanic Liaison

Also Present

David Deane, Aldermanic Alternate
 Scott Pollock, Deputy Director, Street Dept.

I. Motion- To approve the Agenda as presented

MOTION: Commissioner Lavoie to approve the agenda with the following changes; add item XIII. Commissioners and withdraw items VI. B and VII. C.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

II. Motion- To approve the Minutes of the Board of Public Works Meetings of December 3, 2003 and January 7, 2004.

MOTION: Commissioner Lavoie to approve the Minutes of the Board of Public Works Meetings of December 3, 2003 and January 7, 2004.

SECONDED: Commissioner Gagnon.

Commissioner Hall asked about the status of R-03-219.

Acting City Engineer Stephen Dookran stated that the ordinance was passed without the Board of Public Works approval.

Chairman Streeter recognized Alderman David Deane.

Alderman Deane stated that former Alderman Steve Lamos informed the Infrastructure Committee that he had met with Public Works and that the language was discussed and revised.

Acting City Engineer, Stephen Dookran stated that the fee component was removed from the resolution and should not have been. He stated that it would now be a matter of going through the process of having the Resolution revised.

MOTION CARRIED: Unanimously.

Commissioner Hall stated that there needed to be a correction to the Minutes of January 7, 2004. The approved motion should read to complete construction by July 1, 2006

III. Parks & Recreation Department

A. Presentation –Winners of 2003 Christmas House Decorating Contest

The winners of the 2003 Christmas House Decorating Contest did not attend. The presentation was postponed.

IV. Director's Report

Acting Director Seymour reviewed and discussed the Director's Report with the Board.

V. Aldermanic Referral- R-03-312-ESTABLISHING AN EXPENDABLE TRUST FUND FOR CONTRIBUTIONS FROM DEVELOPERS FOR BROAD STREET IMPROVEMENTS- Passed by BOA 12/23/03- signed by Mayor 12/30/03

R-03-312 was not discussed.

VI. Street Department

A. Motion-To approve the promotion of Mr. Jim Mulvey to the position of Truck Driver at the Street Department.

MOTION: Commissioner Lavoie to approve the promotion of Mr. Jim Mulvey to the position of Truck Driver at the Street Department.

SECONDED: Commissioner Dyer.

Commissioner Hall stated that filling this position would leave an opening in the Parks Department. He stated that he felt the promotion was premature and that the other departments have a higher priority for staff than the Street Department.

Bill Trombley, Street Department Operations Manager, informed the Board that this time of year is critical in regard to truck drivers and explained that one of their drivers was on temporary assignment at the WWTF and that another laborer who is also a driver has been activated in the National Guard which brings them down 3 drivers.

OPPOSED: Commissioner Hall.

MOTION CARRIED: Majority.

B. Motion- To approve Mr. Dan Lavoie for the position of Foreman at the Street Department.

Item B was withdrawn from the agenda.

VII. Solid Waste Department

A. Motion- To approve the selection of Diana Weiss to the position of Scale Operator within the Solid Waste Department.

MOTION: Commissioner Hall to approve the selection of Diana Weiss to the position of Scale Operator within the Solid Waste Department.

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

Commissioner Hall asked why item R-03-312 was not discussed.

Chairman Streeter replied that the Board of Aldermen has already approved it and signed into law.

Commissioner Hall commented that when he first came to work for the City of Nashua there use to be funds for Daniel Webster Highway and Amherst Street where the Developers paid a \$1.00 per square foot towards street improvements. He stated that the fund no longer existed but would like to look into establishing something similar.

Acting City Engineer, Steve Dookran said he was not aware of the history but if the City does ask for contributions we need to make sure they are designated improvements for specific projects other wise it may not be legal.

Alderman Deane commented that CFO, Carol Anderson was researching special revenue and trust fund accounts to identify some revenues that have been lost track of.

B. Informational- Curbside Recycling Information and statistics for partial year beginning with implementation of automated collection and expanded recycling program.

Deputy Reine reviewed the information on Curbside Recycling, which was included in the packet.

B. Motion- To approve the purchase of Portable Litter Control Fencing from Coastal Netting Company of Bakersfield, CA in an amount not to exceed \$55,000.00

Item B. was withdrawn from the agenda.

VIII. Engineering Department

A. Motion- To approve awarding the Ledge Street Drainage Improvements 2004 design contract to Weston and Sampson Engineers, Inc. of Portsmouth, NH in an amount not to exceed \$45,000.00

MOTION: Commissioner Hall to approve awarding the Ledge Street Drainage Improvements 2004 design contract to Weston and Sampson Engineers, Inc. of Portsmouth, NH in an amount not to exceed \$45,000.00
SECONDED: Commissioner Gagnon.

Commissioner Hall asked if this bid went through Purchasing because it did not show up on the web site.

Acting City Engineer, Steve Dookran stated that it did go through Purchasing but he was not aware if they advertised it on their site.

Commissioner Hall stated that the scope of work should be included in a bid.

Acting City Engineer, Steve Dookran reviewed the project plan with the Board. He explained that the original scope of work had been modified to include drainage and sewer replacement only.

Alderman Plamondon expressed urgency for Traffic Calming to be included in the Ledge Street project.

OPPOSED: Commissioner Hall.

MOTION CARRIED: Majority.

B. Motion- To approve the following pole petitions from Verizon and PSNH:

1. 9AAM7E- License one new pole (121/53Y) and for Verizon to purchase ½ interest in pole (121/53Z) from PSNH, both on Amherst Street
2. 9AAAPM- License one new pole (378/2) on Broad Street, license one new pole (246/Y) and one replacement pole (246/2) on Chautauqua Avenue
3. 9AADC3- License one new pole (1741B/7) on Boylston Avenue

MOTION: Commissioner Lavoie to approve the following pole petitions from Verizon and PSNH:

4. 9AAM7E- License one new pole (121/53Y) and for Verizon to purchase ½ interest in pole (121/53Z) from PSNH, both on Amherst Street
5. 9AAAPM- License one new pole (378/2) on Broad Street, license one new pole (246/Y) and one replacement pole (246/2) on Chautauqua Avenue
6. 9AADC3- License one new pole (1741B/7) on Boylston Avenue

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

IX. Wastewater Treatment Facility

Motion- To approve the Sewer Permits as presented

MOTION: Commissioner Lavoie to approve the Sewer Permits as presented

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Motion- To approve the User Fee Warrants as presented

MOTION: Commissioner Gagnon to approve the User Fee Warrants as presented

SECONDED: Commissioner Dyer.

X. Administration

A. Motion- To approve the resignation of George Crombie, Director of Public Works effective January 19, 2004.

MOTION: Commissioner Gagnon to approve the resignation of George Crombie, Director of Public Works , with regret, effective January 19, 2004.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

*MOTION: Commissioner Lavoie to recommend Rick Seymour for the position of Director of Public Works pending reference review.

SECONDED: Commissioner Dyer.

MOTION CARRIED: Unanimously.

Chairman Streeter stated that the Board would consider the compensation issue in the very new future.

B. Motion- To re-appoint Commissioner Timothy Lavoie to the Board of Public Works Pension Board

MOTION AMENDED: Commissioner Hall to appoint Commissioner Don Dyer to the Board of Public Works Pension Board.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

*MOTION: Commissioner Lavoie to appoint Commissioner Jim Hall as Vice Chairman of the Board of Public

Works

SECONDED: Commissioner Gagnon.

MOTION CARRIED: Unanimously.

Discussion- Capital Improvements Priorities

Acting Director Seymour informed the Board that the departments would be putting together a list of their priorities to be reviewed and discussed at the BPW Special Budget Workshop scheduled for February 3, 2004.

XI. Non-Public- N/A

XII. Items Pending- 1. (10-21-01 &10-07-02) Motion to Hold: To approve the PDF review and classification of the position of Foremen Labor/Streets 2. (01-30-03) Motion to Hold: To approve the disposal of construction and demolition material, generated from the new and existing high school project's within the lined landfill expansion with a tipping fee as determined by the Board of Public Works. All additional costs associated with this disposal outside of normal operations (i.e. overtime, environmental monitoring) will be the responsibility of the School District.

There was no discussion regarding Items Pending.

Chairman Streeter asked for comments from the Commissioners.

Commissioner Hall discussed with Deputy Reine and Superintendent Caggiano the status of Littleton Construction going bankrupt.

Commissioner Hall inquired about upcoming spring projects.

Commissioner Dyer discussed the Nashua Pride and stated that they were not paying their bills and that he did not want the City to get stuck.

Commissioner Hall requested that a breakdown for the meter revenues be discussed at the next meeting.

MOTION TO ADJOURN: Commissioner Lavoie to adjourn.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Transcribed by

Kathie Berube

DPW/BPW Administrative Assistant