

November 20, 2003

A meeting of the Board of Public Works was held on Thursday, November 20, 2003 at the DPW Administration/Engineering Department, 165 Ledge Street at 6:30 P.M. (The non-public grievance session was postponed per AFSCME request.)

Members Present

Mayor Bernard A. Streeter, Chairman
Timothy Lavoie, Vice Chairman
James Hall, Commissioner

George Crombie, Director, Public Works
James Mealey, Deputy Director, Admin.
Richard Reine, Deputy Director, S.W.
Stephen Dookran, Acting City Engineer
Rick Seymour, Deputy Director, W.W.T.F.
June Caron, Superintendent, Recreational Services
Nick Caggiano, Superintendent, Parks Maintenance
Scott Pollock, Superintendent, Street Dept.

Not Present

Mitzi Baron, Commissioner
Daniel Gagnon, Commissioner
Marc Plamondon, Aldermanic Liaison

The audiotape for this meeting did not record.

This meeting was video taped for channel 16 cable.

I. Motion- To approve the Adoption Agenda as presented.

MOTION: Commissioner Hall approve the Adoption Agenda as presented but to address item IV.A. under Parks & Recreation first.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

Chairman Streeter and Recreation Superintendent, June Caron presented awards to the 1st, 2nd and 3rd place winners of the 2003 Haunted House Contest.

II. Motion- To approve the Minutes of the Board of Public Works Meeting of October 1, 2003.

MOTION: Commissioner Lavoie to approve the Minutes of the Board of Public Works Meeting of October 1, 2003.

SECONDED: Commissioner Hall.

Commissioner Hall commented that corrections were needed to pages 5 & 6 of the minutes and that the issue discussed was cell tower money used for funding not the bid process.

Director Crombie replied that it was a question of the formal bidding process and that cell tower money was not discussed at that time.

MOTION CARRIED: Unanimously.

III. Director's Report

Director Crombie presented the Director's Report highlighting several ongoing divisional projects.

The Director stated that at the next BPW meeting in December that Capital Improvements would be reviewed.

Commissioner Hall requested that the Capital Improvement projects be prioritized prior to meeting.

The Director concurred.

Dick Lavoie, SummerFun Committee member, reviewed a PowerPoint presentation on the 2003 SummerFun Program Sponsorship.

C. Motion- To Award the Belvedere Fence Bid to Penny Fence of Londonderry NH for the amount of \$10,650. (This was the lowest bid of three bidders. The funding will be \$7316 from CDBG Account number 374-07154-7223-7103 Belvedere Park and \$3,334 from account number 552-75140-6911-0000 Rehab)

MOTION: Commissioner Hall to award the Belvedere Fence Bid to Penny Fence of Londonderry NH for the amount of \$10,650. (This was the lowest bid of three bidders. The funding will be \$7316 from CDBG Account number 374-07154-7223-7103 Belvedere Park and \$3,334 from account number 552-75140-6911-0000 Rehab)

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

D. Motion- Motion to approve the selection of M & L Maintenance of Litchfield NH for the scraping, priming, and painting of eight light poles at Holman Stadium for the amount of \$19,649 (This was the low bid received of four bids. Funding will come from account 352-75135-0-6914-6501-00-00 Holman Stadium Improvements-maintenance of Holman Stadium.)

MOTION: Commissioner Lavoie to approve the selection of M & L Maintenance of Litchfield NH for the scraping, priming, and painting of eight light poles at Holman Stadium for the amount of \$19,649 (This was the low bid received of four bids. Funding will come from account 352-75135-0-6914-6501-00-00 Holman Stadium Improvements-maintenance of Holman Stadium.)

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

Commissioner Hall inquired as to when the work would be performed.

Superintendent Caggiano replied it would be performed in the spring.

E. Motion- To approve the purchase of sod for Sunset Heights Park from Gold Star Nurseries of Canterbury NH for the amount not to exceed \$16,000. (The Two-year sod bid of October of 2002 awarded the purchase of Bluegrass Sod to low bidder Gold Star Nurseries of Canterbury NH. This purchase will be made on the open purchase order with Goldstar not to exceed \$16,000)

MOTION: Commissioner Hall to approve the purchase of sod for Sunset Heights Park from Gold Star Nurseries of Canterbury NH for the amount not to exceed \$16,000. (The Two-year sod bid of

October of 2002 awarded the purchase of Bluegrass Sod to low bidder Gold Star Nurseries of Canterbury NH. This purchase will be made on the open purchase order with Goldstar not to exceed \$16,000)

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

F. Informational- Thank you notes from Nashua Christian Academy & High School and Home Health & Hospice Care (on file)

V. Visitor- Morgan Hollis, Esquire- Requesting temporary revocable license to go under DW Highway in front of Tulley Buick's new entrance while permanent easement is pending Aldermanic Approval

Attorney Morgan Hollis, representing Tulley Buick, requested a temporary revocable license to go under DW Highway in front of Tulley Buick's new entrance while the permanent easement is pending Aldermanic Approval.

Attorney Hollis presented a letter from the State of New Hampshire, Department of Transportation, granting permission to disturb the Turnpike right-of way by constructing drainage adjacent to 147 Daniel Webster Highway parcel in Nashua.

Director Crombie and Acting City Engineer Stephen Dookran recommended that the Board approve the temporary revocable easement contingent upon the city attorney's opinion.

MOTION: Commissioner Hall to approve the temporary easement contingent upon the city attorney's opinion and agreement.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

VI. Aldermanic Referrals

A. R-03-266- OPPOSING A WATER RESOURCES EDUCATIONAL CENTER PAID FOR BY SEWER USER FEES AND REQUESTING THAT THE MAYOR INFORM THE EPA OF THE CITY'S WITHDRAWAL OF ANY PROPOSAL TO DEVELOP A WATER RESOURCES EDUCATIONAL CENTER AS PART OF A CONSENT DECREE

Director Crombie discussed R-03-266 with the Board and recommended that the Board withdraw or table the proposed resolution so that further discussion could be had.

The Board concurred.

MOTION: Commissioner Hall to recommend withdrawal or tabling R-03-266 so that further discussion can take place.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

B. R-03-277- AUTHORIZING THE ST. LOUIS DE GONZAGUE PARISH TO ADOPT THE PORTION OF THE NASHUA HERITAGE RAIL TRAIL LOCATED BETWEEN CHESTNUT STREET AND VINE STREET

MOTION: Commissioner Lavoie to favorably endorse authorizing the St. Louis De Gonzague Parish

to adopt the portion of the Nashua Heritage Rail Trail located between Chestnut Street and Vine Street.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

C. R-03-278- AUTHORIZING THE BOYS AND GIRLS CLUB OF NASHUA TO ADOPT THE PORTION OF THE NASHUA HERITAGE RAIL TRAIL LOCATED BETWEEN THE EATON STREET BRIDGE AND TWELFTH STREET

MOTION: Commissioner Lavoie to favorably endorse authorizing the Boys and Girls Club of Nashua to adopt the portion of the Nashua Heritage Rail Trail located between the Eaton Street Bridge and Twelfth Street.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

- B. O-03-216-REMOVING THE PROHIBITION ON CARRYING FIREARMS IN PARKS AND OTHER CITY RECREATIONAL FACILITIES*
- C. O-03-217-AMENDING THE WASTEWATER SYSTEM FUND WITH REGARD TO IDENTIFYING AND LIMITING THE SCOPE OF WORK AND CALLING FOR ANNUAL DETAILED SUMMARY REPORTS TO THE BOARD OF ALDERMEN*
- D. O-03-219-AMENDING THE ORDINANCES RELATIVE TO PAVEMENT RESTORATION AFTER EXCAVATION IN STREETS*

E. O-03-222-CHANGING THE CLOSING TIME OF THE SALEM STREET PARK AND THE SALEM STREET TOT LOT TO DUSK

MOTION: Commissioner Hall to favorably endorse changing the closing time of the Salem Street Park and the Salem Street Tot Lot to dusk.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

VII. Street Department

A. Motion- To approve the promotion of Mr. Francis Hyland to the position of Truck Driver at the Street Department.

MOTION: Commissioner Hall to approve the promotion of Mr. Francis Hyland to the position of Truck Driver at the Street Department.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

B. Informational- Presentation on Winter Snow Program for 2003-2004.

Deputy Director of Streets, Scott Pollock presented a PowerPoint presentation on the 2003-2004 Winter Snow Program.

C. Informational- Status of Street and Sidewalk program for fall of 2003 – (Included in packet)

VIII. Solid Waste Department

A. Motion- To accept the retirement notice of Mr. Alvin Dudley, Solid Waste Department Scale Operator, effective November 13, 2003 after 16 ½ years of service.

MOTION: Commissioner Hall to accept the retirement notice of Mr. Alvin Dudley, Solid Waste Department Scale Operator, effective November 13, 2003 after 16 ½ years of service.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

B. Motion- To approve the selection of Mike Cole, Collection Equipment Operator, to the position of Automated Collection Equipment Operator, within the Solid Waste Department.

MOTION: Commissioner Hall to approve the selection of Mike Cole, Collection Equipment Operator, to the position of Automated Collection Equipment Operator, within the Solid Waste Department.

SECONDED: Commissioner Lavoie.

Commissioner Hall inquired as to why are there 5 CEO's.

Deputy Reine replied that there are only 4 and that 1 didn't want the job.

MOTION CARRIED: Unanimously.

C. Motion-To approve the selection of Roslyn Ntellas to position of Administrative Assistant I at the Solid Waste Department.

MOTION: Commissioner Lavoie to approve Roslyn Ntellas to position of Administrative Assistant I at the Solid Waste Department.

SECONDED: Commissioner Hall.

Commissioner Hall inquired as to what grade this position would be.

Deputy Reine replied that it is a grade 8 step 2.

MOTION CARRIED: Unanimously.

D. Motion-To renew and approve the cooperative agreement between the City of Nashua and USDA Wildlife Services for the integrated gull management program in the amount of \$54,493.

MOTION: Commissioner Hall to renew and approve the cooperative agreement between the City of Nashua and USDA Wildlife Services for the integrated gull management program in the amount of \$54,493.

SECONDED: Commissioner Lavoie.

Commissioner Lavoie asked how does this compare to last year's agreement.

Deputy Reine replied that it is less than a 2% increase.

MOTION CARRIED: Unanimously.

E. Motion- To approve a 1-year contract with the potential for annual renewal to Chemserve of

Milford, NH for the Shady Lane Landfill and Groundwater Testing Program in the amount of \$23,692.

MOTION: Commissioner Lavoie to approve a 1-year contract with the potential for annual renewal to Chemserve of Milford, NH for the Shady Lane Landfill and Groundwater Testing Program in the amount of \$23,692.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

F. Informational- The Solid Waste Department has received payment on a \$15,000 Grant from New Hampshire the Beautiful to defray the costs associated with increasing the curbside recycling program through the purchase of additional recycling bins. (on file and included in packet)

G. Informational- Thank you note from Richard Ware of 31 Houde Street complementing the collection equipment operator's efforts. (on file and included in packet)

H. Informational- 2003 Household Hazardous Waste Collection Volume and Participation Update. (on file and included in packet)

IX. Wastewater Treatment Facility

A. Motion- To approve the Sewer permits as presented

MOTION: Commissioner Lavoie to approve the sewer permits as presented.

SECONDED: Chairman Streeter.

MOTION CARRIED: Unanimously.

B. Motion- To approve the User Fee Warrants as presented

MOTION: Commissioner Lavoie to approve the User Fee Warrants as presented.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

C. Motion- To approve the selection of Eclipse Construction of Bedford, NH for the construction of the Vehicle Storage Building at the NWTF for \$184,000.00.

MOTION: Commissioner Hall to approve the selection of Eclipse Construction of Bedford, NH for the construction of the Vehicle Storage Building at the NWTF for \$184,000.00.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

D. Motion- To approve the reclassification of the position of Industrial Pretreatment Coordinator (from grade 13 to 14) and to increase the salary to \$47,172.

MOTION: Commissioner Hall to approve the reclassification of the position of Industrial Pretreatment Coordinator (from grade 13 to 14) and to increase the salary to \$47,172.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

E. Motion- To award the contract for engineering services for the Primary Rehabilitation Project to Metcalf and Eddy at a cost of \$372,198.00.

MOTION: Commissioner Lavoie to award the contract for engineering services for the Primary

Rehabilitation Project to Metcalf and Eddy at a cost of \$372,198.00.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

F. Informational- William D. Hatfield Award from NEWEA

The Board congratulated Rick Seymour, Deputy Director of the Wastewater Treatment Facility as the recipient of the 2003 New England Water Environment Association, Inc., William D. Hatfield Award.

X. Engineering Department

A. Motion- To Approve a Request by Tate Brothers Paving Co., Inc. for issuance of a Drain Layer's License

MOTION: Commissioner Hall to approve a request by Tate Brothers Paving Co., Inc. for issuance of a Drain Layer's License

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

B. Motion- To recommend that the relocated portion of Buckmeadow Road be accepted as a Public Street

MOTION: Commissioner Hall to recommend that the relocated portion of Buckmeadow Road be accepted as a Public Street.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

C. Motion- To award a contract to Vollmer Associates for the Study and Design of Broad Street and Dublin Avenue Improvements in the amount of \$419,386.00

MOTION: Commissioner Lavoie to award a contract to Vollmer Associates for the Study and Design of Broad Street and Dublin Avenue Improvements in the amount of \$419,386.00

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

D. Motion-To award a contract to Fay Spofford and Thorndike for the Design of Southwest Park South Phase in the amount of \$84,685.00

MOTION: Commissioner Lavoie to award a contract to Fay Spofford and Thorndike for the Design of Southwest Park South Phase in the amount of \$84,685.00

SECONDED: Chairman Streeter

OPPOSED: Commissioner Hall

MOTION CARRIED: Unanimously.

E. Discussion- Subdivision Plan for RJ Investments, LLC-Sheet B; Lot 32 Searles Road & Middle Dunstable Road, Nashua, NH

Acting City Engineer Stephen Dookran and Director Crombie discussed with the Board a request to build on Lot 32-Searles Road & Middle Dunstable Road.

The Board agreed that a letter should be drafted to the ZBA stating no objection to building on land within official city map and rural roads improvement with a condition that a zoning variance is obtained.

MOTION: Commissioner Hall to write a letter to the ZBA stating that the BPW has no objection to building on land within official city map and rural roads improvement at Lot 32 Searles Road & Middle Dunstable Road, Nashua, NH with the condition that a zoning variance is obtained.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

XI. Administration

A. Informational- Update of Division Staffing. (included in packet-on file)

B. Motion- To accept the resignation of Eric Teitelman from his position as City Engineer effective October 31, 2003 and thank him for his service to the City.

MOTION: Commissioner Hall to accept the resignation of Eric Teitelman from his position as City Engineer effective October 31, 2003 and thank him for his service to the City.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

C. Motion- To accept the resignation of Todd Landry from his position as Traffic Superintendent effective November 19, 2003 and thank him for his service to the City.

MOTION: Commissioner Hall to accept the resignation of Todd Landry from his position as Traffic Superintendent effective November 19, 2003 and thank him for his service to the City.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

D. Motion- To approve the appointment of Stephen Dookran as Acting City Engineer until the position is filled, and to compensate Stephen at the same rate as the previous position holder during this time.

MOTION: Commissioner Lavoie to approve the appointment of Stephen Dookran as Acting City Engineer until the position is filled, and to compensate Stephen at the same rate as the previous position holder during this time.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.

E. Motion- To approve the appointment of Susan Klasen as Acting Traffic Superintendent until the position is filled, and to compensate Susan at the same rate as the previous position holder during this time.

MOTION: Commissioner Hall to approve the appointment of Susan Klasen as Acting Traffic Superintendent until the position is filled, and to compensate Susan at the same rate as the previous position holder during this time.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

F. Motion- To approve the proposed Engineering and Administration Overtime Assignment

sidebar agreement to the Collective Bargaining Agreement between the City of Nashua, NH and U.A.W. Local 2232, for the contract period July 1, 2002 to June 30, 2005.

MOTION: Commissioner Hall to approve the proposed Engineering and Administration Overtime Assignment sidebar agreement to the Collective Bargaining Agreement between the City of Nashua, NH and U.A.W. Local 2232, for the contract period July 1, 2002 to June 30, 2005.

SECONDED: Commissioner Lavoie.

MOTION CARRIED: Unanimously.

Commissioner Lavoie requested that the following items be removed from XII. Items Pending: *Motion to Hold- To approve the placement of Mr. Mike Valeras to the position of Watchman at the Street Department. (10-01-03) Motion to Hold: the selection of Corriveau Painting and Contracting of Nashua, NH for the scraping, riming and painting of eight light poles at Holman Stadium for the amount of \$17,500. (Funding from account 352-75135-0-6914-6501-00-00 Holman Stadium Improvements-maintenance of Holman Stadium) pending a formal bid procedure.*

XII. Items Pending - 1. (10-21-01& 10-07-02) Motion to Hold: To approve the PDF review and classification of the position of Foremen Labor/Streets 2. (01-30-03) Motion to Hold: To approve the disposal of construction and demolition material, generated from the new and existing high school projects, within the lined landfill expansion with a tipping fee as determined by the Board of Public Works. All additional costs associated with this disposal outside of normal operations (i.e. overtime, environmental monitoring) will be the responsibility of the School District (5-08-03) (9-17-03) Motion to Hold- To approve the placement of Mr. Mike Valeras to the position of Watchman at the Street Department. (10-01-03) Motion to Hold: the selection of Corriveau Painting and Contracting of Nashua, NH for the scraping, riming and painting of eight light poles at Holman Stadium for the amount of \$17,500. (Funding from account 352-75135-0-6914-6501-00-00 Holman Stadium Improvements-maintenance of Holman Stadium) pending a formal bid procedure.

MOTION TO ADJOURN: Commissioner Lavoie to adjourn at 9:00 P.M.

SECONDED: Commissioner Hall.

MOTION CARRIED: Unanimously.