

**Minutes of the Board of Assessors
Meeting of May 25, 2006**

A meeting of the Board of Assessors was held on Thursday, May 25, 2006 in Room 208 at City Hall. The meeting was called to order at 4:30 PM by Chair, Marylou Blaisdell.

Members Present

Kevin Moriarty Dominic D'Antoni

Assessing Staff Present

Angelo Marino Jeanne Dunfey Cheryl Walley

Minutes of the Meeting:

MOTION BY Dominic D'Antoni to accept the minutes of the meeting held May 11, 2006.

SECONDED BY Kevin Moriarty.

MOTION CARRIED unanimously

Abatement Requests Presented:

Approvals/denials are available in the Assessor's Office. Dominic D'Antoni noted that the abatements that are being approved this evening for one reason or another have had minor changes made to the properties and for the most part only minor adjustments were made to the assessments. He noted that this brings us back to the fact that people are not notifying the City of things that have been removed or added on their property. No permits have been filed with the City and, of course, the Assessing Department does not get the information which would enable the assessment to be adjusted. He said that people need to check the property record card every year to be sure the data is accurate.

Jeanne Dunfey, Supervisor Data Management, Customer Service, presented an abatement which was just received today, May 25, 2006. The taxpayers indicated they were out of the Country and were unable to file the abatement on time. The taxpayers said they received and paid their bill on time. They were asked if they made note of their assessment when the bill was received and they said they did. When they were given the abatement form they were advised by staff that they should include a letter explaining to the Board why the deadline was not met. No letter was submitted with the abatement explaining the late filing.

Staff Items:

Jeanne Dunfey, Supervisor Data Management, Customer Service, presented the warrant for the Board's signature which will allow the July, 2006 property tax bills to be issued. A warrant for Timber Tax was also presented and signed by the Board.

MOTION BY Dominic D'Antoni at 4:40 PM to adjourn.

SECONDED BY Kevin Moriarty.

MOTION CARRIED unanimously.

Transcribed by
Cheryl Walley
Department Coordinator